



SAFETY & SECURITY COMMITTEE

MINUTES

February 1, 2023

A meeting of the Safety & Security Committee was held on February 1, 2023. The meeting was called to order at 1:02 p.m. by the Manager of Environmental Health & Safety, Derrick Johnson.

Roll Call

Members Present: Derrick Johnson, Chris Miller, Patrick Savaiano, Chris Moore, Tamara Holthaus, Ann Jensen, Dan Lynds, Ruth Barnaba, Jennifer Finn, Kim Ahinger, Michael Finton, Dan MacNeil, Arthur Lopez, Amanda Fierro, Wendy Corbin, Jason Bennett,

Members Absent: Tom Medel, Ryan Williams, Sylvia Contreras, Christopher Garcia Mendez, Christine Winterle

Guests: Jeff Bennett

Recorder(s): Allison Tyra

A. Approval of Minutes:

The minutes from December 7, 2022, were approved unanimously. Minutes are posted on the Palomar College website as follows:

[Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

B. Discussion/Information Items

1. Bonus information regarding the H Building:
The contractor fitting within the piping system failed. A campus-wide notice went out prior to the start of excavation. The area surrounded the project was made secure with fencing and safety signs. There was minimal dust and intrusion to tenants in the building. The HVAC and filtration system is very high quality. This repair project was completed prior to the start of Spring 23 classes. (Miller and Bennett)
2. Workers' Compensation:
Two employee injuries in January 2023 were reported. One of the employees lost time from work. (Corbin)
3. Campus Police:
Police staff attended threat assessment training in January 2023 at Cal State San Marcos. A suggestion was made to add clotting kits to first aid kits or AED units. There will be a

district-wide Emergency Lockdown Preparedness Drill on February 15th at 9:00am and again at 6:00pm. (Moore)

4. Risk Management:
Contracts with Keenan & Associates and Maloney & Associates are with Fiscal Services pending approval. These contractors will be conducting threat assessments, safety trainings, examining our emergency operations plans and making recommendations for improvements. (Johnson)
5. Health Services:
Behavioral Health & Counseling Services reported 2 student urgent care visits in January 2023. Student Health Services treated 1 student urgent care visit and 1 employee urgent care visit in January 2023. The Director of Health Services is reviewing the agreement for distribution of Naloxone and is working on the application for the CDPH Naloxone Distribution Project. (Savaiano)
6. Associated Student Government:
No report today.
7. Environmental Health & Safety:
Fire extinguisher inspections at the RBEC were completed in January 2023. Fire extinguisher inspections at the main campus are currently underway. There has been a lag in ordering new supplies for AED units due to supplier problems and internal fiscal processing delays. Pediatric defibrillator replacement pads for both Lab Schools are on backorder. The 1-hour CPR and AED trainings were completed successfully at the RBEC and the Escondido Center. This training will be held at the FEC on February 27th and the main campus before the end of the spring semester.

C. ACTION ITEMS/SECOND READING

1. None

D. ACTION ITEMS/FIRST READING

1. None

E. OTHER ITEMS

1. The tinting on the LRC first floor windows has been approved and the purchase order is in process. The project will include removing the original tint and then adding the new tint on the entire window on the west facing side of the building.
2. A question was raised regarding improved signage on all buildings and directional signs around the main campus. Discussion was held on past projects and future possibilities.

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3. A question was raised concerning having pets or animals on campus. Although a current (BP) district policy is in place, discussion was held regarding enforcement and the need for an update to the policy. This will be brought forward to executive cabinet.

F. SAFETY CONCERNS

1. A committee member asked for clarification regarding when to use the blue phones on campus or when to ask the police department for a security escort especially in the evenings. Chief Moore reminded everyone to call 911 if threatened or in an emergency. If not urgent, call campus police for support any time. The possibility of district-wide staff training was suggested.

G. ADJOURNMENT

The meeting was adjourned at 2:28 p.m.

Reminder: Next meeting is scheduled for March 1, 2022, at 1:30 p.m. in MO-111
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