

Safety & Security Committee

September 6, 2001

Minutes

Members Present: Kelley Hudson-MacIsaac, Jo Anne Giese, Katherine Gannett, Tom Plotts, Pam Webb, Jayne Conway, Pat Larmer, Norma Bean, Mike Rourke, Mike Ellis, Carol Gidner

Members Absent: Don Thompson, Victoria de la Torre, Ken Jay, Ed Groschwitz, Barbara Clay, Toni Griffith

Guests: Agnes Woodmoneill

Agenda Items

1. Announcements –

Kelley spoke about formalizing the agenda and following it.

2. Minutes

The May 3, 2001 minutes were unavailable.

3. Reports

A. Campus Police:

Since the start of the semester there have been 6 arrests in 10 days. Additionally, in the past two weeks there have been 38 jumpstarts, 28 lockouts, 41 escorts, and 35 fingerprint requests from Human Resources.

Tom wanted to thank the Facilities Department for the “turn-out” lanes for the parking machines – they are a great addition. Also, the pedestrian crossing in Lot 12 is working great.

Parking was hectic the first two weeks, but went smoothly – the Facilities staff was a big help.

Parking issues need to be discussed with Jim Spencer in developing the Facilities Master Plan.

Tom reported that there are 6 potential police officers in background checks, and 2 additional CSO's in background, and additional interviews on Monday.

B. Health Services:

Pam & Jayne reported that there are an average of 100 visits per day, bee stings appear to be an epidemic, a new modular building a possibility, blood drive coming up, and red ribbon week begins October 24.

There are first aid vending stations in Admissions, Escondido Center, and Health Services.

Flu vaccinations will be available again this year. There is a possible shortage of the vaccine expected.

Mike Ellis reported he has placed yellow jacket traps at the Library and the Pool. There is a need for one by the Child Care Center.

C. Worker's Comp: No report

D. EH&S:

Kelley reported that Don has put the Cart Training program on Power Point and is available through their web site.

E. Risk Management: No Report

4. Old Business

A. Parking Procedures

Tom reported that his department has concluded an exhaustive campaign of educating staff on procedures. Parking was enforced the first week of class for illegal parking and in staff lots.

5. New Business

A. Workplace Violence Ad Hoc Committee:

The document is complete. Kelley will meet with Dr. Amador tomorrow and then this will go to PAC. HR will conduct violence in the workplace training.

B. Emergency Procedures

Tom feels at this time it is appropriate for staff and students to call “911” in an emergency. The “911” operators notify our dispatch of calls.

C. Communication Concern

Donna Green brought to the committee her concern that the Police Department and Facilities are no longer accessible to each other with the same radio. During Commencement set-up, Donna found this frustrating. Tom stated that the Police Department is staffed 6:00 a.m. to 10:00 p.m. weekdays, and 6:00 a.m. to 8:00 p.m. on weekends.

D. Parking Spaces on Comet Circle (Lot 15)

Students & visitors are crossing traffic and parking in the wrong direction on Comet Circle. Tom will have a CSO stationed at Lot entrance.

E. Bike Racks

There have been complaints about the lack of bike racks. Tom stated that riding bikes on campus is prohibited.

F. Pedestrian Safety – Comet Circle

- Lot 3 merging to Lot 5 needs to be looked into
- Cars are running stop sign
- Lot 11 trim bushes
- Tom is working with coaches to stop athletes from crossing Mission
- Concern about the middle school students crossing Comet Circle

G. Loading Zones

Tom will form an Ad Hoc group to identify potential loading zone spaces.

H. Cart Safety – next agenda

I. Environmental Concerns – next agenda

6. Other

Meeting adjourned at 3:30.

cc: Dr. Amador, Ms.Lutz, Mr. Madrigal, Mr. Patton, Dr. Miyamoto, Ms. Smith, Mr. Dimmick