



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, March 4, 2016
MINUTES

Call to Order

The meeting was called to order at 12:30 p.m., by Rod Jones, Chair of the meeting.

Members Present: Terry Ardinger, Jesse Lyn Clark, Thomas Clark, Rod Jones, Glen Winn

Members Absent: None

District Representatives: Adrian Gonzales, Interim President
Ron E. Ballesteros-Perez, V.P., Finance & Administrative Services
Laura Gropen, Director, Communications, Marketing & Public Affairs
Carmen Coniglio, Director, Fiscal Services
Chris Miller, Director, Facilities
Dennis Astl, Manager, Construction & Facilities Planning
Dayna Schwab, Interim Exec. Assistant, Finance & Administrative Services

Guests: Anna Ardinger, Laura Wildschut

Introductions

Rod Jones welcomed the members and roll call followed.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – December 4, 2015

MSC: T. Clark/T. Ardinger

The minutes were approved and will be posted on the ICOC website.

District Reports

Series A, B & C Project Updates (budget & construction)

Rod Jones asked Chris Miller and Carmen Coniglio to provide construction and budget update reports.

Construction Report

Chris Miller distributed and gave an overview of the Construction Activity Report (Exhibit) highlighting the project status on past and current projects. Discussion followed.

Financial Report – Carmen Coniglio distributed and gave an overview of the Financial Data Report (Exhibit) for Prop M Bond Series “A,” Series “B,” and Series “C” Projects as of December 31, 2015. Discussion followed.

Prop M – Audit Report 2014-15

Carmen Coniglio distributed and reviewed the 2014-15 ICOC Financial & Performance Audits with the committee. As was the case last year, the audits were clean with no findings or recommendations.



Palomar Community College District
1140 West Mission Road
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Recruitment of Vacant ICOC Positions

Ron Perez advised the committee the District is currently seeking a volunteer to fill the vacant position on the ICOC – the Taxpayer’s Organization member. We received an application for the student member position who is a senator for the ASG. The application must go to the Governing Board for approval.

2014-15 ICOC Annual Report – Update

Laura Gropen distributed and reviewed the draft 2014-15 ICOC Annual Report. The final report will be presented at the meeting on June 3rd. She will take any recommendations for changes and make them prior to taking the report to the Governing Board on June 14th.

Upcoming ICOC Vacancies (terms ending 6/16)

Terry Ardinger and Glen Winn will complete their third term in June, 2016. The Committee will be seeking to fill their positions for a member of the community at large and a member from a senior citizen organization.

Other

Interim President Gonzales updated the council on the Presidential search. The Governing Board has selected Association of Community College Trustees (ACCT), to serve as the consulting firm that will assist the District in its search for a new Superintendent/President. The anticipated start date is August 2016. Adrian Gonzales will continue as the Interim President.

Interim President Gonzales informed the committee our enrollment has been on a steady decline. The District is in their first year of stability funding (a 3 year process). We are seeking ways to make more of a presence in the south to increase our enrollment. A request for proposal (RFP) will be going out soon for a marketing firm to assist the District with identity and marketing.

Comments from Members

Jesse Lyn Clark attended the Baseball Field Grand Opening on January 27, 2016 and praised the outstanding facility.

Adjournment

There being no further business, meeting adjourned at 1:29 p.m. The next meeting is tentatively scheduled for June 3, 2016. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.