



SAFETY & SECURITY COMMITTEE MINUTES

December 3, 2014

A regular meeting of the Palomar College Safety & Security Committee scheduled for *Wednesday, December 3, 2014* was held in RS-5. Derrick Johnson called the meeting to order at 1:30 p.m.

ROLL CALL

Present: Dryden, Filice, Finton, Hornsby, Johnson, Keinath, Lofthouse, Miller, Nebelsick-Tagg, Silva,
Absent: Conway, DiMaggio, Dimmick, Kinsinger, Medel, Sterling, Wick
Ex-Officios Absent: Nelson
Guests: Boguta-Reeve, De La Torre, Wilson
Recorders: Donna Renner and Yolande Berg

A. MINUTES

I. Approval of Minutes of April 2, 2014, October 1, 2014 and December 3, 2014

The meeting minutes of May 7, 2014 and September 3, 2014 will be pending until the next Safety & Security Committee meeting on March 4, 2015.

Minutes will be posted on the Palomar Webpage as follows:

<http://www.palomar.edu/committees/safety>

B. DISCUSSION/INFORMATION ITEMS

I. Workers Comp

Victoria De La Torre, reporting on Lucy Nelson's behalf, provided the following information for the months of October and November 2014:

Eight (8) Workers Compensation claims were processed which included:

- Three first aid incidents
- Three claims were from the Facilities Department
- Two claims were slips and trips

2. Campus Police

Karen Boguta-Reeve, reporting on behalf of Mark DiMaggio informed the committee there was no report.

Incident Count	Description	Incident Count	Description	Incident Count	Description
	Accident Report		Alcohol Offenses		Arrest
	Arson		Assault		
	Battery		Burglary		Criminal Threat
	Attempted/Threatening Suicide		Disturbing the Peace		Disturbance
	Domestic Violence		Drugs-marijuana		Drunk in Public
	Embezzlement				
	Forgery		Graffiti		Grand Theft
	Fraud		Hit-and-Run		Impounded/Stored Vehicles
	Harassment		Information Only		Indecent Exposure
	Lewd Conduct		Lost and Found		Lost District Keys
	Locker Burglary		Medical Assists		Missing Property

	No License				
	Non-Injury Accidents		Petty Theft		Other: Foot Pursuit
	Other: Found Narcotics		Other: Smoking Calls		Parole Hold
	Possession of Knife on Campus		Skateboarders		Resisting Arrest
	Robbery		Sexual Assault		Stolen Property/Plates
Not provided	Skateboarding	Not provided	Smoking		
	Stalking		Student Conduct Violations		Suspicious Activity
	Stolen/Recovered Vehicles		Traffic Accidents		Vandalisms
	Stolen License Plate				
	Towed/Stored Vehicles		Vehicle Burglaries		Vehicle Vandalisms
	Water Leak		Weapons Violation		

3. **Risk Management**

There was no report.

4. **Health Services**

There was no report.

5. **ASG**

There was no report.

6. **Environmental Health & Safety Office-Derrick Johnson**

Derrick reported on the following information:

- a) There will be one more First Aid CPR/AED training class before the end of the year on December 12th. The classes have been very successful. Approximately 75 people will have completed the training by the end of the year and another class will be planned in January.
- b) EH&S had a third party vendor come out to investigate revising our chemical hygiene plan. Derrick sent a draft to the Deans to distribute, review and add comments. We hope to implement this modification mid-February.
- c) We have two new part time employees: Yolande Berg who will be helping with the emergency response training, emergency preparedness programs, and OSHA compliance, and Samantha West, who will be working with haz-mat, safety and fire extinguisher inspections.

C. **Action Item/Second Reading**

I. There was no report.

D. **First Reading**

I. There was no report.

E. Discussion/Other Items**1. Improper cigarette disposal:**

Derrick reported that there were some recent smoking incidents that caused fires on campus. He forwarded information to President Deegan. Chris reported it to FASPC. From there it should go to SPC. Policies and Procedures committee is polling members regarding their thoughts on smoking. Classified staff will poll their members. Derrick had a prior proposal of either a designated area or no smoking at all. We are looking into municipal code versus penal code in terms of enforcement.

2. Safety and Security Infrastructure:

Chris spoke of prioritizing projects: We are getting rid of the old blue phones and switching to talk-a-phone units. That project is funded and is going out for bid for completion prior to June 2015.

In the American Sign Language (ASL) department: message scrolling boards will be installed also.

Additional parking lot security cameras as a pilot project was completed a few years ago in lots 9, 12, 3, 5. We are identifying new areas to install additional cameras. We are looking into areas near the student union, main sidewalk, and lot 1. Chris mentioned the following upcoming safety and security plans:

- Participating in the Great American Shakeout for October, 2015.
- Installing gates at the entrances of the campus.
- Blackboard connect upgrade mobile command post.

3. Building Concern:

Chris Miller spoke about an incident where an individual was working on the roof of a building and a safety concern was reported to facilities as to whether he was an employee. Chris suggested identifying staff with vests with Palomar College name and department on the back of it. He also discussed the possibility of wearing a uniform, which would have to be approved by the CCE/AFF.

F. Safety Concerns

1. Marilee Nebelsick-Tagg mentioned fire extinguisher boxes are white and are difficult to see.
2. Carl mentioned that San Marcos Fire has an Mobile Emergency Operations Center (MEOP) at station 4 if anyone is interested in looking at it to get ideas for our EOC.

G. Adjournment

The meeting adjourned at 2:18 p.m.

Reminder: Next meeting is **scheduled** for Wednesday, February 4, 2015, 1 p.m., Room RS-5