



**Palomar Community College District**  
**1140 West Mission Road**  
**San Marcos, CA 92069-1487**

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**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**  
**Friday, March 1, 2019**  
**Location: M&O-111**  
**MINUTES**

**Call to Order**

The meeting was called to order at 12:35 p.m. by Glen Winn, ICOC Chair

**Members Present:** Margo Cobian, Michael Hunsaker, Athenea Luciano, Linus Smith,  
Beverly Ann Tolbert, Glen Winn

**Members Absent:** Sarah Rosenfield

**Guests:** Mark Evilsizer, Governing Board President  
Jeff Chine, Attorney, Allen Matkins

**District Representatives:** Joi L. Blake, Superintendent/President  
Ron E. Ballesteros-Perez, Vice President, Finance & Administrative Services  
Dennis Astl, Manager, Construction & Facilities Planning  
Laura Gropen, Director, Communications, Marketing & Public Affairs  
Jennie Vastola, Executive Assistant, Finance & Administrative Services

**Introductions**

Glen Winn welcomed the members and roll call followed.

**Public Comments**

There were comments made by four (4) members of the public.

1. Letty Aguirre, Palomar College Counselor, commented on the quality of the existing Student Services building and priorities for funding.
2. Kelly Falcone, Palomar College Professor, commented in favor of the new offices in the LRC for the Superintendent/President and her staff.
3. Travis Ritt, Palomar College Professor, commented in favor of the new offices in the LRC for the Superintendent/President and her staff.
4. Wendy Nelson, Palomar College Professor, commented in favor of the new offices in the LRC for the Superintendent/President and her staff.

**Approval of Minutes** – Minutes from the June 1, 2018, September 7, 2018, and December 7, 2018 meetings were approved. (MSC: AL/LS)

**Organizational Business**

There was no organizational business.



## District Reports

### Series A, B, C & D Project Updates (Budget & Construction)

#### Financial Report

Vice President, Ron Perez, gave an overview of the Measure M General Obligation Bond Fund (Election 2006) and summarized results from the most recent Independent Auditor's Report (2017-18).

Balance Sheet – Fund Balance: *\$198M (27% remaining)*

Bond Financial Statements – *Unmodified Opinion*

Financial Statement Findings – *None*

Report on Internal Control over Financial Reporting – *No Deficiencies*

Compliance with Certain Laws – *No Instances of Noncompliance*

Report on Performance – *In compliance with Proposition 39, Article XIII A Section 1(b)(3) of the California Constitution*

VP Perez also discussed highlights for the District:

- ✓ The final series of bonds authorized by Prop M were sold at a low interest rate of 3.95%.
- ✓ Strong fiscal management and strategic direction were recognized with credit rating upgrades from nationally-recognized credit rating agencies that saved taxpayers \$1.2 million in property taxes.
- ✓ Refinancing will save a combined \$50+ million in future property taxes.

Michael Hunsaker complimented Palomar's process, and requested the final revenue cost per dollar.

Glen Winn moved to accept the 2017-18 Auditor's Report as written and Athenea Luciano seconded the motion. The vote to approve was unanimous.

#### Construction Report

Dennis Astl distributed copies of the Construction Activity Report (Exhibit) and provided information regarding the status on current projects.

**Rancho Bernardo Education Center:** Construction continues on the offsite traffic improvements with all work complete except for an extended traffic pole arm and striping. Construction of a PV system over the parking area on the west side of the property is complete and is generating power. This project will help reduce the operating costs of the campus.

**Landscape Improvements / Arboretum:** The project plans are approved and permitted by DSA. The project has been bid with bids due to the District on 2/28/19. The Groundbreaking ceremony is scheduled for Friday, March 15<sup>th</sup> at 2:00 pm.

**Library & Learning Resource Center:** The project is approximately 99% complete. The LRC opened to students the first day of the Spring Semester, 1/28/19, and has been very well received by students and staff. The Ribbon Cutting ceremony was held on 2/22/19.

**President's Office:** The project scope includes renovation of the original conference room into offices for the President/Superintendent, Sr. Executive Assistant to the Governing Board, and Executive Assistant to the President, workroom, waiting area, public restroom and meeting room. Construction has started with demolition complete, walls laid out, and framing has begun.



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**T-Building Storage:** The project scope includes construction of 3, steel-framed, metal panel siding storage buildings for Automotive, Diesel Technology, CFT, Welding, and Wastewater Departments. Construction has started with excavation for the building and retaining wall foundations complete.

**Maintenance & Operations Complex (M&O):** FF&E installation is complete and we will start relocating on March 4, 2019. Installation of the PV system will begin in late April/early May. The project won its 3<sup>rd</sup> award and first NATIONAL design award – BEST Green Project as awarded by ENR magazine (Engineering News Record – a national industry magazine). Palomar will pick up the award on March 21<sup>st</sup>. The project won its 4<sup>th</sup> design award – Southern California Development Forum’s Design & Philanthropy Technological Innovation Citation Award (2018).

**Kinesiology/Athletic Complex:** The District is proceeding with schematic design with the Athletics Facility located at the south edge of the campus.

**Fallbrook Education Center/Modular Village:** Punch list and closeout items are completed, and DSA has certified all 4 phases.

**Fallbrook Education Center/Permanent:** Project scope includes design of the first permanent buildings at the FEC campus – student services, library, tutoring center, and support services such as I.S. and Facilities totaling approximately 80,000 ASF. Schematic design is progressing using the approved concept design. User group meetings focusing on the science labs have also happened and the landscape concept design is also progressing.

Dennis gave an overview of the various Prop M Project awards received by the District, including awards for building design, sustainability, and safety. Linus Smith asked for an update on security camera installation in the new parking structure and Dennis said he would get back to him with the information. Linus also asked if it would be possible to move Counseling offices in the SSC Building to the old library. Dr. Blake explained the District plans to house all of Student Services in one building and unfortunately, there is not adequate space in the old library. She said the District has contracted with an outside consultant to conduct an air quality assessment in the SSC building and a full report will be provided upon completion. Linus commented on the new library and told the committee how much he enjoyed the new space.

Dennis gave a slideshow showing some of the initial concepts for the new Athletics Complex which will include a softball field, football stadium, practice field, running track, swimming pool, gym, locker rooms, restrooms, offices, and classrooms.

Dennis provided a *Palomar College Annual Water Usage Report for 2018 Calendar Year* and a discussion followed. Michael Hunsaker shared his concerns regarding growing problems related to water conservation and consumption. He said the Bureau of Reclamation will rewrite rules on allocations that will go into effect on January 1, 2020. He said the Vallecitos Water District Master Water Plan may underestimate water usage. He requested enrollment data (past 3 years) to aid him in estimating the actual water needed at each campus location.

Michael Hunsaker suggested doing a study to determine if there might be alternatives for the location of the new office for the President. Dr. Blake explained an assessment of the campus had already been done and upon completion, it was determined the only available space that would be large enough to house the President and her staff was in the new LRC. Athenea Luciano commended Dennis Astl on his presentations and said she found it immensely encouraging to see all the new buildings. She also commended the District on the recent audit, stating the results were very impressive. She said she fully supported the location of the new President’s office suite and that it made sense to have the office in a place that was easily accessible to students, staff, and the public. Glen Winn commented on the excellent job done by Ron Perez and his team and thanked them.



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**Adjournment**

There being no further business, meeting adjourned at 2:20 p.m. The next meeting is scheduled for June 7, 2019. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.