



SAFETY & SECURITY COMMITTEE *MINUTES*

December 4, 2019

A meeting of the Safety & Security Committee was held December 4, 2019. Manager of Environmental Health & Safety, Derrick Johnson, called the meeting to order at 1:09 p.m.

Roll Call

Members Present: Jennifer Finn (Escondido Representative), Sean Heath, Tamara Holthaus, Derrick Johnson, Dan MacNeil, Chris Miller, Dave Miller, Chris Moore, Ryan Williams

Members Absent: Ruth Barnaba, Charles Fernandez, Michael Finton, Ed Hadfield, Casey Koss, Tom Medel, Connie Sterling, Christine Winterle

Guests: Leny Banal, Mark Lynch, Veronica Sadowski

Recorder(s): Jason Bennett

A. Approval of Minutes:

The May 1, 2019 and September 4, 2019 minutes could not be voted upon, as the minimum attendance for a quorum was not met. Minutes are posted on the Palomar College website as follows: <https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers' Compensation
Wendy Corbin reviewed the injuries for September thru November. **(Exhibit B1)**
Injuries in Fire, Police and EME programs have been better identified, leading to a reduction of workers compensation claims.
2. Campus Police
No items.
3. Risk Management
Derrick Johnson discussed risk management report for the months August thru November. **(Exhibit B2)**
4. Health Services
Urgent Care Reports for the month of November were reported on Judy Harris' behalf. **(Exhibit B3).**
5. Associated Student Government
Representative was absent.

6. Environmental Health & Safety
Derrick reviewed emergency preparedness, air quality and ergonomic accommodations for the months of September thru November **(Exhibit B2)**.

C. ACTION ITEMS/SECOND READING

1. None.

D. ACTION ITEMS/FIRST READING

1. None.

E. OTHER ITEMS

1. Lock Down Drill. Nancy Hensch requested a lockdown drill for governing board meeting. Get clarity on request. Ideally use informaCast system prior to start of meeting with smaller group of people.
2. Campus to be closed for the holiday break. Discussion of closing campuses, regarding protocols and approvals necessary for doing so.

F. SAFETY CONCERNS

1. Sean Heath:
Signage for emergency evacuation sites on campus. Derrick is working on adding signage for evacuation zones.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:15 p.m.

Reminder: Next meeting is scheduled for February 5, 2020 at 1 p.m. in room MO-111