



SAFETY & SECURITY COMMITTEE MINUTES

December 1, 2010

A regular meeting of the Palomar College Safety & Security Committee scheduled for *Wednesday, December 1, 2010, at 2:00 p.m.*, was held in RS-5. Kelley Hudson-MacIsaac called the meeting to order at 2:05 p.m.

Roll Call

Members Present: Brian Engleman, Jayne Conway, Tony Cruz, Kelley Hudson-MacIsaac, Pam Keinath, Anne-Marie Mobilia, Donna Renner, Dolores Silva, Josh Simmons and Tom Medel

Members Absent: Lisa Bertotti, Michael Finton, Lisa Hornsby, Key Jay, Jaime Moss and Marilee Nebelsick-Tagg

Ex-Officio Members Present: John Emerson, Katherine Gannett and Lucy Nelson

A. Minutes – November 3, 2010

MSC (Engleman/Silva) to approve the meeting minutes of November 3, 2010.

Minutes are posted on the Palomar College web page as follows:
<http://www.palomar.edu/committees/safety>.

B. Discussion/Information Items

1. Workers Comp

Lucy reported that for the month of November 2010, four (4) workers' comp claims were processed; no slips/falls; however one was a continuous trauma and none were from the Facilities Department.

2. **Campus Police**

Tony Cruz reported that for the month of November 2010, the following incidents occurred:

Incident Count	Description	Incident Count	Description	Incident Count	Description
	Arrest	1	Assault		Attempted Burglary
	Drugs-marijuana		Felony Vandalism		Forgery
	Fraud	4	Graffiti		Grand Theft
1	Harassment		Hit-and-Run		Impounded Vehicle
	Indecent Exposure		Information Only		Lewd Conduct
	Locker Burglary		Lost and Found		Lost District Keys
11	Medical Assists		No License		Non-Injury Accidents
	Petty Theft		Sexual Battery		Stolen Property
	Stolen Vehicles	5	Student Code Violations		Threat
	Towed/Stored Vehicles		Traffic Accidents		Vandalisms
	Vehicle Burglaries	1	Vehicle Vandalisms	1	Warrant (arrest) – traffic stop
0	Weapons Violation	1	Water Leak (Lot 11)		

Tony reported that beginning next week; the Campus Police will start enforcing skateboarding ordinances.

3. **Risk Management**

There was no report.

4. **Student Health Services**

Jayne gave the following report:

- 660 flu shots have been given
- SHS has seen a lot of students from the Wellness Fitness Center who are not eating prior to working out
- A doctor and a nurse practitioner are on-duty on a daily basis on the Main Campus and Student Health Services is in the process of trying to expand their services at the Escondido Center.

Jayne reported that she is still working with Ken Jay and Chris Wick on the Facilities Department's Environmental Health & Safety Medical Injury Report form.

5. **ASG**

Josh reported that today is World Aids Day. It is an opportunity to bring people together to raise awareness for HIV.

6. **Environmental Health & Safety**

John reported that for the month of November 2010, the following activities occurred:

- P-32 slip/trip hazard repaired.
- Curb cut at the main entrance to the Child Development Center will be repaired during the Holiday/Semester Break.
- NS-231 leak/slip hazard reported.
- A vendor fell on 11/17/2010 and 9-1-1 was called to transport him to the hospital (vendor's workers comp covers him for this incident).
- Library evacuation chairs finally installed (they have been waiting five years).
 - Katherine Gannett will required training in their use
 - Signage needs to be made indicating their location.

- ♦ EHS needs to work with the Disability Resource Center in case of a power outage.
- There is one evacuation chair in the new Health Sciences Building located inside a cabinet.
- An ADA scooter was provided to a district employee; while another scooter request is in-progress.
- Campus Police hosted a "Conflict Resolution" workshop with the Counseling Department. John reported that Tony Cruz is trying to tie these types of workshop in with emergency response and the Cleary Report.
- Hazardous Materials Pickup and One Disposal

John reported that the San Marcos Fire Department (SMFD) is conducting a 'Joint Hazardous Materials Training Exercise' with the Palomar College Police Department (PCPD) on Wednesday, January 12-14, 2011, from 9:00 a.m. to 12:30 p.m. at the Swimming Pool and Lots 3 and 3B. The exercise is designed to prepare for a coordinated effort between local agencies in the event of a hazardous materials spill.

Agencies participating are SMFD, PCPD, San Diego County Department of Environmental Health (DEH) and the Camp Pendleton Hazardous Materials Incident Response Team (HIRT) Unit. The Palomar College Facilities department will also participate in the event.

C. Action Item/Second Reading

1. Emergency Response Group recommendations

Jayne indicated that she was unclear on Herman Lee's element of mass notification?

With the proposed upgrade to Parking Lots 3 and 5, it is hoped that three phones will be installed in these lots and be available beginning August 2011 depending on budget updates.

John and Kelley recommended that a short-wave radio be added to the Emergency Response Recommendations listing (CSUSM has one). This radio would be utilized primarily when a cellular tower goes down.

Kelley reported that some items that were officially approved on this listing have already been completed and no action is required. Kelley asked that this item be tabled and brought forth in February 2011.

D. First Reading

There were no items for first reading.

E. Discussion/Other Items

1. Construction Updates

- a. The MD Building opens on Monday, January 10, 2011.
Key personnel will be given a tour of the facility on December 13, 2010.
Faculty must be completed packed by Friday, December 18, 2010.

F. Safety Concerns**1. Student Union Building Bees**

Tony reported that Campus Police had received numerous calls about bees at the Student Union Building.

Donna informed Tony to refer callers to the Facilities Office. There is nothing we can do about swarms; however if there is a hive it can be removed by an outside pest control company.

2. Holidays – Be Aware

Tony Cruz reminded everyone to be aware of their surroundings while shopping during the holidays.

2. Comet Circle Interchange

Katherine expressed her thanks to the people that created and constructed the new Comet Circle traffic pattern.

G. Adjournment

The meeting adjourned at 3:04 p.m.

Reminder: Next meeting is **scheduled** for
Wednesday, February 2, 2011, **2 p.m.**, Room RS-5