



SAFETY & SECURITY COMMITTEE

MINUTES

April 3, 2024

A meeting of the Safety & Security Committee was held on April 3, 2024. The meeting was called to order at 1:32 p.m. by the Environmental Health & Safety, Risk Management Manager, Derrick Johnson.

Roll Call

Members Present: Derrick Johnson, Chris Miller, Chris Moore, Christine Winterle, Jennifer Finn, Mike Dimmick, Ryan Williams, Ruth Barnaba, Monica Diego Schmidt, Wendy Corbin, Kimberlee Ahinger, Safiya Swearingen, Tamara Holthaus, Ann Jensen, Veronica Sadowski,

Members Absent: Tom Medel, Dan Lynds, Patrick Savaiano, Rachel Thompson, Michael Finton, Elizabeth Cervantes, Tracy Fung, Dan MacNeil

Guests: Officer Jesus Montes (CP), Yvette Maynard (FEC)

Recorder(s): Allison Tyra and Victoria de la Torre

Welcome

We welcomed back committee member, Dan MacNeil.

Approval of Minutes:

The minutes from March 6, 2024, were approved. Minutes are posted on the Palomar College website:
[Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

Discussion/Information Items

1. **Workers' Compensation:**
There was one injury reported in the month of March with lost time. (Corbin)
2. **Campus Police:**
The State of California has implemented the SB-553 Workplace Violence Prevention Plan (WVPP) and now Palomar College is tasked with developing their plan. The first step is to collect input from all constituent groups on campus. Compliance with SB-553 must happen by July 1, 2024. Training modules will be made available through the PD Portal. Different scenarios will be described. The workgroup will take committee members' input into consideration when developing the WVPP. The WVPP is a working document and can be edited and/or updated over time. (Moore)
3. **Risk Management:**
Student incident or injury reports show three student injuries in the athletics department for the month of March. Two Incident reports that can include both student and employees and sent to us that could lead to a worker's compensation claim. (de la Torre)

4. Health Services:
No report.
5. Associated Student Government:
No report.
6. Environmental Health & Safety:
 - a. The EH&S team has prioritized Emergency Building Evacuation Plans throughout the district for 2024. We are working closely with Building Administrators to develop and/or finalize the Team Rosters so practice drills can be scheduled. Our next practice drill is scheduled for April 18th. We will be evacuating the LRC in the morning and the H Building in the afternoon. Meetings are being held weekly with building administrators and teams, so we are in various stages of progress and completion for this project.
 - b. The working group for the Emergency Operation Plan (EOP) are in the final stages of editing the document and will be sending the draft to the outside contractor for final review. Then the final EOP will be vetted through Administration for implementation.

Other Items

1. Cameras on campus –
 - a. The police department has worked diligently with various constituent groups on campus to address safety concerns at the Student Union. Two new cameras around the Student Union building have been installed. This has greatly improved the visibility around the SU Building. Campus Police are now looking to complete a needs assessment at the Performing Arts Center (PAC) for similar safety issues. Chief Moore and Mike Dimmick shared the architectural plans and the prospective locations for cameras at the PAC. Mike Dimmick discussed the differences in our previous camera systems compared to the newer systems that are being put in place. Campus Police are also looking at the LRC and the need for security cameras in hallways, near the elevators and down the center of the library. These cameras do not have audio capabilities, only video. Discussion was held regarding the number of cameras, the locations of the cameras, and what areas could be captured by video recordings.

Safety Concerns

1. Thank you to campus police for their increased presence on Comet Circle which has helped to decrease driver's speeding and running the stop signs at intersections.
2. Campus police had contacted the Student Health Center, requesting a storage cabinet to hold Narcan medication. Student Health Center does not have the funding to purchase these storage cabinets but can provide additional dosages of medication.
3. The *Stop the Bleed Kits* initiative (AB 2260) was discussed briefly.

Adjournment

The meeting was adjourned at 2:26 p.m.

Reminder: Next meeting is scheduled for May 1, 2024, at 1:30 p.m. via Teams