



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, June 1, 2018
Location: RS-5
MINUTES

Call to Order

The meeting was called to order at 12:35 p.m. by Sarah Rosenfield, ICOC Chair.

Members Present: Sarah Rosenfield, Glen Winn, Jeffrey Wohler, Michael Hunsaker

Members Absent: Athenea Luciano, Beverly Ann Tolbert, Emily Williamson

Guest: Dave Malec

District Representatives: Joi Blake, Superintendent/President
Dennis Astl, Manager, Construction & Facilities Planning
Carmen Coniglio, Director, Fiscal Services
Laura Gropen, Director, Communications, Marketing & Public Affairs
Jennie Vastola, Executive Assistant

Introductions

Sarah Rosenfield welcomed the members and roll call followed.

Public Comments

Public comment was given by Sarah Rosenfield on behalf of guest, Dave Malec. Ms. Rosenfield expressed concern about Palomar's computer system becoming jammed when there is a high volume of use, which makes accessing course materials difficult.

Approval of Minutes – March 2, 2018

MSC: J. Wohler/G. Winn

Abstain: M. Hunsaker

The minutes were approved and will be posted on the ICOC website.

District Reports

Series A, B, C & D Project Updates (budget & construction)

Sarah Rosenfield asked Dennis Astl and Carmen Coniglio to provide construction and budget update reports.

Construction Report

Dennis Astl distributed and gave an overview of the Construction Activity Report (Exhibit) highlighting the project status on past and current projects. He then showed a drone video of both the North Center and the South Center so committee members could see construction progress. Discussion followed.

Jeffrey Wohler reported on building naming opportunities and the Foundation's "Path to Success" brick sale to provide student scholarships. Dr. Blake commented that the policy for the naming of buildings on campus is currently being updated by the Policies & Procedures Committee and must be approved by the Governing Board.



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

Financial Reports

Carmen Coniglio distributed and gave an overview of the Financial Summary Report (Exhibit) for Prop M Bond Series "A", Series "B", Series "C", and Series "D" Projects as of March 31, 2018. Discussion followed.

Approval of 2016-17 ICOC Annual Report

Laura Gropen provided the draft version of the 2016-17 ICOC Annual Report. The Committee reviewed the document and very few edits were required. Glen Winn motioned to approve the report as amended. Michael Hunsaker seconded the motion and it was approved by unanimous vote. The final version will be presented to the Governing Board on July 10, 2018.

Laura also reported on the Grand Opening Celebration for the North Education Center, scheduled on Monday, June 4th at 1:00 pm. A question arose about whether or not dogs would be allowed at the event. Laura explained the District's current Board Policy does not permit animals on campus, with the exception of service animals.

Recruitment of Vacant ICOC Position (Student)

Carmen Coniglio advised the committee that the District accepted the resignation of Emily Williamson, Palomar College student, due to her transfer to a university. Student Affairs has been notified regarding the opening on the ICOC so the process of recruiting for a new student member may begin.

Upcoming ICOC Vacancy (Term Ending 6/18)

Carmen Coniglio advised the committee that Sarah Rosenfield will complete her first two-year term as of June 30, 2018. Ms. Rosenfield expressed an interest in serving a second term. (Per ICOC Bylaws, members shall serve for a minimum term of two years, without compensation, and for no more than three consecutive terms.) Michael Hunsaker moved to accept Sarah Rosenfield's request to serve a second term and Jeffrey Wohler seconded the motion. A recommendation and resolution to approve the reappointment of Sarah Rosenfield to the ICOC for a second term will be included on the June 12th Governing Board agenda.

President Blake Update

President Blake reported the District, in conjunction with the Collaborative Brain Trust consulting firm, is working on updates to the Education Master Plan and the Facilities Master Plan to provide the Board with information that will assist them in determining whether or not there will be another bond issuance. She reported the actual names for the two new "North and South" centers are Fallbrook Education Center and Rancho Bernardo Center. The names of the two new centers will go to the Governing Board for approval. A "Welcome to Rancho Bernardo" event is scheduled on Saturday, June 30th, and will be sponsored by one of our business partners, Mostra Coffee. Many local businesses will attend and all ICOC members are invited. Dr. Blake spoke at a recent Chairman's Committee for the San Diego Regional Chamber and provided information about the new Centers. Dr. Blake, Ron Perez, Chris Miller, and Dennis Astl will meet with the Rancho Bernardo Planning Council to discuss signage. Dr. Blake talked about "fog harvesting" and the possibility of designing permanent buildings at the Fallbrook Education Center with fog catchers. She also reported on Drone-Con 2018 which is scheduled on July 6th, 8 am – 5 pm.

Adjournment

There being no further business, meeting adjourned at 1:50 p.m. The next meeting is tentatively scheduled for September 7, 2018. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.