



SAFETY & SECURITY COMMITTEE MINUTES

May 4, 2011

A regular meeting of the Palomar College Safety & Security Committee scheduled for *Wednesday, May 4, 2011, at 2:00 p.m.*, was held in RS-5. Ken Jay called the meeting to order at 2:05 p.m.

Roll Call

Members Present: Brian Engleman, Jayne Conway, Tony Cruz, Tom Medel, Anne-Marie Mobilia, Jaime Moss, Marilee Nebelsick-Tagg, Donna Renner, Dolores Silva, Josh Simmons and Shayla Sivert

Members Absent:

Michael Finton, Lisa Hornsby and Kelley Hudson-MacIsaac

Ex-Officio Members Present:

John Emerson and Katherine Gannett

Ex-Officio Members Absent:

Lucy Nelson

A. Minutes – April 6, 2011

MSC (Nebelsick-Tagg/Silva) to approve the April 6, 2011 meeting minutes as corrected.

Minutes are posted on the Palomar College web page as follows:
<http://www.palomar.edu/committees/safety>.

B. Discussion/Information Items

1. Workers Comp

Donna reported on Lucy Nelson's behalf that for the month of April 2011, eight (8) workers' comp claims were processed which included zero claims from Facilities, zero slips/falls and one CT claim.

2. **Campus Police**

Tony Cruz reported that for the month of April 2011, the following incidents occurred:

Incident Count	Description	Incident Count	Description	Incident Count	Description
	Arrest	1	Assault	1	Burglary
1	Drugs-marijuana	0	Felony Vandalism	0	Forgery
0	Fraud	13	Graffiti	0	Grand Theft
0	Harassment	0	Hit-and-Run	0	Impounded Vehicle
0	Indecent Exposure	1	Information Only	0	Lewd Conduct
0	Locker Burglary	2	Lost and Found	1	Lost District Keys
6	Medical Assists	0	No License	0	Non-Injury Accidents
0	Petty Theft	0	Sexual Battery	0	Stolen Property
1	Suspicious Activity	0			
0	Stolen Vehicles	7	Student Code Violations	0	Criminal Threat
0	Towed/Stored Vehicles	0	Traffic Accidents		
0	Vehicle Burglaries	1	Vehicle Vandalisms		
1	Weapons Violation (knife)	0	Water Leak		

Marilee asked on the status of the lost keys accountability. Donna replied that it was "shutdown" before our recommendation made it to SPC.

3. **Risk Management**

There were no items.

4. **Student Health Services**

Jayne read excerpts from the April 2011 Emergency Response Summary Report for both the San Marcos Campus and the Escondido Center.

ER Reports are posted on the Palomar College web page as follows:
<http://www.palomar.edu/committees/safety>.

Jayne announced that the Fire Club and Student Health Services are sponsoring a Blood Drive at the San Marcos Campus the week of May 9th-13th.

To donate blood with the Fire Club, sign up Tuesday and Wednesday, 5/3/2011 and 5/4/2011 in the Student Union Quad between the hours of 11:00 a.m. to 1:00 p.m. Individuals can also sign up in Student Health Services or online at www.givelife.org (Code PalomarSM). A good breakfast or lunch prior to donation is highly recommended.

5. **ASG**

Rocky Brady read excerpts from the following link:

<http://www.hhs.gov/news/press/2010pres/12/20101209a.html>. This article focused on how tobacco smoke causes disease.

Brian asked how OSHA regulates second-hand smoke. A heated discussion about smoking entailed with many committee members participating. Ken interceded and the discussion ended.

6. **Environmental Health & Safety**

John reported that for the month of April 2011, the following activities occurred:

- Resolved two (2) safety items at the Escondido Center Child Development Center
- Attended a Evacuation Chair Training on 4/15/2011
- Provided IIPP training on 5/12/2011 and Forklift training on 5/13/2011
- Processed 43 ergo installations
- Coordinated four (4) Indoor Air Quality Requests (two are in-progress, two are resolved).

C. **Action Item/Second Reading**

1. Health Sciences/MD Building "No Smoking Signage"
No action was taken

Jayne asked if she could add one first reading item to the agenda.

D. **First Reading**

1. **Tobacco Free/Smoke Free Campus**

Jayne suggested that the Safety & Security Committee endorse a Tobacco Free/Smoke Free Campus.

MSC: Conway/Medel, Engleman nay: Approve the motion to allow the Safety & Security Committee to endorse a Tobacco Free/Smoke Free Campus

E. **Discussion/Other Items**

1. **Construction Updates**

John Emerson gave an update on the construction projects on campus, which include: the Theatre, Parking Lots 1 and 2, the demolition of Buildings B, P and W and the bids for Humanities and P-Building North.

2. **Emergency Training & Drills for Campus Employees**

Due to time constraints, this agenda item was tabled until the September 7, 2011 meeting.

F. **Safety Concerns**

1. **Designated Smoking Area/LL Building**

Katherine read excerpts from a memorandum addressed to the Facilities Review Committee Chairperson, Dr. Bonnie Dowd, on May 4, 2011 regarding a dramatic event that transpired in front of the Library (specifically the designated smoking area) on April 28, 2011.

On behalf of the library staff and faculty as well as the students, faculty, staff and public it was urgently requested that the designated smoking area currently located in front of the Library be closed and relocated to another campus location.

2. **Library Hosting Disaster Training**

Katherine announced that the Library will be hosting a disaster training session on Thursday, September 22nd.

3. **Crisis Response Team**

Tony briefly shared that he sees a need for a Crisis Response Team to be formed at Palomar College.

4. **Squirrel Population Explosion**

Pam briefly shared that she has observed numerous baby squirrels in and around the Child Development Center.

G. **Adjournment**

The meeting adjourned at 3:20 p.m.

Reminder: Next meeting is scheduled for
Wednesday, September 7, 2011, 2 p.m., Room RS-5