



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, September 6, 2019
Location: M&O-111
MINUTES

Call to Order

The meeting was called to order at 12:35 p.m. by Stephen Garcia, Acting Vice President, Finance & Administrative Services.

Members Present: Margo Cobian, Michael Hunsaker, Athenea Luciano, Sarah Rosenfield, Linus Smith, Beverly Ann Tolbert, Glen Winn

Members Absent: None

Guests: BreeAnna Dail, Student
Susan Snow, Palomar Faculty Member

District Representatives: Joi L. Blake, Superintendent/President
Stephen Garcia, Acting Vice President, Finance & Administrative Services
Carmen Coniglio, Sr. Director, Fiscal Services
Chris Miller, Director, Facilities
Dennis Astl, Manager, Construction & Facilities Planning
Julie Lanthier Bandy, Acting Director, Communications, Marketing & Public Affairs
Jennie Vastola, Executive Assistant, Finance & Administrative Services

Introductions

Vice President Stephen Garcia welcomed the members and roll call followed. President Blake gave enrollment updates for the main campus and education centers. She reported on an exciting new partnership the District will be entering into with the Marine Corp that will allow credit to be granted for prior learning. Funding for this pilot project is being provided by a grant. Plans for early high school partnerships are moving forward with Bonsall, Escondido, Poway, Vista, and San Marcos School Districts. A request for formal center status for the Fallbrook and Rancho Bernardo Education Centers will go to the Board of Governors in October or November. With formal center status, each Education Center will be eligible to receive \$1.3M in additional funding once enrollment reaches 1,000 FTES. The President talked about the success of the Palomar Promise Program and the possibility of offering a similar program for veterans in the future. She said because the state has gone to a performance based funding model, the District has had some financial challenges. The District recently received a \$200,000 grant to look at our institutional effectiveness and part of that is to have someone come in and look at our fiscal stewardship and advise us on fiscal strategies to help better manage our finances.

Public Comments

There were no public comments.

Approval of Minutes – Minutes from the June 7, 2019 meeting were approved with amendments.
(MSC: GW/MC)

Michael Hunsaker requested copies of District (San Marcos main campus and Fallbrook Education Center) water bills for the last 12 months.

Organizational Business

Vice President Stephen Garcia informed the committee that in accordance with the ICOC By-Laws, a Chair and Vice-Chair must be elected for fiscal year (FY) 2019-20, effective July 1st through June 30th.



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

Vice President Garcia called for nominations or volunteers for ICOC Chair and Vice-Chair. Glen Winn nominated Beverly Ann Tolbert to be the ICOC Chair. Beverly Ann Tolbert nominated Glen Winn to serve as the ICOC Chair. A vote was taken and the majority of votes were to approve Glen Winn as the ICOC Chair.

Glen Winn called for nominations or volunteers for ICOC Vice-Chair and he nominated Beverly Ann Tolbert for the position. A vote was taken and the votes were unanimous to approve Beverly Ann Tolbert as the ICOC Vice-Chair.

District Reports

San Diego County Taxpayers Association Transparency Report Card

Chris Miller reported that Palomar College received an A+ on the San Diego Taxpayers Education Foundation's School Bond Transparency Report Card. Of the twenty-three San Diego school districts with active bonds, only twelve districts (including Palomar College) had perfect scores.

Construction Report

Dennis Astl distributed copies of the Construction Activity Report and provided information regarding the status on current projects.

Rancho Bernardo Education Center: Construction is now complete with a Notice of Completion to be issued on 9/11/19.

Landscape Improvements: Punch list work is in progress with a Notice of Completion being filed on 9/11/19. The Grand Opening for the Arboretum Trails project is scheduled for Thursday 9/26 at 2 pm.

President's Office: Construction is wrapping up with flooring complete and punch list work remaining. FF&E is scheduled to be installed on 9/13.

T Building Storage: Construction is continuing with the metal siding and roofing underway as well as painting on the interior. Site utility work is wrapping up with paving up to the buildings scheduled for next week. The project is expected to be complete in September 2019.

M&O: Installation of the PV system is complete and only needs final SDG&E okay to turn on. The project has won its 6th Design award from the Design Build Institute of America (DBIA), the National Award of Merit, Educational Facilities (2019) and could possibly win an additional 2 awards at the conference. The Project has won its 7th design award from the San Diego Architecture Foundation – an Orchid in the 2019 Orchids & Onions competition.

Kinesiology/Athletic Complex: The District is proceeding with Design Development with the Athletics Facility located at the south edge of the campus. Design Development is wrapping up and we will be reconciling estimates from the Architect and CM upon completion of this phase of the design.

Fallbrook Education Center: Design Development (DD) is complete. Construction documents are now in progress. DD estimates are being reconciled from the Architect and CM.

Series A, B, C & D Project Updates (Budget & Construction)

Financial Report

Carmen Coniglio distributed copies of the Financial Summary Report for Prop M Bond Series "A", Series "B", Series "C", and Series "D" Projects as of June 30, 2019.



Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487

Series A Projects: All project funds in Series A have been spent for a total of \$170,286,619.00.

Series B Projects: Nearly all project funds in Series B have been spent for a total of \$176,604,190.

Series C Projects: Funds for Series C projects are committed. A few of the projects utilizing these funds include landscape improvements at the San Marcos campus and the new Athletics Complex.

Series D Projects: Funds for Series D projects are committed and the two largest projects to likely utilize these funds will be a new permanent building at the Fallbrook Education Center and a new Athletics Complex at the San Marcos campus.

The general ledger fund balance as of June 30, 2019 is \$179,055,017 which is approximately 25% of the total bond resources.

Adjournment

There being no further business, meeting adjourned at 2:00 p.m. The next meeting is scheduled for December 6, 2019. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.