



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, March 11, 2011
MINUTES

Call to Order

The meeting was called to order at 11:00 AM, by Ginny MacDonald, Chairperson of the meeting.

Welcome & Roll Call

Members Present: Terry Ardinger, Richard Borevitz, Evelyn Lucero, Ginny MacDonald, George Weiner, Glen Winn

Members Absent: Mike McDowell

District Representatives: Robert Deegan, Superintendent/President
Dr. Bonnie Ann Dowd, Asst. Superintendent/Vice President,
Finance & Administrative Services (District Liaison)
Laura Gropen, Interim Director, Marketing
Phyllis Laderman, Director, Fiscal Services
Kelley Hudson-MacIsaac, Interim Director, Facilities
Eileen Poole, Contracts Specialist, Business & Contract Services

Guests: Greg MacDonald

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – December 10, 2010

MSC: Weiner/Borevitz - The minutes were approved and will be posted on the ICOC website.

Organizational Business

ICOC FY 2009-10 Annual Report

MSC: Winn/Weiner

Bonnie reminded members that the ICOC By-laws require that a narrative annual report be presented in a public hearing to the Governing Board by the end of the fiscal year. Bonnie distributed the "draft" 2009-10 Annual Report and reviewed the contents with committee members. Members were asked to give their input in reference to narrative, visuals, and information provided.

After discussion the ICOC approved the format and contents of the 2009-10 Annual Report and a presentation of the 2009-10 Annual Report to the Palomar College Governing Board on April 12, 2011 at its meeting with Ginny presenting the report. All ICOC members are encouraged to attend. Bonnie acknowledged and thanked Laura Gropen for her assistance in preparing the ICOC Annual Report.

District Reports

Series A & B Project Updates (budget & construction)

Bonnie asked Phyllis Laderman and Kelley Hudson-MacIsaac to provide budget and construction update reports.

Financial Report – Phyllis distributed the Financial Data Report for Prop M Bond-Series "A" and Series "B" Projects as of February 28, 2011. She noted that the report has been modified to include the issuance of Series B and provided members with an overview on the report. Discussion followed.



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Construction Report - Kelley distributed a handout regarding the status of construction projects currently underway as follows:

PC North Education Center

Horse Ranch Creek Road Project: The plans for construction of Horse Ranch Creek Road have been approved by the County of San Diego. Award of multi-trade contracts has been awarded and Barnhart Balfour Beatty, Construction Manager, which was assigned the construction management for the project, has mobilized their office and staff to the site. A large amount of vegetation at the site has been removed to prevent bird issues that may arise as we enter "nesting bird season". Presently, we are waiting on a couple of environmental surveys that need to be completed prior to the start of construction on the road.

Education Center Approval Status: The District is seeking to identify a design team and user group for the design and construction of the new North Education Center.

Humanities Building – The demolition portion of the project is currently out to bid. This will include the demolition of Buildings B and P-North and portable Building W. It is anticipated that the demolition will start at the end of April, 2011.

PC South Education Center – The District anticipates beginning the process of obtaining Education Center Status through the California Community College Chancellor's Office (CCCCO), CA Community College Board of Governors (BOG) and the California Commission of Post-Secondary Education (CPEC).

Multimedia Lab & Planetarium – The Planetarium/Multi-Media Lab is under construction and is 30% complete. Underground utilities and foundation work is substantially complete; main radius concrete walls have been poured and structural steel erection is in progress.

San Marcos Campus CEQA/EIR Study – Resource set aside, historical building surveys and sewer monitoring are being implemented. The Resource Management Plan for the San Marcos campus is currently under review with the appropriate environmental agency.

Parking Improvement Projects – The District is awaiting approval of plans from DSA.

Industrial Technology Center – Currently under construction and 52% complete. Completion is anticipated for August 2011. The plans for the T-Building Renovation (part of the center) are still in DSA.

Theater Addition & Remodel – Construction documents for the Theater Addition & Remodel have been approved by DSA. The District is currently working on the bid package. The intent is to advertise the bid on March 22, 2011 with a closing date of April 19, 2011.

Relocation of Baseball Playing Field – The construction plans have been approved by DSA; awaiting agency approval of the Resource Management Plan.

Landscape Improvements – San Marcos – The plans for the Arboretum trail and irrigation system are currently in review with DSA.

Infrastructure Improvement Projects

New Fire Alarm System & Fiber Upgrade: Bid packages are being prepared for a new Fire Alarm System and Fiber Upgrade at the San Marcos campus.

12kv Phase II: Logistics and implementation plans are being prepared. This project is approximately 10% complete. Completion is expected in July 2012.



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Child Development Center – The District plans to start working on the program and design of a new 10,000 gsf Child Development Center in spring 2011.

Escondido Center Improvements Phase 1 - The District is currently working with architect LPA, in developing a conceptual design approach to the exterior improvements of the Center. This project is anticipated to begin in 2011.

State Budget & Fiscal Crisis Impact Update

Bonnie provided an update regarding the state budget and fiscal situation. She advised members that presently it appears the District will be facing a cut of approximately \$5M in revenue apportionment for the next fiscal year. She further stated the Governor is rallying lawmakers to place tax extensions initiatives before voters in June. If this initiative does not go through the District will face a larger cut than \$5.0M. Discussion followed.

Golden Watchdog Nomination

Bonnie was pleased to announce that committee member, Mike McDowell, has once again nominated the District for the Golden Watchdog Award presented each year by the San Diego Taxpayer's Association. The nomination recognizes the District's program management in efficient and appropriate use of Prop M funds.

June Meeting Date

Bonnie confirmed with members that the meeting date of the June meeting will be June 10, 2011 as previously discussed, due to scheduling changes at the Chancellor's office, she will be in Sacramento on June 3rd. She thanked members for their consideration of this change.

Upcoming Vacancies Due to Term Limits

Bonnie reported that due to term limits as defined in the ICOC'S By-Laws, 4 committee members (R. Borevitz, G. MacDonald, M. McDowell and G. Weiner) will be "termed-out" having completed two (2) two year consecutive terms on the Committee as of June 30, 2011. She reported that the categories of the four openings are (1) a member active in a local business community within the District (2) Bona-fide taxpayer's organization (3) member of a PCCD support organization and (4) member of the community at large. Bonnie asked members for their assistance in reaching out to others that might be interested in serving on the ICOC in the capacity as a member active in a local business community within the District or member of the community at large. She further explained that the other two categories with vacancies will be appointed by the respected organizations they represent.

Comments from Members

George commented on the terrific job the college has done with the construction program.

Adjournment

There being no further business, meeting adjourned at 1:50 p.m. The next meeting is scheduled for June 10, 2011. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.