



SAFETY & SECURITY COMMITTEE MINUTES

October 3, 2018

A meeting of the Safety & Security Committee was held October 3, 2018. The meeting was called to order at 1:05 p.m. by Supervisor of Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Ruth Barnaba, Wendy Corbin, Jennifer Finn (Escondido Representative), Michael Finton, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Chris Miller, Dave Miller, Campus Police Representative, Dayna Schwab, Connie Sterling, Anthony White, Chris Wick, Ryan Williams

Members Absent: Luz Carrillo, Judy Harris, Tom Medel, Chris Moore, Denise Vanderstoel, Christine Winterle

Guests: None

Recorder(s): Aurora Moreno Valdez, Jason Bennett

A. Approval of Minutes:

The September 5, 2018 minutes were approved unanimously with one abstained vote. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers' Compensation

Wendy Corbin reported the work injury claims from September 2018 **(Exhibit B1)**. Corbin highlighted the commonality of custodial services and defined "lost time" as a case in which the injured worker cannot work, so workers' compensation pays for wages on top of any medical costs. The differences between workers' compensation versus student injuries in the Public Safety Program was also defined. Workers' compensation applies when students are working in the field (i.e. in an ambulance, at a hospital, etc.).

2. Campus Police

Chief Moore was absent, and the Campus Police representative had no new reports for Campus Police.

3. Risk Management

Chris Wick reported the injury reports from Risk Management **(Exhibit B3)**.

4. Health Services

Judy Harris was absent, but the Urgent Care Reports for September 2018 were reported by recorder, Aurora Moreno Valdez **(Exhibit B4)**.

5. Associated Student Government
Anthony White reported that ASG was still working on a proposal to submit to the appropriate committees on campus for opening an overnight parking area on campus to those students living in their cars.
6. Environmental Health & Safety
Derrick Johnson reported on the Environmental Health & Safety Office's Monthly Progress Report for September 2018 (**Exhibit B6**).

C. ACTION ITEMS/SECOND READING

1. None

D. ACTION ITEMS/FIRST READING

2. None

E. OTHER ITEMS

1. September 5, 2018 Safety Concerns Follow-Up (Johnson)
Derrick Johnson reviewed the safety concerns from the Safety and Security Committee meeting on September 5, 2018. He addressed the different action items completed, currently being addressed and pending. The full recap can be viewed as (**Exhibit E1**). Johnson received additional information concerning Ryan Williams's furniture concern, as Chris Wick shared a claim from a student in which their laptop had been damaged due to furniture misuse. Education and signage for new furniture has been suggested.
2. Chris Miller requested a formal statement to report back to FASPC from ASG concerning the disapproval of security cameras in the Student Union on the San Marcos campus. Anthony White will obtain the answer from ASG and get back to Miller.

F. SAFETY CONCERNS

1. Chris Miller:
Miller suggested categorizing the feedback from the lockdown drills.
2. Ryan Williams:
Denis Astl and Eileen Poole were identified as the people to go to for literature on new furniture, so that signs can be created to reduce liability.
3. Anthony White:
White was wondering how those who are deaf and/or blind can interact with the emergency phones stationed around campus. Official information concerning the phones can be obtained by Connie Moise.
4. Derrick Johnson:
Johnson reported that Facilities had received reports from the Athletics Department about the M building's Men's locker room being flooded and unsanitary. Custodial staff and plumbers found out the issue was due to paper towel blockage in the plumbing

system and have been working to fix the issue while trash cans have been strategically placed around the area. It has since been discovered that the issue was probably caused by someone overloading a specific toilet with paper towels. Ultimately, hand dryers may end up being installed in place of the paper towel dispensers in the locker room.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:30 p.m.

Reminder: Next meeting is scheduled for November 7, 2018 at 1 p.m. in room RS-5