



SAFETY & SECURITY COMMITTEE MINUTES
November 2, 2016

A regular meeting of the Palomar College Safety & Security Committee scheduled for Wednesday, November 2, 2016 was held in RS-5. Derrick Johnson called the meeting to order at 1:05 p.m.

ROLL CALL

Members Present: DiMaggio, Dimmick, Finton, Harris, Heath, Johnson, MacNeil, Miller, Silva, Sterling, Studinka, Wick
Members Absent: Ashour, Cohen, Medel
Ex-Officios: De la Torre – Wendy Corbin reported in De la Torre’s absence
Ex-Officios Absent: None
Guests: Chris Moore and Alan Badel
Recorder: Sadie Gropen

A. MINUTES

1. Approval of Minutes of September 7, 2016

The minutes were approved as presented. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. INFORMATION ITEMS

1. Workers’ Comp (Exhibit B1)

Corbin reviewed a Workers’ Comp report for the months of October – November, 2016.

2. Campus Police

- DiMaggio reported that there have been a number of incidents of intoxicated individuals (non-students) who have been reported and/or arrested on campus.
- DiMaggio asked Miller if there is a common key for all padlocks on campus with regards to compressed gas cylinder. Johnson responded for Miller, stating that the Police Department has master keys that will unlock all campus doors and gates.

3. Risk Management

Wick presented the following Risk Management report for the months of September – October, 2016:

Twenty-one (21) total incidents:

- Six (6) slip and fall, two (2) in dance class.
- Five (5) cuts
- One (1) eye irritation from dirt in the parking lot
- Three (3) bee stings
- One (1) bug bite
- One (1) kick-back on a table saw
- Two (2) abrasions from the grinding wheel
- Two (2) burns, one (1) in art and one (1) in welding

4. Health Services (Exhibit B4):

Harris reviewed the Urgent Care report for the months of October – November, 2016.

5. ASG

Badel introduced himself on behalf of ASG.

6. Environmental Health & Safety Office (Exhibit B6):

Johnson reported on the following information for the months of June through August, 2016.

Campus Emergency Preparedness:

Johnson reviewed campus emergency preparedness events/updates that occurred during the months of June through August and secured a time for the library drill with Sterling.

Safety:

Johnson reviewed safety for the months of June through July.

Hazmat:

Johnson reviewed Hazmat for the month of August.

C. ACTION ITEM/SECOND READING

No report.

D. ACTION ITEM/FIRST READING

No report.

E. DISCUSSION ITEMS

1. Miller reported that there are four (4) categories of safety concerns for the A-building construction: parking/traffic, pedestrian signs, fence security and mailbox placement.

2. Miller reported that the blasts have been completed for the parking structure. He stated that this is the first project where blasting has occurred during normal school hours during the semester, and overall it has been successful.

3. Miller reported that the Early Childhood Education Lab School's (ECE-LS) solar-powered push-to-walk button and flashing lights were installed. Studinka comments that the buttons have been working, as have the flashing lights, although people may not actually walk that route. Miller mentioned the possibility of adding a sign. He also suggested that a long-term solution would be to add curves in the road to allow parking along the side of the ECE, so people don't have to cross the street to reach the structure. This could be part of the design of the athletics complex in Lot 9.

4. Johnson gave an update regarding the modification of panic bars in the San Marcos ECE-LS and Escondido Center ECE-LS. A quote was provided to Facilities for the modification of the panic bars and it has been approved by Miller. Johnson commented that the original issue with the gate surrounding the play area was if the panic button is pushed, the child could be out on the street without the monitor being able to retrieve them. So, they requested a 30-second delay on the panic bar. He stated that ECE-LS staff was originally putting ropes at the top of the doors, which is against the fire code.

5. Johnson reported on the slip, trip and fall hazard assessment report (**Exhibit E5.**)
6. Johnson reported on vehicle fleet safety (**Exhibit E6.**)
7. Johnson reported on campus-wide accessible pathways (**Exhibit E7.**)

F. SAFETY CONCERNS

1. Miller reported on a meeting with the Police Department regarding an integration company that can do security alarms so they wouldn't have to be contracted out. They might do a pilot program and install some of the equipment in the Police Department.
2. MacNeil received a safety warning for instructors taking students into the arboretum and wonders about documented injuries and the possibility of rattlesnakes. He said he has never had a safety briefing in the standard life sciences department. Johnson responded that Tony Rangel shared with the instructors of what he reviews with his staff. There is nothing specific that can be done regarding rattlesnakes other than best practices. Harris suggested that signs be posted in order to warn visitors of rattlesnakes and sensitive plant species. Johnson agreed to discussing creating and posting signs

MacNeil also had a concern about a sick student who wanted to take quiz despite his recommending that she go to Health Services and/or the hospital. Harris responded that people have the right to refuse medical treatment

3. Dimmick reported that the camera system is being replaced in the Escondido Center.
4. Harris commented that she has concerns about golf carts on campus going too quickly and asked if campus police is monitoring and citing employees. Miller stated that he has no reports of Facilities staff doing this. She is concerned about golf cart accidents and asked Johnson about the existence of remedial training and who handles it. Johnson responded that there is currently nothing officially in place for tracking golf cart accidents/speeding. Miller suggested that the Committee discuss a "how am I driving?" numeric sign on golf carts. Johnson offered to create a reminder in an Environmental Health and Safety newsletter.
5. Johnson commented that the fire department responded to a call from a resident who lives adjacent to the San Marcos campus. They were concerned about the possibility of a gas leakage. Johnson stated that the gas cylinder automatically releases gas periodically, and does not pose any life-threatening conditions and is not hazardous in nature. Johnson wrote up a report with recommendations including the following: replace the fencing material with concrete cinderblock walls, ensure that fencing material around the front-facing structure remain intact, and install shade covering over the structure.

G. ADJOURNMENT

The meeting was adjourned at 2:13 p.m.

Reminder: Next meeting is scheduled for Wednesday, December 7 , 2016, 1 p.m., Room RS-5