



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, June 1, 2012
MINUTES

Call to Order

The meeting was called to order at 12:30 p.m., by Terry Ardinger, Co-Chairperson of the committee.

Welcome & Roll Call

Members Present: Terry Ardinger, Jesse Lyn Clark, Thomas Clark, Rod Jones, Evelyn Lucero, John Nabors

Members Absent: Glen Winn

District Representatives: Robert Deegan, Superintendent/President
Laura Gropen, Director, Communications, Marketing and Public Affairs
Kelley Hudson-Maclsaac, Interim Director, Facilities
Phyllis Laderman, Director, Fiscal Services
Joseph Newmyer, Interim V.P., Finance & Administrative Services
Eileen Poole, Contracts Specialist, Business & Contract Services

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – March 2, 2012

MSC: Jones/Nabors - The minutes were approved and will be published on the ICOC website.

Organizational Business

Review & Approval of ICOC FY 2010-11 Annual Report

MSC: Nabors/Jones - Laura Gropen distributed the "draft" 2010-11 Annual Report and reviewed the contents with committee members. Members were asked to give their input in reference to narrative, visuals, and information provided. After discussion, the ICOC approved, as corrected, the format and contents of the 2010-11 Annual Report and agreed to present the Annual Report to the Governing Board at their June 11, 2012 Board Meeting.

District Reports

Prop M - Series "A" & "B" Project Updates (budget & construction)

Construction Update - Kelley distributed a quarterly construction report and reviewed the following project highlights with the members:

PC North Education Center – The Horse Ranch Creek Road Project is currently well underway and road grading is complete. Underground dry utility is in progress at the south half of the road. Asphalt paving of the north half of the road has begun.

Humanities Building – Grading has been completed. The installation of the foundation concrete and reinforcing steel is underway.

PC South Education Center – The schematic design by LPA Architects is complete. The project drawings will be submitted to DSA in October, 2012.



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San Marcos Campus CEQA/EIR Study - The District is meeting with Regional Water Quality Board in reference to obtaining the Clean Water Act 404 Permit and working with the wildlife agencies on approvals for the conservation easement.

Parking Improvement Projects – Parking lots 3 & 5 projects are currently on-hold while the District redefines the scope and cost of the projects.

Theater Addition & Remodel – The orchestra pit is complete. Contractors are backfilling the auditorium in preparation of stadium seating. The new construction portion of the project is moving along nicely. The exterior lath and plaster preparation has been completed. This building will house two dance studios and an experimental theater. Project is scheduled to be completed in the spring of 2013.

Infrastructure Improvement Projects – Phase II of implementation of 12KV upgrade for the San Marcos campus is approximately 90% complete. Completion of the project is expected in July, 2012.

Athletic Complex – A Request for Qualifications (RFQ) was issued to architectural firms for the master planning of an Athletic Complex on the San Marcos campus.

Child Development Center – The programming phase has been completed. Recently, members of the User Group visited other newly-constructed child development centers in southern California in order to view design concepts as they enter into the schematic design phase of the project.

Library & Learning Resource Center – Due to the start of the project being contingent upon state funds, it was the decision of the District to move forward with this project using local Prop M funds. Continuing to delay this project would implement the flow of future construction projects on the San Marcos campus.

Escondido Center Improvements Phase 1 – Construction documents have been submitted to DSA for plan review and are expected to be stamped-out by DSA in July 2012. Construction on the project should begin in fall 2012.

T-Building Remodel – Construction began on the project on May 29, 2012.

Financial Report – Phyllis Laderman distributed the Financial Data Report for Prop M Bond Series “A” and Series “B” Projects as of May 31, 2012. She noted the report has been modified to include expenditures for Series “A” and Series “B” projects and provided members with an overview of the report. Discussion followed.

Phyllis further reported the District had issued a Request for Proposal (RFP) for Auditing Services and contracted with Christy White Accountancy, a San Diego firm. The firm will start their audit in June.

State Budget & Fiscal Crisis Impact Update

Joe provided an update regarding the state budget and fiscal situation. Discussion followed.

Other

Acknowledgement of Service of ICOC Members - In recognition of their service on Palomar College's Proposition M Independent Citizens' Oversight Committee, President Deegan presented a Certificate of Appreciation to Terry Ardinger and Evelyn Lucero and acknowledged Glen Winn for their dedication and hard work on behalf of the voters in regards to the Prop M program.



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Announcement of Replacement for VP, Finance & Administrative Services - President Deegan announced the vacancy position of Asst. Superintendent/Vice President, Finance & Administrative Services has been filled by Ron E. Ballesteros-Perez. Mr. Perez will be the liaison between the District and the ICOC and will be at the September ICOC meeting. Furthermore, President Deegan thanked Joe Newmyer for his role as Interim Vice President of Finance & Administrative Services and acting liaison between the ICOC and District and wished him well as he returns to retirement life.

Comments from Members

None.

Adjournment

There being no further business, meeting adjourned at 1:35 p.m. The next meeting is scheduled for September 7, 2012. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.