



SAFETY & SECURITY COMMITTEE MINUTES

May 7, 2003

A meeting of the Safety & Security Committee was held on *Wednesday, May 7, 2003*, at 3:00 p.m., in RS-5.

A. Call to Order

Kelley Hudson-MacIsaac called the meeting to order at 3:09 p.m.

B. Roll Call

Members Present Norma Bean, Max Cregar (ex-officio), Brian Engleman, Donna Greene, Kelley Hudson-MacIsaac, Amador Soto. Jim Stoney, Don Thompson and Pam Webb (ex-officio)

Members Absent: Donna Baughn, Eileen Bundoc (ex-officio), Jayne Conway, Eric Duvall, Mike Ellis, Michael Finton, Katherine Gannett, Carol Gidner, Toni Griffith, Ed Groschwitz, Ken Jay, Pam Keinath, Steve Kirby, Pat Larmer (ex-officio) and Mike Rourke (ex-officio)

Guests Present: Steve Keith and Jaime Moss/Student Services representative

Recorder: Donna Renner

C. Minutes

The proceedings of the meeting of April 2, 2003 were approved (Soto/Stoney) – none opposed.

D. Unfinished Business

1. Smoking Task Force Update – Jayne Conway
There was none to report.

E. Reports

1. Campus Police – Jim Stoney

Jim reported on the recent influx of graffiti here and at the Escondido Campus. A suspect has been identified by the Escondido Police Department and an arrest warrant has been issued. Suspect is responsible for approximately \$1 million dollars damage in the city. The Police have identified a group of fifteen (15) people responsible for tagging our campus. The San Marcos Sheriff's Department is looking into this group of individuals.

Two incidents at the Escondido Campus Child Care Center were recently reported to the Escondido Police Department. The incidents involve child/parent issues and they have been reported to the Department of Child Services – San Diego.

2. Risk Management

There was none to report.

3. Workers Compensation

There was none to report.

4. Health Services – Pam Webb

Pam reported that in April, Health Services, on the San Marcos campus, received five (5) emergency calls and of those calls two (2) were reported to 9-1-1.

Pam reported that in May, Health Services, on the San Marcos campus, receive three emergency calls.

Pam reported that Health Services is working with Student Affairs, Counseling and Campus Police on providing personal crisis intervention for the campus community.

May 2003 is Skin Cancer Awareness Month. Health Services will be providing skin cancer screening at the College Health Services during the month of May on Tuesdays from 4 p.m. to 8 p.m., and all day Wednesday. Space is limited. No charge for students.

5. ASG – Amador Soto

Amador shared that he is the new ASG President and that a new ASG student representative will be attending our committee meetings starting in the fall.

6. Environmental Health & Safety – Kelley Hudson MacIsaac & Don Thompson

Don reported that the UST (Underground Storage Tank) was close to shutting down.

EH&S is working on the following:

- Inventorying laboratory packs
- Metal health of campus community

The contractor for the Library Electrical Upgrade Project will be trenching on Friday, May 9, 2003, across Comet Circle at the crosswalk to LOT 5.

Kelley reported on the progress of the Student Union Project - Scheduled completion date: May 15, 2003. Contractor hopes to have the fencing removed by May 22, 2003.

Kelley reported on the progress of the High Tech Science Lab/Classroom Building. Plans and specifications are at the Chancellor's Office Department of Finance. Proposed timeline for the project is as follows:

- Advertising – beginning of June 2003
- Award Bid – August 2003
- Start Construction – September 2003

Kelley reported that the Jim Spencer and Pablo Garcia will be presenting the Facilities Master Plan at the Governing Board Meeting on May 27, 2003.

Kelley reported that an FPP has been developed for the Multidisciplinary Building which will house American Indian Studies, Behavioral Sciences, Business Education, CSIS, Economics, History & Political Science, Graphics Communications and Multicultural Studies. Sixty-eight thousand (68) square feet has been assigned. First floor will consist of computer labs, second floor will consist of instructional classrooms and the third floor will consist of offices.

Kelley reported that a new counter will be built and installed for Admissions during the SSC HVAC Replacement Project.

Since the temporary trailers were captured for the Student Services personnel, complaints have been received from students stating that there was no place for to congregate. It was noted that room SU-18 has been identified as an outlet for DSPS students to eat their lunch, Student Affairs Office provided tables and chairs outside the DOME and Custodial Services provided tables and chairs alongside the flagpole for student usage.

Donna Greene reported that the following departments will be moving into the temporary trailers during Phase I of the SSC HVAC Upgrade Project:

- Student Services Division Office
- Evaluations
- Records
- Student Support Programs
- Student Services Conference Room
- Financial Aid & Scholarships

F. New Business

1. Student Pedestrian Crossings (LOTS 11 and 12)

Steve Keith distributed handouts (fact sheet on Pedestrian Traffic/Jaywalkers on Comet Circle at LOTS 11 and 12) to the committee.

Campus Police has received several complaints from the campus community in reference to pedestrian and vehicular traffic in the area of Comet Circle and LOT 12. The main problem concerns pedestrians crossing the road (jaywalking) outside of the crosswalks with no concern for approaching traffic. Campus Police have observed and have been enforcing both vehicular and pedestrian violations in that area.

There is a speed bump on Comet Circle directly at this intersection that makes vehicular traffic slow down and gives crossing pedestrians the false sense that the vehicles are coming to a stop. There is no marked sidewalk at this intersection and no stop signs for the vehicles. Thousands of pedestrians cross at this intersection every week and the majority of them enter the street believing that they have the right-of-way.

There is a crosswalk approximately 50 feet south of this intersection that is clearly marked and controlled by a stop sign. Campus Police is proposing that we place a sign on each side of the intersection directing pedestrians to use the crosswalk to the west. The sign could clearly state "[Pedestrians Must Use Crosswalk](#)" with an arrow or another approved sign. Signage could be place in the dirt area on the west side of the street where a pole and sign can easily be constructed and a Stop Sign exiting LOT 11 at this interaction where the other sign can be placed.

These two signs would be clearly visible to all approaching pedestrians. Once the signage has been installed, Campus Police Officers could randomly observe the area and speak with pedestrians who are jaywalking. Any enforcement action taken at this point would be legally justified and no questions should arise in legal proceedings.

Another option would be to turn the entire area into a pedestrian crosswalk. This area would encompass from the speed bump at the north end of the intersection to the already marked pedestrian crosswalk approximately 50-60 feet south of the speed bump. If this proposal was selected a stop sign would have to be erected at the speed bump and the street would have to be painted with the approved crosswalk markings.

Motion to move forward with installation of signage – Engleman/Soto – none opposed.

Committee felt that creating an entire 50-60 foot crosswalk was NOT a conceivable option; as it would disrupt traffic even further than we are currently experiencing. Additionally, it would place a crosswalk across the main ingress/egress of LOT 12, creating (rather than mitigating) a safety hazard and a traffic "bottleneck."

In addition to signage indicating this correct crossing, a recommendation was made to paint a "pathway" from the parking lot to the indicated crosswalk in order to direct foot traffic more safely than is now the case.

G. Other Items

1. T Building Security – Brian Engleman

Brian reported that the ROP Upholstery Classes located in the T Building have been experiencing a rash of thefts involving thousands of dollars of upholstery vinyl. Thefts are occurring between Saturday and Monday mornings. Part of the problem is that everyone seems to have a key to the building and students park directly next to the building allowing easy access to the building.

The Committee discussed the possibility of installing security cameras near room T-14 and re-keying the classroom.

2. T Building Paint Booth – Brian Engleman

Brian reported that the Woodworking Classes are blocking the access for the Auto Refinishing Classes to access the painting booth. Environmental Health & Safety will work to clear the area.

3. Temporary Trailers – Donna Greene

Donna briefly shared her concern about the lack of security at the Temporary Trailers. Kelley will bring her concerns to Chris Miller, Supervisor, Construction Activities and Facilities Support.

H. Adjournment

There being no further business, the meeting was adjourned at 3:55 p.m.

The next scheduled meeting is September 3, 2003