



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, December 1, 2017
MINUTES**

Call to Order

The meeting was called to order at 12:30 p.m. by Sarah Rosenfield, Co-Chair.

Members Present: Michael Hunsaker, Sarah Rosenfield, Beverly Ann Tolbert, Emily Williamson, Jeffrey Wohler

Members Absent: Athenea Luciano, Glen Winn

Guest: Dave Malek

District Representatives: Joi L. Blake, Superintendent/President
Ron E. Ballesteros-Perez, V.P., Finance & Administrative Services
Dennis Astl, Manager, Construction & Facilities Planning
Carmen Coniglio, Director, Fiscal Services
Laura Gropen, Director, Communications, Marketing & Public Affairs
Chris Miller, Director, Facilities
Dayna Schwab, Executive Assistant

Introductions

Sarah Rosenfield welcomed the members and roll call followed.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – September 1, 2017

MSC: B. Tolbert/E. Williamson

The minutes were approved and will be posted on the ICOC website.

District Reports

Series A, B, C & D Project Updates (budget & construction)

Ms. Rosenfield asked Chris Miller and Ron Perez to provide construction and budget update reports.

Construction Report

Chris Miller distributed and gave an overview of the Construction Activity Report (Exhibit) highlighting the project status on past and current projects. Discussion followed.

Financial Report

Ron Perez distributed and gave an overview of the Financial Data Report (Exhibit) for Prop M Bond Series "A," Series "B," Series "C" and Series "D" Projects as of December 1, 2017. Discussion followed.

President Blake Update

President Blake reported the Taxpayer Association Foundation gave Palomar College a perfect score on our score card for the bond.



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Other

An optional campus tour after the meeting was offered to interested members. Laura Gropen reported the Groundbreaking for the Parking Structure is coming up and invitations will be sent once the date has been finalized.

Comments from Members

Mr. Hunsaker asked if we were considering going out for bond refunding and VP Perez informed him no. He also commended Palomar for our Facilities Master Plan and attention to detail in our reports. Ms. Rosenfield attended the North Education Center Groundbreaking Ceremony and really enjoyed herself. Mr. Hunsaker and Ms. Rosenfield questioned what the term "Secondary Effects" in the Financial Data Report meant and VP Perez gave examples.

Adjournment

There being no further business, meeting adjourned at 1:24 p.m. The next meeting is tentatively scheduled for March 2, 2018. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.