

Safety & Security Committee

May 3, 2001

Minutes

Members Present: Kelley Hudson-MacIsaac, Jo Anne Giese, Katherine Gannett, Tom Plotts, Toni Griffith, Barbara Clay, Pam Webb, Norma Bean, Steve Kirby

Members Absent: Don Thompson, Mike Rourke, Mike Ellis, Jim Stoney, Victoria de la Torre, Ken Jay

Agenda Items

1. **Announcements** – none
2. **Minutes** –April 5, 2001 minutes approved (will be posted on the web site)
3. **Reports**
 - A. Campus Police: No report
 - B. Health Services: They have had over 3,500 walk-in since the end of the fall semester. There is a nurse practitioner and/or a physician on staff either here in San Marcos or Escondido every day. Health Services has purchased 3 first aid vending machines to be placed at various locations on campus, two for the San Marcos campus and one for Escondido.
 - C. Worker's Comp: No report
 - D. EH&S: Kelley has been conducting injury-illness prevention training to the Student Services staff per OSHA regulations. She will continue to offer campus wide training during the summer and fall. There is information on their web site.
 - E. Risk Management: No Report
 - F. Workplace Violence Task Force: They will continue to meet during the summer.

4. Old Business

A. Parking Policy Review

The Committee reviewed the “re-written” version of the policy. It was agreed that a new bullet would be added for “non-specific attendance,” i.e. award luncheons, performing arts events, etc. There will be no enforcement during these types of events.

Further discussion took place about the need for a ticket machine in Lot 1. Tom stated that a kiosk would be constructed on the center island of the campus and would be staffed. He did not see a need for an additional ticket machine.

Tom reported that Lot 15 will have 22 spaces in a row for students of the Performing Arts department.

Tom would like input from the Committee for Delivery/Loading Zones. Tom will present this information to the Facilities Planning Committee.

B. Bomb Threat Review: Tom and Kelley will work on this.

5. New Business

A. Smoke Free Area: Kelley received a request to designate the AT-AA courtyard area as smoke free. Norma and Kelley will review areas on the San Marcos campus as well as Escondido that could be designated “smoking areas.”

B. Rolling Blackout Concerns: There are no OSHA requirements that state offices need to be air conditioned. SDG&E has stated that the black-out will last no longer than 2 hours. Mike Ellis is pursuing ways to ensure a 15% cutback on electrical usage that would remove us from the black-out grid.

6. Other

Kelley continues to be concerned about “cart traffic” on the main walks during peak times. The Committee proposed cart restriction between the hours of 9:00 a.m. and 1:00 p.m. on the main walks. Emergency vehicles (campus police and health services) would be exempt from this restriction.

Kelley, as chair of the Safety & Security Committee, will e-mail Jerry Patton requesting that the Campus Police web site be made more visible on the Palomar College web site.

Meeting adjourned at 3:30.

cc: Dr. Randall, Ms. Michael, Mr. Madrigal, Mr. Patton, Dr. Miyamoto