



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, June 7, 2019
Location: M&O-111
MINUTES

Call to Order

The meeting was called to order at 12:35 p.m. by Glen Winn, ICOC Chair

Members Present: Michael Hunsaker, Athenea Luciano, Linus Smith, Beverly Ann Tolbert, Glen Winn

Members Absent: Margo Cobian, Sarah Rosenfield

Guests: Susan Snow, Palomar Faculty Member
Reporter, inewsourc

District Representatives: Joi L. Blake, Superintendent/President
Stephen Garcia, Acting Vice President, Finance & Administrative Services
Carmen Coniglio, Sr. Director, Fiscal Services
Chris Miller, Director, Facilities
Dennis Astl, Manager, Construction & Facilities Planning
Julie Lanthier Bandy, Acting Director, Communications, Marketing & Public Affairs
Jennie Vastola, Executive Assistant, Finance & Administrative Services

Introductions

Glen Winn welcomed the members and roll call followed.

Public Comments

There were no public comments.

Approval of Minutes – Minutes from the March 1, 2019 meeting were approved. (MSC: LS/AL)

Organizational Business

Glen reported 2-year terms will soon expire for some committee members and he encouraged them to consider serving another term. He went on to say he has enjoyed serving on the ICOC and volunteered for another 2-year term. President Blake told members they would be personally contacted and offered the opportunity to serve another term. Names of members who wish to serve another term will go to the June 25th special governing board meeting for reappointment approval.

District Reports

Series A, B, C & D Project Updates (Budget & Construction)

Financial Report

Carmen Coniglio distributed copies of the Financial Summary Report for Prop M Bond Series "A", Series "B", Series "C", and Series "D" Projects as of March 31, 2019.

Series A Projects: All project funds in Series A have been spent for a total of \$170,286,619.00.



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Series B Projects: Nearly all project funds in Series B have been spent with the exception of approximately \$812,000 remaining for the CEQA/EIR Study at the San Marcos Campus. This project is expected to be finalized by June 30, 2019.

Series C Projects: Funds for Series C projects are 79% committed. A few of the projects utilizing these funds include landscape improvements at the San Marcos campus and the new Athletics Complex.

Series D Projects: Funds for Series D projects are 22% committed. The new permanent building at the Fallbrook Education Center and the new Athletics Complex at the San Marcos campus are the two largest projects utilizing these funds.

The general ledger fund balance as of March 31, 2019 is \$178,524,335.00, which is approximately 25% of the total bond resources.

Carmen reported Fiscal Services is currently working to close the FY18-19 books on June 30th. The financial audit for FY18-19 has begun and reports are expected to be finalized in December 2019.

Construction Report

Chris Miller distributed copies of the Construction Activity Report and provided information regarding the status on current projects.

Rancho Bernardo Education Center: The project is now closed with certification by DSA. Construction continues on the offsite traffic improvements with all work is complete except for an extended traffic pole arm and striping.

San Marcos Campus CEQA/EIR Study: The District has completed negotiations with San Diego Habitat Conservancy for the long term management of the campus Coastal Sage preserve and the contract is on the June 25th Governing Board meeting agenda for approval. This is the last step to completing the campus preserve.

Landscape Improvements: The contractor, LB Civil, has made tremendous progress on the trail system with the majority of the trails having been cut to subgrade. The rock retaining walls are being built and the irrigation main lines are being installed. Work has progressed with relatively little damage to the collection thus far.

Library & Learning Resource Center – Series B: The project is approximately 99% complete; District is working with GC to finalize.

President's Office: Construction is continuing with wall framing complete, electric rough in complete and plumbing rough in ongoing.

T-Building Storage: Construction is continuing with the CMU retaining wall complete and the structural steel up for 2 of the 3 buildings. Site utility work is ongoing with fire, water and gas still in progress.

M&O Building: Installation of the PV system will begin in late June/early July. The project has won its 5th design award from the California Higher Education Sustainability Conference for California Community College Overall Sustainable Design Award.

Kinesiology/Athletic Complex: The District is proceeding with schematic design with the Athletics Facility located at the south edge of the campus. Schematic design is complete and we are now reconciling estimates from the architect and CM.



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Fallbrook Education Center Permanent: Design development (DD) is progressing using the approved concept design. DD estimates are being reconciled from the architect and CM.

Dennis Astl gave a PowerPoint presentation to show the changes occurring at the Arboretum. Some of the new features include ADA accessible pathways, additional accessible parking, main entry improvements, seating areas, and a monument stone. President Blake asked if there might be some spaces that could be used for meditation and Dennis indicated there would be multiple spaces available.

Review 2017-18 ICOC Annual Report

Dr. Blake provided an overview of the ICOC Annual Report, pointing out the report is for the prior fiscal year, 2017-18. She expressed her appreciation for all the work that has been done to modernize the Palomar College facilities.

President Blake Update

Dr. Blake shared information on the following issues:

San Diego County housing crisis

Scion Group feasibility study for student/faculty/staff housing on San Marcos campus

AB302 - overnight parking on campus for homeless students

Rapid Re-Housing Program

Quarterly brown-bag meetings with media – opportunity to showcase the college's commitment to the community

Rancho Bernardo Education Center Older Adult Program

Point Loma Nazarene expanded joint program

University Center Concept – collaborative network of universities at one site

Middle College Model – local HS students can complete 1-2 years of college before they graduate from HS

Promise Program – first 2 years free / more access for students and more affordable

Comments from Members

There was some discussion regarding student housing and potential rental fees. President Blake said it was too early to state what the rental fees will be; it will depend on the developer's lease agreement and the number of units built. She clarified the units will not be dorms; they will be apartment-style living spaces. When asked if financial aid could possibly cover a portion of the rental fee for students, Dr. Blake suggested speaking with the Director of Financial Aid, Adrienne Lee to get more information. She said Adrienne is currently researching the possibility of receiving financial aid for student housing and the process used by the Dept. of Education when determining financial aid eligibility. Another possibility might be a housing subsidy provided through the Foundation.

There was some discussion regarding water conservation and the District's water usage. Michael Hunsaker was provided a copy of the *Palomar College Annual Water Usage Report for the 2018 Calendar Year*. He requested copies of invoices for water usage at the San Marcos campus and Fallbrook Education Center.

Adjournment

There being no further business, meeting adjourned at 1:45 p.m. The next meeting is scheduled for September 6, 2019. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.