



SAFETY & SECURITY COMMITTEE

MINUTES

February 7, 2024

A meeting of the Safety & Security Committee was held on February 7, 2024. The meeting was called to order at 1:32 p.m. by the Environmental Health & Safety, Risk Management Manager, Derrick Johnson.

Roll Call

Members Present: Derrick Johnson, Chris Miller, Chris Moore, Tom Medel, Patrick Savaiano, Dan Lynds, Jennifer Finn, Ruth Barnaba, Yvette Maynard (for Ryan Williams), Monica Diego Schmidt, Safiya Swearingen, Veronica Sadowski, Michael Finton, Tamara Holthaus, Ann Jensen, Tracy Fung, Mike Dimmick

Members Absent: Christine Winterle, Rachel Thompson, Kimberlee Ahinger,

Guests: Jesus Montes

Recorder(s): Allison Tyra and Victoria de la Torre

Welcome

We welcomed two new committee members, Monica Diego Schmidt from the Library and Safiya Swearingen from Associated Student Government.

Approval of Minutes:

The minutes from December 6, 2023, were approved with one abstention. Minutes are posted on the Palomar College website: [Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

Discussion/Information Items

1. Workers' Compensation:
No report.
2. Campus Police:
The police department has been approved to hire 4 police officer positions at the education centers that are currently vacant. The anticipated timeline for recruitment and hire is June of 2024. (Moore)
3. Risk Management:
SWACC inspections were completed, and we received the final report from Keenan & Associates. We do have some opportunities for improvement on potential property and liability issues. Many have already been remedied while others are currently being addressed. We are expecting a follow-up inspection from Keenan & Associates in the next 90 days. COVID-19 update includes recommendations from the CDC for isolation with a positive test result. Stay home for 24 hours after having a fever, symptoms, or positive test result. The EH&S, Facilities and Custodial departments have been addressing a rodent issue in the Veteran's Resource Center.

There was reported rodent activity and foul odors coming from the breakroom in the VRC. Over the next two weeks, we conducted a professional cleaning, an indoor air quality test, pest control remedies and replacing of all ceiling tiles. We will continue to monitor this situation for all buildings located in the ST/AA area. (de la Torre)

4. Health Services:

Student Health Services reported zero student urgent care visits in December of 2023 and January of 2024. Behavioral Health & Counseling Services treated 5 students in December of 2023 and 4 urgent care visits in January of 2024. One urgent care visit resulted in transporting the student to the local hospital. The HC/BHS is exploring options to help facilitate wellness efforts in collaboration with the new EDGE Center to support folks with other mental health support resources. The Narcan Committee met yesterday to confirm the process for new requests and ongoing management of current locations of Narcan across the district. Details are available at the Health Center and monthly Narcan training is available the third Wednesday of each month during the semester in NB-1 at 1:00pm. AB 70 requires that trauma kits be readily available in new buildings starting in January of 2023 and renovated buildings (more than \$100,000) going forward. AB 461 fentanyl test strips are currently available in the Health Center to students and staff. (Savaiano)

5. Associated Student Government:

No report.

6. Environmental Health & Safety:

- a. Safety & Security Committee purpose and goals were presented and referred to on the website. Discussion was open to the committee for new ideas. A suggestion was made to conduct an emergency table-top practice exercise in the EOC in place of a monthly meeting or surprise inspections as a team.
- b. In January, we had 5 fire extinguishers removed from their cabinets and used on the top level of the parking structure by vandals. We are looking into options to safeguard fire extinguishers and cabinets in more vulnerable areas.
- c. The County of San Diego Department of Environmental Health & Quality, Hazardous Materials division inspected the main campus on November 9th and 10th, 2023. The technician reviewed our Hazardous Materials Business Plans plus storage and disposal of waste materials. Only 7 violations were found. Minor violations such as updating labels on vent hoods or waste containers. Other examples include updating weekly reporting paperwork and updating campus maps on the California Environmental Reporting System (CERS). Proof of corrective actions had to be provided within 30 days. The final report and corrective actions have been submitted.
- d. For January, there were 11 ergonomic assessments, consultations, and installations. There were 14 hazardous waste materials shipments from all campus locations.
- e. The EH&S team has prioritized Emergency Building Evacuation Plans throughout the district. We are working closely with Building Administrators to develop or finalize the Team Rosters so practice drills can be scheduled.

Other Items

1. We have developed the procedure to request a new panic button for an employee's workstation. It will be an online requisition form and the Information Services representative has finished the first page of the form already. We will be meeting again next month to continue this project.
2. Information Services has moved forward with the new speakers for the alert system outside of the ECE Lab School. The contract with the vendor is in place to install the system. The Facilities team has met recently to discuss the next steps to get the pole for the speaker system installed also.

Safety Concerns

1. The EME department at the Escondido Center asked if the panic buttons in their area are tested regularly. Campus Police is in the process of developing guidelines for testing panic buttons.
2. The emergency phone outside of the EME department at the Escondido Center is out of order. A remedy was submitted, and Information Services has tested the device. A new device will need to be purchased for replacement. Funding sources are being researched.

Adjournment

The meeting was adjourned at 2:31 p.m.

Reminder: Next meeting is scheduled for March 6, 2024, at 1:30 p.m. via Teams