



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, March 2, 2012
MINUTES

Call to Order

The meeting was called to order at 11:14 a.m., by Glen Winn, Chairperson of the committee.

Welcome & Roll Call

Members Present: Jesse Lyn Clark, Thomas Clark, Rod Jones, Evelyn Lucero, John Nabors, Glen Winn

Members Absent: Terry Ardinger

District Representatives: Robert Deegan, Superintendent/President
Laura Gropen, Director, Communications, Marketing and Public Affairs
Kelley Hudson-Maclsaac, Interim Director, Facilities
Phyllis Laderman, Director, Fiscal Services
Joseph Newmyer, Interim V.P., Finance & Administrative Services
Eileen Poole, Contracts Specialist, Business & Contract Services

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – December 2, 2011

MSC: T. Clark/Jones (Abstain: Lucero/J. Clark) - The minutes were approved and will be published on the ICOC website.

Organizational Business

Laura Gropen advised members that the ICOC By-laws require that a narrative annual report be presented in a public hearing to the Governing Board by the end of the fiscal year. Laura distributed a copy of the annual report from a prior year in order to show members the format used for the annual report. Laura informed members the draft for the 2010-11 Annual Report will be presented for their review, comments and/or approval at the June 1, 2012 meeting.

District Reports

Prop M - Series "A" & "B" Project Updates (budget & construction)

Construction Update - Kelley distributed a quarterly construction report and reviewed the following project highlights with the members:

Multimedia Lab & Planetarium – The Planetarium is fully operational with the grand opening ceremony scheduled for March 9, 2012.

Industrial Technology Building – The building opened for classes on January 17, 2012.

PC North Education Center – The Horse Ranch Creek Road Project is currently well underway. Rough grading, road fill, storm drain installation, and the water line installation are substantially complete, except for the south-end section. The underground dry utility (electricity and gas) installation is over 50% complete. Fine grading is underway in preparation for curbs and gutters. Roadway base and asphalt work to being in the coming weeks.



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PC North Education Center (CEQA/EIR) – The District has established a conservation easement and land management agreement with CNLM (Center for Natural Lands Management).

PC South Education Center – The design team of LPA Architects is currently meeting with user groups to complete programming.

San Marcos Campus CEQA/EIR Study - The District is currently reviewing the conservation easement for the San Marcos campus. Also, the District is working with the city of San Marcos on the installation of traffic signals at Comet Circle and Mission Road.

Humanities Building – Grading is now approximately 90% complete with blasting of remaining rock completed. Concrete foundations are being installed and structural steel fabrication is underway with basement structural steel already erected.

Theater Addition & Remodel – All structural grade beam-reinforcing steel has been completed and concrete placement has begun on the existing structure (remodel portion of the theater project). Steel decking has been completed on the new construction (theater addition). Final completion of the project is anticipated for March 7, 2013.

T-Building Remodel – The project is currently in the bidding process.

Escondido Center Improvements Phase 1 – Construction documents have been submitted to DSA for plan review.

Relocation of Baseball Playing Field – The baseball field will be relocated from the south end of the San Marcos campus on Mission Road to the north end of the San Marcos campus. The District is currently reviewing the conservation easement for onsite mitigation to allow for the construction of the baseball field.

Parking Improvement Projects – Plans for parking lots 3 & 5 are currently in back-check at DSA.

San Marcos Land Acquisition (Comet Circle Parking Lot) – The District purchased property (3 acres) adjacent to the San Marcos campus, located west of Comet Circle. Plans have been approved to convert property into a temporary lot for construction parking.

Fire Alarm System Upgrade – The fire alarm system upgrade on the San Marcos campus is approximately 99% complete. Completion and final training of the system is expected by the end of March 2012.

Audio Visual (AV) Technology Improvement Projects – The District's Information Services is developing new district-wide standards for the AV systems.

Infrastructure Improvement Projects – Phase II of implementation of 12KV upgrade for the San Marcos campus is approximately 75% complete. Completion of the project is expected in July, 2012.

Financial Report – Phyllis Laderman distributed the Financial Data Report for Prop M Bond Series "A" and Series "B" Projects as of February 29, 2012. She noted the report has been modified to include expenditures for Series "A" and Series "B" projects and provided members with an overview of the report. Discussion followed.

Prop M Financial & Performance Audit Reports, FY2010-11 – Phyllis distributed copies of the performance and financial audit reports for Proposition 39 Measure M General Obligation Bond Funds for the year ending June 30, 2011. The independent audit reports were conducted by the accounting firm of Vicenti, Lloyd & Stutzman. Phyllis was pleased to announce that there were no findings noted by the auditors on either report.



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State Budget & Fiscal Crisis Impact Update

Joe provided an update regarding the state budget and fiscal situation. Discussion followed.

Comments from Members

None.

Adjournment

There being no further business, meeting adjourned at 12:36 p.m. The next meeting is scheduled for June 1, 2012. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.