



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, March 3, 2017
MINUTES

Call to Order

The meeting was called to order at 12:30 p.m., by Ron Perez, VP, F&AS.

Members Present: Jesse Lyn Clark, Thomas Clark, Rod Jones, Sarah Rosenfield

Members Absent: David Aguilar

District Representatives: Dr. Joi Blake, Superintendent/President
Ron E. Ballesteros-Perez, V.P., Finance & Administrative Services
Laura Gropen, Director, Communications, Marketing & Public Affairs
Carmen Coniglio, Director, Fiscal Services
Chris Miller, Director, Facilities
Dennis Astl, Manager, Construction & Facilities Planning
Dayna Schwab, Executive Assistant, Finance & Administrative Services

Introductions

Thom Clark welcomed the members and roll call followed.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – December 2, 2016

The minutes were approved and will be posted on the ICOC website.

District Reports

Series A, B & C Project Updates (budget & construction)

Thom Clark asked Chris Miller and Ron Perez to provide construction and budget update reports.

Construction Report

Chris Miller distributed and gave an overview of the Construction Activity Report (Exhibit) highlighting the project status on past and current projects. Discussion followed.

Financial Report – Ron Perez distributed and gave an overview of the Financial Data Report (Exhibit) for Prop M Bond Series "A," Series "B," and Series "C" Projects as of December 31, 2016. Discussion followed.

Prop M Audit Report 2015-16

Ron Perez distributed and reviewed the 2015-16 ICOC Financial & Performance Audits with the committee. We received an unmodified clean audit. There was one finding, which was not having every vacancy of the ICOC filled.

Recruitment of ICOC Positions

Ron Perez advised the committee the District is currently seeking volunteers to fill the 2 vacant positions on the ICOC – member from a senior citizen's organization and taxpayer's organization member.



Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487

Upcoming ICOC Vacancies (terms ending 6/17)

Jesse Lyn Clark, Thomas Clark and Rod Jones will complete their third term in June 2017. The Committee will be seeking to fill their positions for a member representing the community at-large, a member active in a business organization representing the business community located in the District and a member active in a support organization for Palomar College, such as foundation or advisory council.

Other

Dr. Blake welcomed everyone to the South Education Center and was looking forward to the Groundbreaking Ceremony to be held after the meeting. She reported she has been giving tours of our facilities to schools and members of the community.

Adjournment

There being no further business, meeting adjourned at 1:17 p.m. The next meeting is scheduled for June 2, 2017. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.