



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, September 17, 2010
MINUTES

Call to Order

The meeting was called to order at 12:30 p.m., by Bonnie Ann Dowd, Facilitator of the meeting.

Members Present: Richard Borevitz, Lauren Brimmer, Evelyn Lucero, Ginny MacDonald, George Weiner, Glen Winn

Members Absent: Mike McDowell

District Representatives: Robert Deegan, Superintendent/President
Dr. Bonnie Ann Dowd, Asst. Superintendent/Vice President,
Finance & Administrative Services (District Liaison)
Laura Gropen, Interim Director, Marketing
Phyllis Laderman, Director, Fiscal Services
Kelley Hudson-MacIsaac, Interim Director, Facilities
Shannon Matthews, Administrative Assistant, Finance &
Administrative Services
Eileen Poole, Contracts Specialist, Business & Contract Services

Introductions

Vice President Dowd welcomed all newly appointed committee members (Brimmer, Lucero, and Winn) and thanked them for volunteering to serve on the District's ICOC. Introductions and roll call followed.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – May 14, 2010

MSC: MacDonald/Weiner - The minutes were approved and will be posted on the ICOC website.

Roles & Responsibilities of ICOC - By-Laws Review

Bonnie introduced Bond Counsel, Mr. David Casnocha of Stradling, Yocca, Carlson & Rauth. Mr. Casnocha reviewed the By-Laws of the Independent Citizens' Oversight Committee (ICOC), which were approved by the Palomar College Governing Board on September 26, 2006. Mr. Casnocha briefly explained a General Obligation 39 (GO39) Bond and its requirement of 55% voter approval. Additionally, he explained that GO39 bonds require a college Governing Board to solicit and appoint citizens to an oversight committee with regard to the use of proposition funds. Further discussion followed regarding the ICOC's role, responsibilities, liabilities and meeting protocols. Mr. Casnocha encouraged questions and informed the committee that as Bond Counsel he would attend any meeting of the ICOC as requested by the committee membership through the District's Liaison, Dr. Dowd.

Organizational Business

Appointment of Chair and Co-Chair for FY2010-11

Bonnie informed the committee that in accordance with the ICOC By-Laws, a Chair and Co-Chair must be elected for fiscal year (FY) 2010-11, effective July 1st through June 30th. Bonnie called for nominations or volunteers for ICOC Chair and George Weiner nominated Ginny MacDonald. The nomination was seconded by Glen Winn. Ms. MacDonald accepted the nomination to serve as ICOC Chair for FY 2010-11 term, expiring June 30, 2011, after a unanimous vote.

Bonnie turned the meeting over to the newly elected Chair and she called for nominations or volunteers for ICOC Co-Chair. George Weiner nominated Glen Winn, Glen Winn nominated George Weiner, and Lauren Brimmer volunteered for the position. George and Glen both declined the nomination.



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Nomination of Lauren Brimmer was made by George Weiner and seconded by Richard Borevitz. After a unanimous vote, Ms. Brimmer was elected to serve as Co-Chair for FY 2010-11, expiring June 30, 2011.

ICOC Meeting Schedule for FY 2010-11

Ginny advised committee members that the ICOC has been meeting on the 1st Friday of each quarter, starting with the September meeting. The previously scheduled remaining meeting dates for FY2010-11 are: December 3, 2010, March 4, 2011 and June 3, 2011.

A member requested that the December 3rd date be moved to December 10th. Bonnie said that she would confirm everyone's availability as well as room availability and notify members via email.

District Reports

Bonnie stated that given that there are new ICOC members she asked Kelley Hudson-Maclsaac to present an overview of the District's Master Plan 2022. Bonnie further advised members that presently the District's Master Plan 2022 was recently updated by our District Architects in May 2010 and is currently going through the shared governance process at the college.

Overview of District's Master Plan 2022

Kelley presented a PowerPoint overview of the District's Master Plan 2022, which was published in August 2003. Discussion and Q & A followed.

Report on Upcoming Series "B" Bond Sale

Bonnie reported that the District was in the process of preparing to sell its next series of Proposition M bonds. She reported that she, President Deegan, and Trustee Nelson would be going to New York in early October to meet with Standard and Poor's and Moody's to obtain ratings in preparation for the sale of the Series B bonds. The Governing Board approved a resolution to sell up to \$200 million. Bonnie reported that it is anticipated that the bonds will be sold in November with the actual amount to be determined by market conditions during the pre-pricing and pricing of the bonds with the intent to ensure that the tax rate remains under \$15 per \$100,000 of property assessed valuation.

Series A Project Updates (budget & construction)

Bonnie asked Kelley and Phyllis Laderman to provide quarterly construction and budget reports.

Kelley distributed a handout and reviewed the following project highlights with the members:

Health Sciences Building (formerly S-Bldg. Project) – The building is completed as of August 2010 and classes are being offered as of this fall semester.

Escondido Center North Wing Retrofit – The retrofit of the north wing at the Escondido Center has been completed. The north wing re-opened for classes in September 2010.

Multidisciplinary Instructional Building (MD) – The MIB project (hereafter referred to as MD for "Multi-Disciplinary") is 88% complete to date. It will be open for classes in January 2011.

Industrial Technology Center – Currently under construction and 19% complete.

T-Building Renovation – Plans to renovate the existing T-Bldg. are being finalized and construction documents are being prepared for submittal to DSA in fall 2010. This building will house the Cabinet Furniture Technology Program, Wastewater Treatment Program and Welding Program.

Multimedia Lab & Planetarium – This project is under construction and 6% complete.

Relocation of Baseball Playing Field – The baseball field will be relocated from the south end of the San Marcos campus on Mission Road to the north end of the San Marcos campus. Currently the construction plans are approved; however, we are waiting approval of our Resource Management Plan.



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Theater Addition & Remodel – Construction documents for the Theater Addition & Remodel are currently in plan review with DSA. Construction is anticipated to start in spring 2011. This project will combine new construction and renovation of existing space to provide improved performance and rehearsal facilities for the Theater, Dance and Music programs.

Landscape Improvements – San Marcos – Construction documents are under review by the Arboretum Design Ad Hoc Committee and the Facilities Review Committee. The plans include the trail and irrigation systems.

Humanities Building – Construction documents for a new Humanities Building is currently under review at DSA. Anticipated construction start date is spring 2011. This will be the first LEED certified building for our San Marcos campus.

Parking Improvement Projects – Improvements were completed in Parking Lot 12. Plans and designs are underway for improved and expanded parking in lots 3 and 5.

Infrastructure Improvement Projects – Phase 1 of the High Voltage Electrical Upgrade was completed in December 2009. The District is ready to go out to bid on Phase 2 of the project which will convert all of the existing transformers to 12kV.

PC North Education Center – Plans for construction of Horse Ranch Creek Road have been developed. The District is awaiting County of San Diego and environmental agency permits.

PC South Education Center – The District purchased a 27-acre site with existing 4-story “shell” building and parking garage in Rancho Bernardo in June. The building was never occupied and will require retrofitting and internal improvements before classes can be offered. Bonnie reported that the District will pursue Education Center status approval through the CA Community Colleges Board of Governors (BOG) and the CA Commission of Post Secondary Education (CPEC).

Financial Report – Phyllis Laderman distributed the Financial Data Report for Prop M Bond-Series “A” Projects as of August 31, 2010. She noted that the District had received \$10,553,742 in interest of the original bond issuance of \$160,000,000. Phyllis noted that the cumulative to date expenditures included the recent purchase of the Rancho Bernardo property. Discussion followed.

State Budget & Fiscal Crisis Impact Update

Bonnie provided an update regarding the current state budget. She informed the members that currently the State has not adopted a FY2010-11 budget. Even though the State has not adopted a budget, the District is required to adopt a budget by October 15th. Therefore, Bonnie will be taking the District’s FY2010-11 proposed budget to the Governing Board for adoption at the September 28, 2010 special board meeting based upon information currently known.

Bonnie provided an overview as to how the state’s current budget crisis will impact the District in reference to cuts to categorical programs, increasing student enrollments, which are not fully funded by the state, and increasing costs of operations. Discussion followed.

Comments from Members

Glen Winn thanked all involved in preparing for today’s slide presentation of the Master Plan 2022 and the informative reports given. Glen also commented that he looks forward to serving on the ICOC.

President Deegan welcomed the new ICOC members and thanked all for serving on the Committee.

Richard Borevitz remarked that he liked the continuity of using the red brick facade on the new constructed buildings to coincide with the older building on campus.



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Adjournment

There being no further business, meeting adjourned at 3:01 p.m. The next meeting is tentatively scheduled for December 3, 2010. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.