



## SAFETY & SECURITY COMMITTEE MINUTES

May 2, 2018

A meeting of the Safety & Security Committee was held May 2, 2018. The meeting was called to order at 1:03 p.m. by Supervisor, Environmental Health & Safety, Derrick Johnson.

### Roll Call

**Members Present:** Luz Carrillo, Michael Finton, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Tom Medel Representative (Jennifer Finn), Chris Moore, Christine Winterle

**Members Absent:** Ruth Barnaba, Judy Harris, Sean Heath, Chris Miller, Dayna Schwab, Connie Sterling, Chris Wick, Nayeli Vasquez

**Ex-Officios:** Wendy Corbin

**Guests:** None

**Recorder(s):** Aurora Moreno Valdez

### **A. Approval of Minutes:**

The minutes of April 4, 2018 were approved unanimously. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

### **B. Discussion/Information Items**

1. Workers Comp  
Wendy Corbin reported the work injury claims from November 2017 through April 2018 (**Exhibit B1**).
2. Campus Police  
Chief Moore reported on Campus Police's 2018 Campus Safety Enhancements (**Exhibit B2**).
3. Risk Management  
Chris Wick was absent, but the Risk Management Medical Injury Report for April 2018 was submitted (**Exhibit B3**).
4. Health Services  
Judy Harris was absent, but the Urgent Care Reports for April 2018 were reported (**Exhibit B4**). Harris also wanted to highlight a reported eye injury of a student getting splashed with a chemical in a photography lab. The student stated that they were not provided protective eyewear, and the class was not informed by the instructor nor syllabus that they should wear protective eyewear in the photo lab.

5. ASG  
Nayeli Vasquez was absent and there was no report.
6. Environmental Health & Safety  
Derrick Johnson reported on the Environmental Health & Safety Office's Monthly Progress Report for the Month of May 2018 **(Exhibit B6)**.

**C. ACTION ITEMS/SECOND READING**

1. Request to Modify Governance Structure of Safety & Security Committee. A motion to approve the request was made by Chief Moore, seconded by Dan MacNeil, and it was carried out by unanimous vote **(Exhibit C1)**.

**D. ACTION ITEMS/FIRST READING**

1. Security Cameras for Main Student Courtyard. A motion to move the request to second reading was carried out by unanimous vote. Since the next Safety and Security Committee meeting is not until September, this item will be addressed at the Infrastructure Group's May meeting.

**E. OTHER ITEMS**

1. April 4, 2018 Safety and Security Safety Concerns/Action Items Recap (Johnson)  
Derrick Johnson reviewed the safety concerns from the Safety and Security Committee meeting on April 4, 2018. He addressed the different action items completed, currently being addressed and pending. The full recap can be viewed as **(Exhibit E1)**.
2. Lack of Guardrail Along Sidewalk from Campus Police to Second Floor of New Parking Structure (Koss)  
Casey Koss submitted a safety concern regarding the new sidewalk connecting the new parking structure to main campus. There is a section left unguarded that is hazardous if someone were to stray from the sidewalk. Derrick Johnson shared the concern and will look into additional railing. Pictures of the described location can be viewed as **(Exhibit E2)**.

**F. SAFETY CONCERNS**

1. Chief Moore:  
Chief Moore shared the new active shooter video which can be viewed on the Campus Police [Active Shooter webpage](#). Moore also mentioned that Sergeant Maines is available for customizable classroom presentations concerning active shooter safety.

**G. ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:56 p.m.

**Reminder: Next meeting is scheduled for September 5, 1 p.m., Room RS-5**