



**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**  
**Friday, June 6, 2014**  
**MINUTES**

**Call to Order**

The meeting was called to order at 12:30 p.m., Jesse Lyn Clark, Co-Chairman, in the absence of Thomas Clark, Chairman.

**Members Present:** Terry Arding, Jesse Lyn Clark, Rod Jones, Glen Winn

**Members Absent:** Thomas Clark, Katelyn Morikawa

**District Representatives:** Robert Deegan, President  
Ron Ballesteros-Perez, Vice President, Finance & Administrative Services  
Laura Gropen, Director, Communications, Marketing & Public Affairs  
Phyllis Laderman, Director, Fiscal Services  
Chris Miller, Director, Facilities  
Nutan Patel, Facilities Planning & Construction Manager, Facilities  
Suzanne Sebring, Administrative Assistant, Finance & Administrative Services

**Introductions**

Jesse Lyn Clark welcomed the members and roll call followed.

**Public Comments**

Public comments were solicited. There were none.

**Approval of Minutes** – March 7, 2014

MSC: G. Winn/R. Jones

The minutes were approved by unanimous vote and will be posted on the ICOC website.

**District Reports**

**Series A & B Project Updates (budget & construction)**

Ron Ballesteros-Perez asked Chris Miller and Phyllis Laderman to provide construction and budget update reports.

Construction Report – Chris Miller gave an overview of the Construction Activity Report (Exhibit) highlighting the project status on the Humanities building, the South Education Center, the baseball field, landscape infrastructure improvements, the Child Development Center, the Library & Learning Resource Center, the Escondido Center, the T-Bldg remodel, and AV technology improvements. Discussion followed.

Financial Report – Phyllis Laderman gave an overview of the Financial Data Report (Exhibit) for Prop M Bond Series “A” and Series “B” Projects as of June 2, 2014. Discussion followed.

**2012-13 ICOC Annual Report**

Laura Gropen provided a draft version of the 2012-13 ICOC Annual Report. The committee reviewed the document and Terry Arding moved that the report be approved, with any edits provided by the Board. Glen Winn seconded the action and it was approved by unanimous vote. The final version will be presented to the Governing Board on July 8, 2014.



**Palomar Community College District**  
**1140 West Mission Road**  
**San Marcos, CA 92069-1487**

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**Recruitment of vacant ICOC position**

Ron Ballesteros-Perez advised the committee the District is still seeking a volunteer to fill the Taxpayer Organization position on the ICOC. A press release was issued through Communications, Marketing and Public Affairs, and the vacancy has been posted on the District website.

**Other**

President Deegan explained the end-of-semester changes that occurred due to the recent wildfires. Commencement was moved from Friday, May 16<sup>th</sup> to Monday, May 19<sup>th</sup>, yet it had the highest graduate attendance in the history of the college. President Deegan thanked the staff members that contributed to the efficient handling of the changes.

**Adjournment**

There being no further business, meeting adjourned at 1:09 p.m. The next meeting is tentatively scheduled for September 5, 2014. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.