



SAFETY & SECURITY COMMITTEE

MINUTES

April 2, 2025

A meeting of the Safety & Security Committee was held on April 2, 2025. The meeting was called to order at 1:30 p.m. by the Environmental Health & Safety, Risk Management Manager, Derrick Johnson.

Members Present: Derrick Johnson, Chris Moore, Dayna Schwab, Monica Diego Schmidt, Michael Finton, Dan McNeil, Tamara Holthaus, Robert Sedillo, Mike Dimmick, Tom Medel, Veronica Sadowski, Valerie White, Kimberlee Ahinger, Tracy Fung

Members Absent: Christine Winterle, Ryan Williams, Ann Jensen, Sina Laie, Frances Asio, Dan Lynds, Sarah Adams

Guests: None

Recorder(s): Allison Tyra and Victoria de la Torre

Approval of Minutes:

1. The minutes from March 5, 2025, were approved. Minutes are posted on the Palomar College website: [Current – Safety and Security Committee \(palomar.edu\)](#)

Discussion/Information Items

1. Workers' Compensation: No injuries to report.
2. Campus Police: No report.
3. Risk Management (de la Torre)
 - a. District P&L Claims – March 2025 (0).
 - b. COVID-19 – Palomar continues to have low-reported cases, which is on trend with countywide statistics.

March 2025 = 1 (EE)	December 2024 = 0 (STU), 1 (EE)
February 2025 = 3 (EE)	November 2024 = 0 (STU), 2 (EE)
January 2025 = 0 (STU), 3 (EE)	October 2024 = 5 (STU), 2 (EE)
	September 2024 = 12 (STU), 12 (EE)
	August 2024 = 9 (STU), 6 (EE)
	July 1, 2024 = 5 (STU), 22 (EE)

- c. Hazardous Materials Inventory (HMI) Inspection – back in January, EH&S/RM partnered with Keenan & Associates to conduct a District-wide inventory of all its hazardous materials. This contract will allow for an annual inventory through 2026/2027. As well as access to a Safety Data Sheet database, which will be posted on the EH&S/RM website.

The HMI Report listed recommended corrections, and EH&S/RM is starting to work with those departments to make the corrections.

4. Health Services:

- a. Behavioral Health had 2 urgent visits in the month of March. The Student Health Center had 8 urgent visits in March.
- 5. Associated Student Government: No report
- 6. Environmental Health & Safety:
 - a. There is no report for Haz Mat or Ergonomic assessment for March 2025.
 - b. There was an anonymous complaint filed with CAL/OSHA regarding safety issues in the NS Building. The report was received on March 31, 2025, via email. All issues have been investigated, discussed and resolved. The response letter to CAL/OSHA was sent on April 11, 2025.
- 7. Other Items:
 - a. Information Services has requested funds from Fiscal Services for alert system upgrades to T and D Buildings. Mike Dimmick will report on this next month.
 - b. Information Services requested a quote to repair the blue emergency telephones at the Escondido Center which cost more than \$8,000. Chief Moore and Tom Medel agreed that the funds could be better spent on other ways to improve safety at the Escondido Center.
 - c. Victoria presented a sample of the decal that will be used for all Palomar College golf carts, as well as the cost for ordering. At the initial start of the golf cart branding process, EH&S/RM will cover the cost. Going forward, any replacement or new golf cart will require the department to cover the cost of that decal, as it would anything else related to their golf cart.

Creative Services Pricing:

*When printing in pairs, the price per decal goes down because of the way they're printed on large-format sheets.

QTY	Price
1	\$7.45
2	\$3.72 (*BOGO!)
3	\$3.88
4	\$2.91
5	\$3.14

Once the reordering process has been developed, an email will be sent out to all departments owing golf carts detailing the process and pricing.

- 8. Safety Concerns
 - a. Facilities has established a contract with traffic engineers to undertake a study in parking lots #1 and #2 to address safety concerns. In the meantime, Facilities will look at placing temporary speed bumps to encourage drivers to slow down in those parking lots. Dayna will report back at the next meeting.

Adjournment

The meeting was adjourned at 1:54 p.m.

Reminder: Next meeting is scheduled for May 7, 2025, at 1:30 p.m. via Teams