



SAFETY & SECURITY COMMITTEE

UNOFFICIAL REVISED MINUTES

October 5, 2005

A meeting of the Safety & Security Committee was held on *Wednesday, October 5, 2005, at 2:00 p.m.*, in RS-5.

Call to Order

Mike called the meeting to order at 2:07 p.m. **There was no quorum present.**

Roll Call

Members Present Eric Duvall, Mike Ellis, Michael Finton, Karen Mifflin, Donna Renner, and Don Thompson

Members Absent: Norma Bean, Jayne Conway, Tony Cruz, Katherine Gannett, Nancy Horio, Kelley Hudson-MacIsaac, Ken Jay, Pam Keinath, Neill Kovrig and Dolores Silva

Ex-Officio Members Present: Pam Webb and Lucy Nelson

Guest: Art Carlos and Kelly Falcone

A. Minutes – September 7, 2005

Minutes were not approved due to a quorum not being present.

B. Action Items/Second Reading

1. Authorized Drivers

Pended until next meeting on Wednesday, November 9, 2005

2. Cart Path

Pended until next meeting on Wednesday, November 9, 2005

C. Reports

1. Workers Comp

Lucy reported on the following that occurred during the summer months:

- There were two accidents (trips)
 - o One occurred inside the SSC Building: uneven grouting
 - o One occurred on the stairwell inside Classroom ES-19
- There was one floor mat trip (employee experienced a contusion)
- One student worker cut hand using wood chisel
- One student worker was injured playing with children
- One volunteer coach fell
- One employee injured himself by falling down a ladder (missed last step)
- There were several strains, sprains which occurred in various campus offices

2. Campus Police – Art Carlos

Art reported on the following items that occurred during the month of September:

- Campus Police had eleven occurrences with suspicious individuals.
- One Assault
- One Petty Theft (\$400)
- One Grand Theft
- One Graffiti Incident
- Three Hit-and-Runs
- One Vehicle Tamper
- Three Non-Traffic Incidents
- Registered one Sex Offender
- Numerous encounters with skateboarders

A committee member shared that she has a few minors (under 16) in her classes and expressed concern about the presence of a registered sex offender on campus. She inquired as to how to obtain notification about the possibility of this person being in one of her classes with a minor child. After much discussion, it was decided that Campus Police would provide instructors with minor children enrolled in their classes with the list of the registered sex offenders (there are three) taking classes on the San Marcos and Escondido Center Campuses.

3. Risk Management

There was no report.

4. Health Services

Pam gave a brief update, to the committee, on the Health Services/Emergency/First Aid Summary Report for September 2005:

Health Services responded to the following number of emergencies, medical injuries and advanced first aid:

- 20 calls on the San Marcos Campus; 4 calls on the Escondido Center Campus for advanced first aid.
- 14 calls 5 of which 9-1-1 calls had to be called, on the San Marcos Campus; 1 call on the Escondido Center Campus for emergency response

Pam reported that the recent blood drive was so successful that at times individuals had to wait in line to donate blood.

October is Breast Cancer Awareness Month. The College is helping by sponsoring the 10th anniversary of "Lee National Denim Day" on Friday, October 07, 2005 at the Clock Tower.

We hope to help "The Susan G. Komen Breast Cancer Foundation" raise \$10 million dollars nationwide in a single day. Contribute \$5 or more to the Susan G. Komen Foundation and be part of the Palomar College group picture for the Lee Demin Day web site near the Clock Tower at 12:45 p.m.

Donations will be taken from 9:00 a.m. to 12:30 p.m. at the Clock Tower. Each person that donates will be given a Pink Ribbon Pin and a yummy pink ribbon bagel from Panera Bread while they last. All contributions will make a difference toward breast cancer research.

Under Project Heart Beat, the AED Training has been scheduled for Wednesday, October 26, 2005. Trainees are as follows:

- Art Carlos, Campus Police
- Robert Deegan, President's Office
- Jayne Conway, Health Services
- Flecicia Heise, Athletics/Trainer
- Bruce Bishop, Office of Student Affairs
- Theo Brockett, Escondido Center
- Pat Larmer, Performing Arts/Theatre
- Pam Dratler, Escondido Center
- Kelley Hudson-MacIsaac, Facilities/EH&S – Alternate

5. **ASG**

There was none to report.

6. **Environmental Health & Safety**

Don gave a brief update, to the committee, on the Environmental Health & Safety report for September:

- Four work stations modifications were processed
- One ADA accommodation was processed
- Hazardous waste disposal was processed
- Computer monitors were picked up for disposal by a company out of Lancaster, California (prior to utilizing this company, it cost our department \$3500/load)
- A student reported the College to the Department of Environmental Health indicating that a mercury spill was not handled properly. Report was investigated thoroughly by the College's Environmental Health & Safety Office and the process was found to have been handled correctly.
- One accommodation request (window tinting) was processed.
- Kelley spoke about ergonomics at the Counseling Department's recent retreat
- Anti-fatigue mats were provided for the Campus Library

D. **New Business – First Reading**

1. **Swimming Pool Lights**

Kelly Falcone reported that the Athletics and Physical Education Departments have expressed concern about the lighting in the pool area. With the current lighting system the deck and the pool itself are much too dark and create a serious situation for instructors when the sun goes down.

Physical Education classes and several Community Groups utilize the swimming pool until 10 p.m. most nights.

The committee inquired as to why this is an issue now when the lighting system has not changed for several years; Kelly indicated that the deck lighting does not appear to allow for adequate supervision of students and community members on the deck particularly from corner-to-corner.

Mike briefly explained about the state lighting codes. He indicated that he had the Maintenance Electricians take readings of the lights and they determined that there are two areas that the lighting is not sufficient.

2. **November Meeting Date Change (11/9/05)**

Mike briefly shared that Kelley will be out-of-town and requested that the November meeting of Safety & Security be changed to Wednesday, November 9, 2005.

3. **Cart Path**

Pended until next meeting on Wednesday, November 9, 2005

E. **DISCUSSION/OTHER ITEMS**

There was none to report.

F. **Safety Concerns**

1. **San Marcos Campus – LOT 11 to LOT 12**

Pam briefly shared that on several occasions, after exiting Lot 11 to Comet Circle and then turning right into Lot 12 her vehicle has almost been hit by individuals running the stop bar/signage in Lot 12.

2. **San Marcos Campus – Skateboard Signage**

Art briefly shared that there is not enough signage posted to defer skateboarders on campus. Campus Police feels that there should be signage posted at every entrance on the campus.

Don recommended that Parking Lot signage be modified to state:

No bicycles, skateboards, etc

And the signage should be posted at every main approach to the college.

H. **Adjournment**

There being no further business, the meeting was adjourned at 2:52 p.m.

Reminder: Next meeting scheduled for
Wednesday, November 9, 2005, 2 p.m., Room RS-5