



SAFETY & SECURITY COMMITTEE

MINUTES

December 6, 2023

A meeting of the Safety & Security Committee was held on December 6, 2023. The meeting was called to order at 1:32 p.m. by the Environmental Health & Safety Analyst, Allison Tyra.

Roll Call

Members Present: Chris Miller, Chris Moore, Patrick Savaiano, Dan Lynds, Kimberlee Ahinger, Jennifer Finn, Ruth Barnaba, Ryan Williams, Veronica Sadowski, Wendy Corbin (for Christine Winterle), Michael Finton, Tamara Holthaus, Ann Jensen, Tracy Fung, Mike Dimmick

Members Absent: Derrick Johnson, Christine Winterle, Rachel Thompson, Christopher Garcia Mendez, Tom Medel, Briana Stanley,

Guests: Jesus Montes

Recorder(s): Allison Tyra and Victoria de la Torre

A. Approval of Minutes:

The minutes from October 4, 2023, were approved with one abstention. Minutes are posted on the Palomar College website: [Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

B. Discussion/Information Items

1. Workers' Compensation:

There were five employee injuries in October, but none experienced a loss of time. There were 53 onsite COVID-19 exposures in October and November. (Corbin)

2. Campus Police:

The police department is recruiting for three positions that are currently vacant. The departments' focus and goals for 2024 are Protection, Prevention and Engagement. *Trunk or Treat* with Behavioral Health in October was a success. *Coffee with a Cop* with the TLC department was well-attended. The new fence at the Escondido Center is under construction with the future hours of operation and accessibility for staff and students are being considered. (Moore)

3. Risk Management:

SAIN – student insurance claims program - 12 incidents reported but no expenses. Knee injuries are the most frequently reported injury. Our football student athletes have reported the most injuries. SWACC inspections are underway with a representative from Keenan & Associates to review, assess and identify any potential property and liability issues. All campuses but Camp Pendleton have been completed. We are expecting the final report in January that will show vulnerabilities. COVID-19 test kit distributions in November were successful. The next distribution event is December 12th at the Facilities office. An email has been sent out campus-

wide asking if any department needs hand sanitizer, wipes, or masks. EH&S will distribute these supplies as requested. (de la Torre)

4. Health Services:
Behavioral Health & Counseling Services reported 11 student urgent care visits in October and November of 2023. Student Health Services treated 2 students and 1 staff urgent care visits in October of 2023. Narcan Committee reported that Palomar College is following requirements to have Narcan available. The Health Center is monitoring the supply and availability of Narcan. Monthly Narcan training is available the last Wednesday of each month. AB 70 requires that trauma kits be readily available in new buildings starting in January of 2023 and renovated buildings (more than \$100,000) going forward. AB 461 fentanyl test strips are an addition to the Narcan Distribution Project. Test strips should be accessible to students and staff. Health Services will be meeting to determine the best practices for this step of the project.
(Savaiano)
5. Associated Student Government:
No report.
6. Environmental Health & Safety:
 - a. Safety & Security Committee purpose and goals will be presented at the February 2024 meeting.
 - b. The EH&S team is continuing to ask for final Building Evacuation Plans from various Building Administrators so practice drills can be scheduled.
 - c. The EH&S team together with an outside vendor has completed the project to detect, identify and remove all latex products from the Nursing classrooms, labs, and storage areas in the H Building.
 - d. No report on Hazardous Materials and ergonomic evaluations.

C. ACTION ITEMS/SECOND READING

1. None

D. ACTION ITEMS/FIRST READING

1. None

E. OTHER ITEMS

1. A brief history regarding panic buttons on campus was presented. Chief Moore gave additional information of different scenarios that can be involved with using or relying upon a panic button. Panic buttons are not always helpful in case of emergency. It has been suggested that the request process should begin with an online form with the supervisor's review and approval. Then the form would be submitted to campus police for a safety assessment of the employee's workstation. If the police department approves the installation of a new panic button, next steps would be initiated.

SAFETY CONCERNS

1. The ECE Lab School is not able to hear emergency notifications outdoors. There is a tower near the Lab School but no speakers. This is a serious safety concern. This issue will be brought forward to

leadership by Chris Miller and Chief Moore. Mike Dimmick will submit a remedy for Information Services to reassess the speaker and communication system outside of the ECE Lab School and seek a quote for any repairs.

F. ADJOURNMENT

The meeting was adjourned at 2:28 p.m.

Reminder: Next meeting is scheduled for February 7, 2024, at 1:30 p.m. via Teams