



## SAFETY & SECURITY COMMITTEE

### MINUTES

April 3, 2019

A meeting of the Safety & Security Committee was held April 3, 2019. The meeting was called to order at 1:05 p.m. by Supervisor of Environmental Health & Safety, Derrick Johnson.

#### **Roll Call**

**Members Present:** Ruth Barnaba, Jennifer Finn (Escondido Representative), Michael Finton, Judy Harris, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Chris Miller, Dave Miller, Chris Moore, Dayna Schwab, Connie Sterling, Denise Vanderstoel, Ryan Williams

**Members Absent:** Luz Carrillo, Tom Medel, Anthony White, Christine Winterle

**Guests:** None

**Recorder(s):** Dayna Schwab

#### **A. Approval of Minutes:**

The February 6, 2019 minutes were approved unanimously. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

#### **B. Discussion/Information Items**

1. Workers' Compensation  
Representative absent. Derrick Johnson reviewed report. **(Exhibit B1)**
2. Campus Police  
Moore has concerns with both the NS building elevator's operating hours and with vehicles on the access road between the parking structure and LRC. Proposed operating hours for the NS building. Money needed to move forward with swing gates at the LRC access road location.
3. Risk Management  
Chris Wick discussed risk management report. **(Exhibit B2)**
4. Health Services  
Judy Harris reported on the Urgent Care Reports for February and March 2019 **(Exhibit B3)**.
5. Associated Student Government  
Representative was absent.

6. Environmental Health & Safety  
Derrick Johnson reviewed air quality report for the SSC building. **(Exhibit B4).**

**C. ACTION ITEMS/SECOND READING**

1. Formatting of governance structure was approved unanimously with one abstained.  
Moved to FASPC.
2. Pedestrian Traffic issues discussed. Pedestrian Traffic Survey to be implemented on entire campus, approved unanimously.

**D. ACTION ITEMS/FIRST READING**

1. None.

**E. OTHER ITEMS**

1. Derrick Johnson discussed a successful evacuation drill at the LRC building. Drills are planned for LRC, North and South Ed. Campuses. Campus walk through for additional cameras conducted, currently waiting for quote.
2. Judy Harris discussed “Stop the Bleed Kits” and that free training is available. Derrick will bring to Emergency Response Committee.

**F. SAFETY CONCERNS**

1. Ruth Barnaba:  
Wants signage added in parking structure, noting that access to the campus is from the second floor.
2. Dave Miller:  
Fire hydrant near parking structure not accessible due to overgrown foliage.  
Remedy assigned to grounds to address.
3. Dan Macneil:  
Student sleeping in study hall. Adding regular building hours was discussed previously or the possibility of installing timers on elevators.
4. Denise Vanderstoel:  
Concerns with homeless accessing bathrooms overnight. Facilities will talk to custodians servicing area. Concerns with lack of bathrooms available in the “Redwood City” area.  
Chris will make comments in the facilities master plan

**G. ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:38 p.m.

**Reminder: Next meeting is scheduled for May 1, 2019 at 1 p.m. in room MO-111**