



SAFETY & SECURITY COMMITTEE MINUTES

December 6, 2006

A meeting of the Safety & Security Committee was held on *Wednesday, December 6,, 2006, at 2:00 p.m.*, in RS-5.

Call to Order

Kelley Hudson-MacIsaac, chairperson, called the meeting to order at 2:02 p.m.

Roll Call

Members Present Tony Cruz, Mike Ellis, Nancy Horio, Kelley Hudson-MacIsaac, Ken Jay, Tom Medel, Karen Mifflin, Donna Renner and Dolores Silva

Members Absent: Norma Bean, Jayne Conway, Tanisha De La Torre, Michael Finton, Pam Keinath and Steve Perry

Ex-Officio Members Present: Lucy Nelson and Don Thompson

Guests: Margery McCrory

A. Minutes – October 4, 2006

The October 4, 2006 MS Word meeting minutes file document was too large to send via email thus committee members at the November 1st meeting did not have sufficient time to peruse distributed copies to approve said minutes.

MSC Ellis/Jay none opposed

Minutes – November 1, 2006

The November 4 2006 meeting minutes were approved with minor corrections. Agenda Item B1 – Discussion/Information Items – Workers Comp – Lucy Nelson, Bullet#5:

Two (2) Back-to-Back Inquires should be changed to Injuries

This particular employee has already been counseled should be changed to same equipment, two different employees.

MSC Ellis/May none opposed

Minutes are posted on the Palomar College web page as follows:
<http://www.palomar.edu/committees.htm>.

B. Discussion/Information Items

1. **Workers Comp – Lucy Nelson**

Lucy reported that during the month of November 2006, there were five injuries (first-aid) none of which were Facilities employees' encompassing the following:

- One slip/fall
- Four involved student training programs

2. **Campus Police – Tony Cruz**

Tony reported that the following activities have occurred since our last meeting in November 2006:

- Several vehicle break-ins have occurred in Parking Lot 9

3. **Risk Management**

There was nothing to report.

4. **Health Services – Margery McCrory**

There was no Emergency Response/Advanced First Aid report available for November 2006.

Margery reported that there are still flu shots available for students/employees and the “Great American Smokeout” and the “Clean-up the Butts on Campus” were both a great success.

5. **ASG**

There was no one present to provide a report.

6. **Environmental Health & Safety – Kelley Hudson-MacIsaac**

Kelley reported on the following activities:

- Two work stations evaluations were processed.
- Waste oil was eliminated from the N and T Buildings
- Hazardous waste was picked up at the Facilities yard.
- Brian Wong, Keenan & Associates, will be on campus 12/19/06 and 12/20/06 to conduct an audit of the SWACC Inspections conducted earlier this year.

C. **Action Items/Second Reading**

There were no items for second reading.

D. **First Reading**

There were no items for first reading.

E. **Discussion/Other Items**

1. **Construction Updates – Mike Ellis**

a. **High Technology Laboratory & Classroom Building (aka Natural Science Building)**

As everyone has noticed, the “skin” of the building has been completed. Mike Ellis, Kelley Hudson-MacIsaac and Chris Miller will be working heavily with the Bond Projects. The District must spend 85% of the monies within the first three years.

b. **Bond Projects – 1st Issue**

1. North Center
2. High Technology
3. S Building, etc.
4. Technical & Other Projects
5. South Center Land Purchase
6. Escondido Center/North Wing
7. Parking Lots Project/Lots 3 and 5
8. New Soccer Field
9. Baseball Field
10. Other Projects

2. **Prevention of Communicable Disease (Pandemic Flu Response)**

Item tabled until next meeting on February 7, 2007.

3. **No Smoking/ASG Resolution**

Agenda item moved from Safety & Security Committee to Student Services Planning Council. Concern was expressed as to the impact on Faculty, Staff and students.

4. **Avenida Azul Exit/City of San Marcos**

New Yield Sign was installed by the City of San Marcos at the pressure of the homeowners. Email Kelley any concerns in writing and she will forward them to the City of San Marcos' Engineers.

F. **Safety Concerns**

1. **Comet Circle @ ES Building by Lot 12**

Tom reported that a lot of drivers constantly run the stop sign on Comet Circle between the ES Building and LOT 12 during night classes. He stressed the urgency to look both ways prior to crossing.

2. **Transit Center Red Zone**

Dolores reported that her vehicle was almost rear-ended in Parking Lot 1 just past the KIOSK near the unloading zone.

G. **Adjournment**

There being no further business, the meeting was adjourned at 2:39 p.m.

Reminder: Next meeting is **scheduled** for
Wednesday, February 7, 2007, 2 p.m., Room RS-5