



SAFETY & SECURITY COMMITTEE

MINUTES

May 1, 2019

A meeting of the Safety & Security Committee was held May 1, 2019. The meeting was called to order at 1:05 p.m. by Supervisor of Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Ruth Barnaba, Jennifer Finn (Escondido Representative), Michael Finton, Judy Harris, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Chris Miller, Dave Miller, Dayna Schwab, Connie Sterling, Denise Vanderstoel, Ryan Williams

Members Absent: Luz Carrillo, Tom Medel, Chris Moore, Anthony White, Christine Winterle

Guests: None

Recorder(s): Dayna Schwab

A. Approval of Minutes:

The April 3, 2019 minutes were approved unanimously. Minutes are posted on the Palomar College website as follows: <https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers' Compensation
Wendy Corbin reviewed the injuries for March and April. **(Exhibit B1)**
2. Campus Police
None.
3. Risk Management
Chris Wick discussed risk management report for the month of April. **(Exhibit B2)**
4. Health Services
Judy Harris reported on the Urgent Care Reports for the month of April. **(Exhibit B3).**
5. Associated Student Government
Representative was absent.

6. Environmental Health & Safety
Derrick Johnson reviewed emergency preparedness timeline and PowerPoint. Discussed items to be presented at governing board meeting, including past and planned training and evacuation/emergency maps. Discussed planned evacuations and trainings at LRC building, Fallbrook Center, and Rancho Bernardo Center. As well as EOC individual section training **(Exhibit B4)**.

C. ACTION ITEMS/SECOND READING

1. None.

D. ACTION ITEMS/FIRST READING

1. None.

E. OTHER ITEMS

1. Theft on Campus. Sgt. Johnson on behalf of Chief Moore discussed that the location of the Fallbrook Center, puts it at a high risk for crime. Discussed three different incidents in which items were stolen and/or damage occurred to district property. Campus Police works with Fallbrook Sheriff's office for the investigation of these incidents. Janitorial supplies that were stolen in last theft were recovered. Discussed benefits of cameras in these cases, as well as working with local law enforcement to make random stops at the campus. Discussed benefits of round the clock staff such as CSO or custodial. Signs indicating presence of cameras will be added. In regards to theft at Rancho Bernardo Center, missing memory card investigation is still open. Damage to broken monitor appears to be an accident.
2. Gates. Derrick presented the issues with persons on driving on the sidewalk. Discussed replacing bollards with gates throughout campus. **(Exhibit B5)**.

F. SAFETY CONCERNS

1. Derrick Johnson:
In Reference to previous meetings concerns. Facilities is moving forward with labeling of campus access on second floor of the parking structure. Working on setting business hours in buildings to avoid issues with students occupying buildings after hours. Custodial is now locking bathrooms in Redwood City to avoid homeless accessing the bathrooms overnight.
2. Judy Harris:
Judy discussed concern of measles. Judy is working with student services to send out communications to students discussing vaccination and other important information. The the next Emergency Response Group meeting will discuss Palomar College's POD status.
3. Wendy Corbin on behalf of Christine Winterle:
Hole in asphalt by MD crosswalk, a remedy has already been assigned for this issue. As of May 3rd this has been corrected. Concerns in regard to students crossing into the street because of the way railing is set up near the main entrance. Need for additional custodial staff for end of year set ups. Facilities will be pulling staff from other centers to assist.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:09 p.m.

Reminder: Next meeting is scheduled for September 4, 2019 at 1 p.m. in room MO-111