



SAFETY & SECURITY COMMITTEE MINUTES
December 7, 2016

A regular meeting of the Palomar College Safety & Security Committee scheduled for Wednesday, December 7, 2016 was held in RS-5. Derrick Johnson called the meeting to order at 1:05 p.m.

ROLL CALL

Members Present: Ashour, Badel, DiMaggio, Finton, Heath, Johnson, MacNeil, Medel, Miller, Sterling, Studinka, Wick
Members Absent: Cohen, Dimmick, Harris, Miller, Silva
Ex-Officios: De la Torre
Ex-Officios Absent: None
Guests: Chris Moore
Recorder: Sadie Gropen

A. MINUTES

1. Approval of Minutes of November 2, 2016

The minutes were approved as presented. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. INFORMATION ITEMS

1. Workers' Comp (Exhibit B1)

De La Torre reviewed a Workers' Comp report for the month of November, 2016.

2. Campus Police

DiMaggio reported that there will be a tabletop exercise with Campus Police and the San Marcos Fire Department on December 21, 2016. Moore elaborated that the Fire Department is mandated to coordinate with higher educational institutions to give aid in case of an active shooter incident on campus. DiMaggio added that Campus Police would like to schedule a tabletop exercise for the Escondido Center in the future.

3. Risk Management

Wick presented the following Risk Management report for the month of November:

Seven (7) total incidents:

- One (1) laceration on head
- Two other (2) lacerations
- One (1) possible allergic reaction
- One (1) sprain
- One (1) fall
- One (1) dislocated shoulder

4. Health Services (Exhibit B4):

No report -- no representative present.

5. ASG

No report.

6. Environmental Health & Safety Office (Exhibit B6):

Johnson reported on the Environmental Health & Safety Office Monthly Progress Report for November.

C. ACTION ITEM/SECOND READING

No report.

D. ACTION ITEM/FIRST READING

No report.

E. DISCUSSION ITEMS

1. Johnson reviewed the Keenan inspection report (**Exhibit E1,**) which detailed the safety deficiencies on the San Marcos and Escondido campuses as identified by Keenan & Associates.

Johnson urged the importance of dealing with the high priority items, and mentioned the need for a broadcast system along with an integrated notification system. Wick and DiMaggio concurred, and also expressed the importance of either aerial roof markings or emergency lights

Moore discussed a priority for the Campus Police to upgrade their portable bunkers to rifle capacity.

Johnson mentioned a future meeting that will be focused on safety and security infrastructures on campus, where a lot of these items will be further discussed.

2. Johnson described a concern of an employee who works in the TLC-building regarding the lack of disabled parking close to their building. Johnson mentioned that he had located several alternate disabled parking spots to the employee. Johnson also gave her other ideas: contact the Interim Director of DSPS and/or contact HR if the condition worsens. He then asked the Committee if there were any suggestions for the employee. The Committee offered no suggestions.

F. SAFETY CONCERNS

1. Ashour had a concern regarding a van that was reversing and obstructing a walkway near ETV.
2. Wick asked if signage was created to advise drivers to not back up too far into the sidewalk along the track. DiMaggio stated that Campus Police has been placing warnings on the windshield along with asking the drivers in person to not park as far, as a courtesy. The drivers have agreed to not park as far into the parking spots as not to obstruct pedestrians on the bordering sidewalk.
3. Badel mentioned that ASG deals with homeless students on a regular basis, particularly when they use the shower facilities and the food bank. He asked if there are any places where ASG should be directing the homeless students once it is past the hours in which persons are allowed on campus.

Johnson responded that there are no facilities for homeless students on campus, but he believed there was a request from President that we provide facilities. DiMaggio clarified that the State law requires that community colleges provide showers for homeless students. There are currently showers accessible to homeless students at the San Marcos campus and there will be a food bank on the San Marcos campus. However, there is no shelter on campus, but Campus Police can offer outside assistance. Moore gave Badel his business card so he can be provided with more information regarding homeless shelters.

G. ADJOURNMENT

The meeting was adjourned at 1:55 p.m.

Reminder: Next meeting is scheduled for February Wednesday 1, 2017, 1 p.m., Room RS-5