



SAFETY & SECURITY COMMITTEE

MINUTES

February 5, 2020

A meeting of the Safety & Security Committee was held February 5, 2020. Manager of Environmental Health & Safety, Derrick Johnson, called the meeting to order at 1:03 p.m.

Roll Call

Members Present: Ruth Barnaba, Jennifer Finn (Escondido Representative), Michael Finton, Sean Heath, Tamara Holthaus, Derrick Johnson, Casey Koss, Dan MacNeil, Dave Miller, Patrick Savaiano, Marie Templo-Capule.

Members Absent: Charles Fernandez, Ed Hadfield, Tom Medel, Chris Miller, Chris Moore, Christine Winterle, Ryan Williams.

Guests: Yvette Maynard, Mark Lynch

Recorder(s): Jason Bennett

A. Approval of Minutes:

The minutes from May 1, 2019, September 4, 2019 and December 4, 2019 were approved unanimously. Minutes are posted on the Palomar College website as follows:

<https://www2.palomar.edu/pages/safetyandsecurity/minutes-and-agendas/current/>

B. Discussion/Information Items

1. Workers' Compensation
Wendy Corbin reviewed the injuries for the months of November through January.
(Exhibit B1)
2. Campus Police
Lynch noted that over twelve buildings now reflect their building names on the roof. In the event of an emergency an aerial unit could identify these buildings.
3. Risk Management
Derrick Johnson discussed risk management report for the months of November through January. **(Exhibit B2)**
4. Health Services
Patrick Savaiano shared the Urgent Care Reports for the month of January.
(Exhibit B3).
5. Associated Student Government
Representative was absent.

6. Environmental Health & Safety
Derrick reviewed hazardous waste shipments and ergonomic accommodations for the months of December through January. **(Exhibit B2).**

C. ACTION ITEMS/SECOND READING

1. None.

D. ACTION ITEMS/FIRST READING

1. None.

E. OTHER ITEMS

1. Waiting on response from FASPC regarding status of Safety & Security Committee governance structure changes.
2. Waiting on clarification regarding lock down drill request by Governing Board.
3. Campus closures clarification is pending. Item will be added to next meeting for follow up.
4. Derrick discussed district copyright procedures stemming from a suit filed against the district. Derrick will send out the copyright letter to the committee members.
5. Departmental responses to medical emergencies were discussed. Specifically the roles of Student Health Services and Campus Police. A sub-committee has been formed to address emergency response procedures. This committee will report back to Safety & Security committee.

F. SAFETY CONCERNS

1. Casey Koss:
Inquiry into proposed installation of shatterproof glass in high traffic areas on campus. Derrick will follow up with Dennis Astl.
2. Yvette Maynard:
Lack of CSO/ Police coverage at North Education Center in the mornings Monday through Friday. Lynch responded that currently they do not have personnel to provide coverage; Campus Police is looking into this issue.
3. Marie Templo-Capule:
Concern with the labeling of keys and respective doors opened by these keys in the library. Concern will be forwarded to Facilities.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:47 p.m.

Reminder: Next meeting is scheduled for March 4, 2020 at 1 p.m. in room MO-111