



SAFETY & SECURITY COMMITTEE MINUTES

November 5, 2008

A meeting of the Safety & Security Committee was held on *Wednesday, November 5, 2008, at 2:00 p.m.*, in RS-5.

Call to Order

Mike Ellis called the meeting to order at 2:03 p.m.

Roll Call

Members Present Allen, Ellis, Finton, Jay, Keinath, Mayfield (designated representative for Jayne Conway), Nelson, Ruiz-Alvarez, Renner and Silva

Members Absent: Brockett, Cruz, Fried, Hudson-MacIsaac, Medel; one faculty position vacant

Ex-Officio Members Present: Emerson and Gannett

Guest: Vic So'oto (representative for Cruz)

A. Minutes – October 1, 2008

MSC Mayfield/Jay none opposed

Minutes are posted on the Palomar College web page as follows:
<http://www.palomar.edu/committees.htm>.

B. Discussion/Information Items

1. Workers Comp

Lucy reported that in October 2008, seven (7) claims were processed of which two (2) were Facilities employees, three (3) were first aid, two (2) were slips/falls.

2. Campus Police

Vic So'oto reported that during the month of October 2008, the following incidents occurred:

28	Graffiti's
2	Vandalisms
4	Petty Thefts
1	Grand Theft
7	Vehicle Vandalisms
2	Drug Arrests (marijuana)
3	Student Conduct Violations
2	Stolen Vehicles
2	Traffic Accidents
1	Lost District Key
1	Burglary
1	Student Arrest (LOT 5)

Vic briefly described an incident that occurred in LOT 14, where non-students were casing vehicles to steal stereos, cell phones, etc.

3. **Risk Management**

No report.

4. **Health Services**

Sue reported on the October 2008 Emergency Response and Advanced First Aid Summary report. [Reference attachment B.4.](#)

5. **ASG**

Martha reported that the Associated Student Government discussed the funding for the Designated Smoking Area signs in their meeting today. Mike reported that Jayne Conway/Health Services is working on a funding source for these signs.

6. **Environmental Health & Safety**

John reported on the following activity that occurred during October 2008:

- Athletics reported that the Baseball Facility was vandalized and the thieves broke the locking hasp for the low gate leading to Mission Road to enter the facility, dismantled the railings on the west end of the bleachers and took all the rails. A chain and lock were installed on the gate to prevent unauthorized entry and a temporary fence was installed at the bleachers until Athletics can retain pricing information on the replacement of the railings.

C. **Action Item/Second Reading**

1. No action items.

D. **First Reading**

1. **Disabled Parking Spaces/LOT 2 Tire Stops**

John reported on the disabled parking spaces in LOT 2 that have caused a couple of trips/falls. The Blue ADA concrete tire stops cannot be seen in the dark. He shared his recommendations with the committee to eliminate the problems; however these are the spaces that were just designed and installed as a part of the Modular Building project and since they were designed/engineered and approved by DSA (District of the State Architect) we can't make any changes without getting prior approval.

E. **Discussion/Other Items**

1 **Construction Update**

a. **Multi-disciplinary Building (MIB) Groundbreaking Ceremony**

The Groundbreaking Ceremony is scheduled for Friday, November 14, 2008 to celebrate the beginning of the initial phase of construction for the Multidisciplinary-Instructional Building.

Blasting will start mid-November with completion anticipated by the end of December 2008.

b. **S-Building**

The Health Sciences Building is out-to-bid and will close on Monday, December 15, 2008 with construction anticipated to start in April 2009.

c. **Arboretum Design Ad Hoc Committee**

Mike reported that kickoff meeting for the Arboretum Design Ad Hoc Committee was held on Friday, October 31, 2008. The Landscape Architectural firm is KTU&A. There are thirty-two members from various backgrounds that make-up the committee background. Highlights of the meeting included:

- Concrete sidewalks with ADA access
- Lighting
- Linking access to the City of San Marcos trail system
- Funding/Prop M

2. **Emergency Response Working Group**

The Emergency Response Working Group has completed their assignment and the recommendations will be taken to the Governing Board meeting on Tuesday, November 11, 2008.

F. **Safety Concerns**

1. **Escondido Center-Surrounding Area Incident**

Michael reported that an unidentified male stabbed an individual at a nearby Funeral Home/Donut Shop and then proceeded to run through the campus grounds on a recent Sunday morning (6:15 a.m.)

2. **Library gophers**

Katherine reported seeing many gopher holes throughout the Library grounds.

Donna will issue a work ticket to the Facilities groundskeepers.

3. **LOT 11 – Wheelchair Racing**

Sue reported that wheelchair users are traveling through Parking Lot 11 at a high rate of speed between the E-Building ramp and the sidewalk in the middle of the brick planter to the center of B-Building. Vehicles can't see the wheelchairs and she is concerned there will be a serious accident.

Mike indicated that he would send Kelley an email to contact Ron Haines and ask him to pass the word to the disabled students to not travel through the parking lots and use the sidewalks instead.

G. **Adjournment**

There being no further business, the meeting was adjourned at 2:25 p.m.

Reminder: Next meeting is scheduled for
Wednesday, December 3, 2008, 2 p.m., Room RS-5