



SAFETY & SECURITY COMMITTEE

MINUTES

September 5, 2018

A meeting of the Safety & Security Committee was held September 5, 2018. The meeting was called to order at 1:10 p.m. by Supervisor, Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Ruth Barnaba, Luz Carrillo, Wendy Corbin, Jennifer Finn (Escondido Representative), Michael Finton, Judy Harris, Tamara Holthaus, Derrick Johnson, Dan MacNeil, Chris Miller, Dave Miller, Chris Moore, Dayna Schwab, Connie Sterling, Denise Vanderstoel, Anthony White, Ryan Williams, Christine Winterle

Members Absent: Casey Koss, Tom Medel, Chris Wick

Ex-Officios: None

Guests: None

Recorder(s): Aurora Moreno Valdez

A. Approval of Minutes:

Judy Harris had a change to the wording of Information Item B4 under "Health Services." The May 2, 2018 minutes were approved upon agreement that the sentence would be altered. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers Comp

Wendy Corbin reported the work injury claims from May 2018 through August 2018 (**Exhibit B1**). Corbin highlighted that the most common work-related injuries occurred in the Facilities Department's staff during setups and breakdown activities. Corbin suggested possibly employing temporary staff from a substitute pool during times of greater need (e.g. graduation). Ergonomic issues were also mentioned. Derrick Johnson followed up by reporting of a recently hired full time EH&S technician who is being trained as the main ergonomic point of contact for the district.

2. Campus Police

Chief Moore had no new reports for Campus Police.

3. Risk Management

Chris Wick was absent, and there was no report.

4. Health Services

Judy Harris reported the Urgent Care Reports for April 2018 were reported **(Exhibit B4)**.

5. ASG

Anthony White had no reports for Associated Student Government.

6. Environmental Health & Safety

Derrick Johnson reported on the District Emergency Preparedness 2018-2019 Training Timeline **(Exhibit B6)**. The district-wide lockdown drills at 9:30 AM and 6:30 PM on Monday, September 24th, 2018 were highlighted as they are the next event in the timeline.

C. ACTION ITEMS/SECOND READING

1. Security Cameras for Main Student Courtyard. A motion to approve the request was made by Derrick Johnson, seconded by Chief Moore, and it was carried out by unanimous vote.

D. ACTION ITEMS/FIRST READING

1. None

E. OTHER ITEMS

1. Barracuda Intruder Defense System (Moore)

Chief Moore presented a possible security enhancement for scissor close doors called the Barracuda Intruder Defense System. Aurora Moreno Valdez created an informational sheet with other options of similar devices **(Exhibit E1)**.

F. SAFETY CONCERNS

1. Tamara Holthaus:

Tamara Holthaus reported that there have been instances of people climbing the back fence of the ECE to use the ECE bathrooms.

2. Jennifer Finn:

Jennifer Finn mentioned that the main cause for concern at the Escondido Education Center is the transient population. Chief Moore and Chris Miller commented that there are fence boundaries that need to be finished. The campus boundary fence may be addressed at an Infrastructure group meeting.

3. Anthony White:

Anthony White brought up a request to open an overnight parking area on campus to those students living in their cars. Chris Miller responded that he will mention the request at the Finance & Administrative Services Planning Council meeting. Chief Moore mentioned the request may be more of a Student Services request.

4. Wendy Corbin:

Wendy Corbin brought up another employee's concern about a flea infestation in the Facilities yard. Dayna Schwab followed up that there are stray cats and Facilities has had flea pest control out to assist with the situation. Schwab also mentioned the work being done to capture and remove the feral cats from the campus. Christine Winterle mentioned that the overall concern about the infestation is the possibility of the fleas spreading to other places on campus.

5. Judy Harris:
Judy Harris inquired about a past issue of mold in a Conex box. Derrick Johnson responded that there has been a decontamination agency contracted and it is a matter of meeting up with departments and going through the storage area.
6. Denise Vanderstoel:
Denise Vanderstoel commented that the doors at the new South Education Center in Rancho Bernardo are difficult to open due to their weight. Chris Miller responded that Facilities is aware of the issue and awaiting new hardware to make the site more accessible. Denise Vanderstoel also asked for confirmation that the work room in H building had a visual display for emergency notification for deaf teachers. Derrick Johnson confirmed that the area has visual emergency notification display by scrolling bar.
7. Chris Miller:
Chris Miller mentioned that he plans on using a building that is currently used for painting as a future storage area instead of using the old Conex boxes.
8. Ryan Williams:
Ryan Williams mentioned his concern for the North Education Center's new keys. Williams also mentioned that it would be helpful to have instructions on how to use new furniture so that faculty and staff can spread the information to students. Derrick Johnson commented that he reached out to Chris Wick in Risk Management about the furniture concern.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:18 p.m.

Reminder: Next meeting is scheduled for October 3, 1 p.m., Room RS-5