



SAFETY & SECURITY COMMITTEE MINUTES

February 6, 2019

A meeting of the Safety & Security Committee was held February 6, 2019. The meeting was called to order at 1:05 p.m. by Supervisor of Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Jennifer Finn (Escondido Representative), Judy Harris, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Chris Miller, Dave Miller, Chris Moore, Connie Sterling, Anthony White, Ryan Williams

Members Absent: Ruth Barnaba, Luz Carrillo, Wendy Corbin, Michael Finton, Tom Medel, Dayna Schwab, Denise Vanderstoel, Christine Winterle

Guests: None

Recorder(s): Jason Bennett

A. Approval of Minutes:

The October 3, 2018 minutes were approved unanimously with one abstained vote. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers' Compensation
Representative Absent.
2. Campus Police
Moore requests updated evacuation maps for the campus. Discussed need for room numbers on inside of rooms for an emergency situation.
3. Risk Management
Representative Absent.
4. Health Services
Judy Harris presented the Urgent Care Reports for January 2019 (**Exhibit B1**). Brings up concern of non-students being referred to mental health services, in talks with VP.
5. Associated Student Government
Anthony White and ASG is working on resolution for overnight parking solution. Promoting services for homeless students. Making staff and faculty aware of resources offered for students. Want temporarily overnight parking for students. Bathroom facilities, showers and security needed. Consultant hired by student services for heading up student housing concerns.

6. Environmental Health & Safety
Derrick Johnson reported on the Environmental Health & Safety Office's Monthly Progress Report for January 2019 (**Exhibit B2**).

C. ACTION ITEMS/SECOND READING

1. None

D. ACTION ITEMS/FIRST READING

1. Governance Structure formatting. Derrick will send a marked up structure out via e-mail.

E. OTHER ITEMS

1. Derrick Johnson presented issues with pedestrian crossing on campus. Pedestrian traffic is a concern at all campuses. Motion made to bring a third party consultant in for a pedestrian traffic study. For implementation it is recommended that pedestrian traffic concerns are addressed in the master plan. Derrick will consult with Dennis in that regard. Moved to first reading. Unanimously approved for second reading.
2. Open discussion on video expansion plan. Funding is needed for additional cameras and for staffing a position to monitor cameras.
3. Connie Sterling wants building evacuation drills and evacuation kits at Fallbrook and Rancho Bernardo.
4. Judy Harris is recommending 'Stop the Bleed' kits throughout campuses. Derrick will talk further with Chris Miller.
5. Moore discusses need of cameras at SU. Moore wants to shutdown elevators at NS to prevent unauthorized access to building over weekend. Derrick will discuss this with Kone and NS building dean.

F. SAFETY CONCERNS

1. Tamara Holthaus:
Wants policing at intersection outside ECE lab school.
2. Dan MacNeil:
Concerns with service animal in science labs. Information regarding this can be obtained from DSPS.
3. Connie Sterling:
Labeling for elevators in parking structure for campus access. Staff member locked in at library, concern to be addressed with Dennis.
4. Moore:
Moore wants vehicles parked on campus limited. Discussion on potential use of swing gates and barriers.

5. Ryan Williams
Motion alarms P,Q A are faulting at Fallbrook campus. Happens when it rains, Knight Security needs to be contacted.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:29 p.m.

Reminder: Next meeting is scheduled for March 6, 2019 at 1 p.m. in room RS-5