



Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, December 7, 2018
Location: RS-5
MINUTES

Call to Order

The meeting was called to order at 12:35 p.m. by Glen Winn, ICOC Chair

Members Present: Athenea Luciano Glen Winn,

Members Absent: Michael Hunsaker, Sarah Rosenfield, Beverly Ann Tolbert

Guests: Linus Smith, Susan Snow

District Representatives: Joi L. Blake, Superintendent/President
Ron E. Ballesteros-Perez, Vice President, Finance & Administrative Services
Dennis Astl, Manager, Construction & Facilities Planning
Carmen Coniglio, Sr. Director, Fiscal Services
Laura Gropen, Director, Communications, Marketing & Public Affairs
Chris Miller, Director, Facilities
Jennie Vastola, Executive Assistant

Introductions

Glen Winn welcomed the members and roll call followed.

Public Comments

There were no public comments.

Approval of Minutes – Due to the lack of a quorum, the approval of the June 1, 2018 minutes and the September 7, 2018 minutes were tabled until the next regularly scheduled meeting on March 1, 2019.

Organizational Business

There was no organizational business.

District Reports

Series A, B, C & D Project Updates (Budget & Construction)

Financial Reports

Carmen Coniglio distributed copies of the Financial Summary Report (Exhibit) for Prop M Bond Series "A", Series "B", Series "C", and Series "D" Projects as of September 30, 2018.

Series A Projects: All project funds in Series A have been spent for a total of \$170,286,619.00

Series B Projects: Nearly all project funds (99%) in Series B have been spent with only a few remaining projects to close out and finalize.

Series C Projects: Much of Series C project funds are committed (73%). A few of the projects just getting started include landscape improvements at the San Marcos campus and the Athletics Complex.



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Series D Projects: Only 22% of Series D funds have been committed. Funds will be utilized primarily for costs associated with the Fallbrook Education Center and the new Athletics Complex.

Carmen also reported that the annual financial audit for the year ended June 30, 2018, is almost complete and there were no findings. The final report will be presented at the March 1st ICOC meeting.

VP Perez reported the Foundation has recommended a new representative to fill the current vacancy on the ICOC and the application will be included on the January 8th Governing Board Agenda. He also reported that Palomar student, Linus Smith, has volunteered to fill the current student member vacancy on the ICOC and his application will be included on the February 12th Governing Board Agenda.

Construction Report

Chris Miller distributed copies of the Construction Activity Report (Exhibit) and provided information regarding the status on current projects.

Rancho Bernardo Education Center: Construction has begun on the offsite traffic improvements. Construction of a PV system over the parking area on the west side of the property is wrapping up and is expected to be turned on in January 2019. This project will help reduce the operating costs of the campus.

Landscape Improvements / Arboretum: Additional survey work has been completed. Phase 1 Trail plans have been approved by DSA and Addendum #1 for the Arboretum trail and irrigation systems are currently in review at DSA. Environmental clearances have been obtained and construction planning is in progress. Phase 1 Project is currently scheduled to bid on January 30, 2019 and construction start late February 2019. Construction completion targeted for late June 2019.

LL Building Remodel / Final Project Proposal: There are not sufficient funds to complete this project within Prop M. A renovation of this building will need to be accomplished using a second bond.

Library & Learning Resource Center: The project is approximately 99% complete. FF&E installation is complete and the installation of computers has begun. The Library staff and materials will be moved into the new building over the winter break.

T-Bldg. Remodel: Renovation and new construction is complete and closed with DSA certification. Building occupants requested additional storage space; options are being researched. The project is currently ready to start construction. The project has been bid and awarded to Barnhart-Rees with construction starting on 12/5/18. The bid was under the engineers estimate \$2.9M vs. \$3M. The project is expected to be complete in August 2019.

Parking Lot 12 Parking Structure & Police Station: College Police has moved into their new Facility. The Grand Opening Ceremony is scheduled for January 23rd at 2:00 pm.

Maintenance & Operations Complex (M&O): FF&E installation is complete and we will start relocating on Feb. 11, 2019. The project won its 2nd design award – Honor Award as awarded by American Council of Engineering Companies (California branch) – a national organization.

Kinesiology/Athletic Complex: The District is proceeding with schematic design with the Athletics Facility located at the south edge of the campus.

Fallbrook Education Center/Modular Village: Schematic design is progressing using the approved concept design.



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At the conclusion of Chris Miller's construction report, Dennis Astl presented an animated fly-through of the architectural model design concept for the Fallbrook campus. Dr. Blake commented that architects will incorporate ADA design concepts to accommodate individuals with disabilities. In addition, large spaces and walls will be designed where artwork can be displayed by the local tribes. There was some discussion regarding partnering with feeder K-12 districts for early college high school. Glen Winn asked for an update on the plans for new office space and a conference room for the president and her staff and Dr. Blake provided clarification on why the new space was necessary.

Adjournment

There being no further business, meeting adjourned at 1:10 p.m. The next meeting is scheduled for March 1, 2019. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.