



SAFETY & SECURITY COMMITTEE MINUTES
September 7, 2016

A regular meeting of the Palomar College Safety & Security Committee scheduled for Wednesday, September 7, 2016 was held in RS-5. Derrick Johnson called the meeting to order at 1:09 p.m.

ROLL CALL

Members Present: Ashour, Cohen, DiMaggio, Finton, Harris, Johnson, Miller, Silva, Studinka
Members Absent: Dimmick, Heath, MacNeil, Medel, Sterling, Wick
Ex-Officios: De La Torre
Ex-Officios Absent: None
Guests: Mike Maines, Chris Moore, Donna Renner
Recorder: Sadie Gropen

A. MINUTES

1. Approval of Minutes of May 4, 2016

The minutes were approved as presented. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. INFORMATION ITEMS

1. Workers' Comp (Exhibit B1)

De La Torre reviewed a Workers' Comp report for the months of May-August 2016.

2. Campus Police

- DiMaggio reported that there have been a lot of medical-related calls due to seizures in the classrooms. He mentioned a situation in which a student was unable to speak and it was difficult to obtain medical information to notify their emergency contacts. The police department is now working to gain access to the computer system (PeopleSoft) to obtain the emergency contact information.
 - o De La Torre brought up the possible need for a policy or informational means in order to educate bystanders about what to do if somebody seizes.
 - o Finton mentioned that training bystanders might be an institutional liability.
- DiMaggio also reported that campus vending machines are being vandalized by individuals who are throwing rocks at the glass and stealing the contents inside. They discussed the need for video cameras on the machine to identify the perpetrators.
- Moore stated there will be a meeting on Friday 09/09/2016 regarding safety infrastructures the campus requires in order to prioritize which items must be purchased and/or installed.

3. Risk Management

No report.

4. Health Services (Exhibit B4)

A June 2016 Urgent Care reports are posted on the Palomar College Facilities/EHS website as follows:

http://www2.palomar.edu/pages/safetyandsecurity/files/minutes-agendas-newsletters/Exhibits_2016-09-07.pdf

5. ASG

No representation.

6. Environmental Health & Safety Office

Johnson reported on the following information for the months of June through August, 2016.

Campus Emergency Preparedness: (Exhibit B6a)

Johnson reviewed campus emergency preparedness events/updates that occurred during the months of June through August.

Safety/Emergency Training: (Exhibit B6b)

Johnson reviewed safety/emergency training for the months of June through July.

Safety Inspection: (Exhibit B6c)

Johnson reviewed safety inspections for the month of August.

Stormwater: (Exhibit B6d)

Johnson reviewed stormwater reports for the month of September.

Hazmat: (Exhibit B6e)

Johnson reviewed Hazmat shipments for the months of June through August.

ERGO/ADA Accommodations: (Exhibit B6f)

Johnson reviewed ERGO/ADA accommodations for the months of June through August.

C. ACTION ITEM/SECOND READING

No report.

D. ACTION ITEM/FIRST READING

No report.

E. DISCUSSION ITEMS

Johnson reported an issue that a campus employee mentioned to him regarding A-frame signage being placed in dangerous locations. The individual wanted to know whether the District had policies on where to place A-frame signage. The Facilities Department has information on their website regarding “sandwich boards” (or A-frames.) (Exhibit E1)

F. ADJOURNMENT

The meeting was adjourned at 2:11 p.m.

Reminder: Next meeting is scheduled for Wednesday, October 5, 2016, 1 p.m., Room RS-5