



SAFETY & SECURITY COMMITTEE MINUTES

May 2, 2012

A regular meeting of the Palomar College Safety & Security Committee scheduled for *Wednesday, May 2, 2012, at 1:00 p.m.*, was held in RS-5. John Emerson called the meeting to order at 1:05 p.m.

Roll Call

Members Present: Tony Cruz, John Emerson, Michael Finton, Kelley Hudson-MacIsaac, Pam Keinath, Carl Lofthouse, Jaime Moss, Marilee Nebelsick-Tagg and Donna Renner

Members Absent:

Jayne Conway, Anne Delgado, Lisa Hornsby, Tom Medel, Ken Jay, Dolores Silva and Gregory Torres

Ex-Officio Members Absent:

Lucy Nelson

A. Minutes – April 4, 2012

MSC Nebelsick-Tagg/Moss to approve the April 4, 2012 meeting minutes.

Minutes are posted on the Palomar College webpage as follows:
<http://www.palomar.edu/committees/safety>

B. Discussion/Information Items

1. Workers Comp

Donna reported, on Lucy's behalf, that for the month of April 2012, two workers' comp claims were processed which included one claim from Facilities. There was no first aid or slip/falls.

2. Campus Police

Tony Cruz reported that for the month of April 2012, the following incidents occurred:

Incident Count	Description	Incident Count	Description	Incident Count	Description
1	Accident Report	0	Arrest	0	Assault
0	Battery	0	Burglary	0	Criminal Threat
0	Domestic Violence	1	Drugs-marijuana	0	Drunk in Public
0	Forgery	0			
0	Fraud	9	Graffiti	1	Grand Theft
0	Harassment	0	Hit-and-Run	0	Impounded Vehicle
0	Indecent Exposure	1	Information Only	0	Lewd Conduct
0	Locker Burglary	0	Lost and Found	3	Lost District Keys
9	Medical Assists	0	Missing/Lost Property	0	No License

0	Non-Injury Accidents	6	Petty Theft	0	Other: Foot Pursuit
0	Other: Found Narcotics	0	Other: Smoking Calls	11	Skateboarders
0	Recovered Stolen Vehicles	0	Sexual Assault	0	Stolen Property
1	Stalking				
0	Stolen Vehicles	3	Student Code Violations	0	Suspicious Activity
0	Towed/Stored Vehicles	0	Traffic Accidents	1	Vandalisms
0	Vehicle Burglaries	0	Vehicle Vandalisms	0	Water Leak
0	Weapons Violation	0	Attempted/Threatening Suicide	0	Parole Hold
1	Robbery				

3. **Risk Management**

There was no report.

4. **Health Services**

There was no report.

5. **ASG**

An ASG representative has been assigned; however they haven't attended any of our meetings as of this date.

6. **Environmental Health & Safety**

John reported that for the month of April 2012, the following activities occurred:

- 22 ergo installations
- 5 IAQs

Other EHS News

The Environmental Health & Safety Office is working on a mass notification project for the District (installing Talkaphones in the parking lots)

John and Kelley will be making a presentation on Emergency Preparedness at the May 9th Governing Board meeting.

Miscellaneous News

Carl reported on the upcoming EMS (Emergency Medical Services) Authority Golden Guardian 2012 Exercise. The goal is to safely and successfully deploy specialized medical personnel, administrative teams and medical response assets the opportunity to coordinate activities that would provide medical care for the victims of a catastrophic earthquake in a controlled exercise environment. These activities will be evaluated allowing policies and procedures to be validated. This exercise will also provide a training platform for exercise participants.

C. **Action Item/Second Reading**

There were no second reading action items.

D. First Reading

There were no first reading items

E. Discussion/Other Items**I. Construction Updates/Kelley Hudson-MacIsaac****a. Humanities, TLC (Teaching Learning Center) and the Theatre**

Kelley reported that all these projects are progressing very well although their schedules have slipped a bit due to the recent rain. Sites are drying out nicely now and the TLC is progressing well. Footings are in the ground and concrete deliveries are scheduled for later this week.

b. Escondido Center Reimaging Project

C.W. Driver is our Construction Manager on this project. They will be the ones building it. The plans are due out of DSA between June and July and we will be ready to begin. We have had numerous meetings at that site and Information Services is working really hard with the utility company to move the services.

We are also working with Tom Medel and Jaime Moss on potential interim space for them to work out of once the main entrance has been demolished. We are trying to keep the campus as functional as possible during construction.

c. T-Building Renovation

The T-Building is now in budget. It is on the Governing Board's May meeting agenda. We are very excited about that and have worked out the scheduling difficulties with the Cabinet & Furniture Technology group. We worked very closely with Wilma Owens.

d. South Education Center

We have had numerous meetings on this project with the Instructional Deans and the Vice-President for Instruction. Project will be brought to the Governing Board at a future date.

e. Child Development Center

The Child Development Center is currently in design phase.

f. Baseball Field

We are still working on the environmental permits.

g. 12Kv Upgrade

Kelley gave a brief synopsis on the 12Kv upgrade-final phase that will be occurring over the summer on the San Marcos Campus:

- Monday, May 21, 2012, through Thursday, May 31, 2012
 - **Library Substation:** No one will be able to enter the Library during this time period.
 - **Q, RF, U:** Temporary power to Radio Station only. Power requirements have been identified for the Radio Station and temp power will be provided.
- Monday, June 4, 2012 through Friday, June 15, 2012
 - **IT:** no power and no access to the IT Building during this time.
 - **AA/ST:** Minimum temporary power – no AC during this time period. The transition to temporary power will occur on Saturday,

June 2, 2012 and may last up to four hours as the existing transformer must be craned out of the way.

- Friday, June 29, 2012, Saturday, June 30, 2012, and Sunday, July 1, 2012
 - **San Marcos Campus will be closed:** There will be no electricity on campus
- Friday, July 13, 2012
 - **San Marcos Campus:** will be experiencing rolling blackouts to most campus buildings. The building specific outages should only last about ten (10) minutes as we balance the campus load among the four circuits.

2. **Campus Classroom Locksets**

A brief discussion on shelter-in-place and lockdown were discussed. The Health Sciences Building has the capability of remote lockdown.

F. **Safety Concerns**

None were reported.

G. **Adjournment**

Meeting adjourned at 2:23 p.m.

Reminder: Next meeting is **scheduled** for
Wednesday, September 5, 2012, **1 p.m.**, Room RS-5