

Safety & Security Committee

April 5, 2001

Minutes

Members Present: Mike Ellis, Kelley Hudson-MacIsaac, Jo Anne Giese, Katherine Gannett, Tom Plotts, Jim Stoney, Toni Griffith, Ken Jay, Carol Gidner, Barbara Clay, Victoria de la Torre, Sue Mayfield, Norma Bean

Members Absent: Steve Kirby, Don Thompson, Mike Rourke

Agenda Items

1. **Announcements** – none
2. **Minutes** –March 1, 2001 minutes approved (will be posted on the web site)
3. **Reports**
 - A. Campus Police: Tom reported that 16 incident reports were taken on the main campus during the month of March and 5 were taken at the Escondido Center. Additionally there were 89 citizen assists (this number is up 23%), and 20 assists at the Escondido Center. Citizen assists include, jump starts, lock outs, escorts, messages). So far this week there was a hit & run, one injury accident, a sexual assault and a non-injury accident.
 - B. Health Services: there was no report
 - C. Worker's Comp: Victoria reported there has been a lower back strain report, a student worker slipped in the Cafeteria, and various lifting injuries. Air quality issues continue.
 - D. EH&S: Kelley reported that the “scoring” of the floor in the locker rooms at the pool will be completed. She also reported that MSDS can now be accessed on our web site.
 - E. Risk Management: Ken reported that the “ball” issue on Mission Road continues to be a problem. Adding to this ongoing issue now is the fact that students are chasing after the balls – causing a major liability.

4. Parking Policy Review

Discussion took place on the current Policy and Procedures as written. The Policy is OK, just needs some fine tuning and flexibility. Also there is a need to add a staff person to front “point” and the need for a kiosk. There is a need to educate staff. The blue form is working fairly well.

Idea: Lot 1 for visitors, Lot 15 for staff and faculty. This idea came to the parking task force last year and the student services staff were against the idea.

Recommendation to Jerry Patton: Parking Policy is fine as is (although Norma will help refine some of the wording). Also, there is a need for a ticket machine in Lot 1.

Discussion continued on the 24/7 parking enforcement. *Idea:* do not ticket after 6:00 p.m. on Friday until 6:00 a.m. on Monday. *Idea/recommendation:* turn 30 visitor parking spaces in Lot 1 to student parking for Performing Arts and ESL night classes.

Mike reported that an additional light is being added to the walk from Lot 15.

5. Bomb Threat Review – next meeting

6. Pedestrian Concerns – Transit Center Crossing

Concern has been raised that vehicles coming on to campus do not yield the right-of-way to pedestrians. *Recommendation:* Campus Police will be more visible.

7. Workplace Violence Task Force

The task force is looking at policies and procedures and the need for employee training. There is a need for reps from the education centers.

8. Other

Dispatch is moving on to campus.

Meeting adjourned at 3:30.

cc: Dr. Randall, Ms. Michael, Mr. Madrigal, Mr. Patton, Dr. Miyamoto