



SAFETY & SECURITY COMMITTEE MINUTES

December 7, 2022

A meeting of the Safety & Security Committee was held on December 7, 2022. The meeting was called to order at 1:01 p.m. by the Manager of Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Derrick Johnson, Chris Miller, Patrick Savaiano, Chris Moore, Tamara Holthaus, Ann Jensen, Ryan Williams, Sylvia Contreras, Dan Lynds, Ruth Barnaba, Christopher Garcia Mendez, Jennifer Finn, Kim Ahinger, Michael Finton, Dan MacNeil, Arthur Lopez, Tracy Fung, Jason Bennett,

Members Absent: Tom Medel, Christine Winterle, Wendy Corbin

Guests: Veronica Sadowski

Recorder(s): Allison Tyra

A. Approval of Minutes:

The minutes from November 2, 2022, were approved unanimously with 3 abstained. Minutes are posted on the Palomar College website as follows:

[Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

B. Discussion/Information Items

1. **Workers' Compensation:**
Three employee injuries in November 2022 were reported. None of the employees lost time from work. (Sadowski for Corbin)
2. **Campus Police:**
A meeting was held with Information Services and technology vendor Mutualink to explore options for shared communication platforms. There are limitations with Mutualink because local fire and police departments are not included in their package. Palomar will not be moving forward with this vendor. The search for other campus-wide communication options continues. (Moore)
3. **Risk Management:**
An outside consultant will be hired to help support 2023 safety training goals such as building evacuations, plenary safety sessions and campus-wide emergency training. Also, new employee on-boarding orientation is being discussed with Human Resources to assign department-specific OSHA safety training within the first three months of the start date. (Johnson)

4. Health Services:
Behavioral Health & Counseling Services reported 6 student urgent care visits in November of 2022. Lastly, Student Health Services treated 1 student urgent care visit and 1 employee urgent care visit in November of 2022. (Savaiano)
5. Associated Student Government:
Thank you for addressing the safety and lighting concerns in the parking lots at the main campus and for adding the stop sign in Lot #1. (Garcia Mendez)
6. Environmental Health & Safety:
In November 2022, there were a total of 13 ergonomic assessments and consultations. There was 1 hazardous-waste inventory and ship off at the main campus. There were 4 weekly bio-waste pick-ups at the main campus and 3 at the RBEC. All AED units across all campus locations have been inspected and are now up to code. Pediatric defibrillator replacement pads for the ECE Lab Schools are on backorder. There is a safety concern in the NS building regarding the hazard waste storage area. EH&S is researching options for a larger storage facility on campus to house the waste materials while awaiting the over-pack and ship-off process. (Johnson)

C. ACTION ITEMS/SECOND READING

1. None

D. ACTION ITEMS/FIRST READING

1. None

E. OTHER ITEMS

1. The Emergency Lockdown Preparedness Drill notification will be sent tomorrow, December 8, 2022, to all campus locations at 9am and 6pm. Response data and feedback from the committee will be collected and shared.
2. An update on the Facility Remedies for Parking Lot 1, Lot 2, and Lot 12 was presented. An outside design professional and traffic engineer have been hired to study the issues in these areas and recommend solutions. These recommendations will be shared with the City of San Marcos. A new lighting assessment will be conducted to remedy to safety concerns regarding low light in some of the parking lots. Director Miller thanked ASG President for bringing these safety concerns forward.
3. The subcommittee on the distribution of Naloxone met previously to discuss the process of applying for and satisfying the requirements for the CDPH Naloxone Distribution Project. Professor Finton described the steps involved with using the medication and when it might be needed. Suggestions were made to invite more employees to participate in safety trainings to administer the medication in case of an emergency.

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4. The goal is to conduct evacuation trainings and drills in 12 buildings at the main campus in 2023. EH&S will be reaching out to an outside consultant to help support these training goals. Building evacuation trainings will begin with the TLC in January 2023.
 5. We will be hosting 1-hour CPR and AED unit trainings for groups of 12 employees next year. EH&S has started collecting names at all campus locations to set up the training with San Diego Project Heartbeat.

F. SAFETY CONCERNS

1. Ruth Barnaba shared safety concerns at the Escondido Education Center with the East parking lot exit. There are no clear markings for where the side walk ends and the street begins. Remedy will be submitted to repaint the area.

G. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

Reminder: Next meeting is scheduled for February 1, 2022, at 1 p.m. in MO-111
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