



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, May 14, 2010
MINUTES**

Call to Order

The meeting was called to order at 12:33 p.m., by Ginny MacDonald, Chair of committee.

Members Present: Richard Borevitz, Claudia Duran, Maurice Haight, Ginny MacDonald, John Nabors, George Weiner

Members Absent: Mike McDowell

District Representatives: Robert Deegan, Superintendent/President
Bonnie Ann Dowd, Asst. Superintendent/Vice President,
Finance & Administrative Services
Mike Ellis, Director, Facilities
Laura Gropen, Interim Director, Marketing
Eileen Poole, Contracts Specialist

Guests: None.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – March 5, 2010

MSC: Weiner/Borevitz - The minutes were approved and will be posted on the ICOC website.

District Reports

Vice President Dowd asked Mike Ellis to provide the ICOC members with an update outlining the current status of Prop M construction projects. Mike distributed a handout and reviewed the following project highlights with the members:

PC North Education Center – The District continues to work with the various agencies to procure approvals required for permitting with the County of San Diego in order for the District to begin the bidding and construction process for site grading. The current anticipated approval date is June 2010.

Health Sciences Building (formerly S-Bldg. Project) - This project is expected to be completed this month. Mike reminded the committee members that a tour of the newly completed building is scheduled at the conclusion of today's meeting.

PC South Education Center – Bonnie reported that the Governing Board at their May 11 board meeting authorized entering into a "Purchase/Sale Agreement" (PSA) for property located at 11111 Rancho Bernardo Road in Rancho Bernardo. The property consists of approximately 27 acres including a building of approximately 110,000 square feet along with a parking structure and all existing entitlements on the property.

Ginny MacDonald shared with committee members a newspaper article from the North County Times in reference to the property. Discussion followed. President Deegan and VP Dowd explained the search process conducted in finding the ideal property in accordance with the District's Master Plan 2022 and promise to the voters in regards to Proposition M.

Multimedia Lab & Planetarium – The multi-prime bidding process for this building has been completed and the construction contracts awarded at the May 11, 2010 Governing Board meeting. The "Groundbreaking Ceremony" will be held on May 26, 2010. Construction will start June 1, 2010. The project should take 18 months and classes will be scheduled to start in January 2012.



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Escondido Center North Wing Retrofit – A contract was awarded to Fordyce Construction at the Special Governing Board Meeting on April 27, 2010. This project is scheduled to start in May with completion in September 2010.

Landscape Improvements – San Marcos – The landscape architect firm, KTU&A, completed the plans and construction documents and they are now available for review by the Arboretum Design Ad Hoc Committee and the Facilities Review Committee.

Industrial Technology Center – The grading of the project is currently underway. Jaynes Corporation is the General Contractor on the project.

Infrastructure Improvements – Johnson Consulting Engineers completed the plans and construction documents for the Phase 2 Infrastructure High Voltage Upgrade project. The plans and specifications were submitted to DSA for approval. Phase 2 will be scheduled upon approval from DSA and will provide adequate future capacity for all of the projects included in Master Plan 2022.

Escondido Center Improvements – Phase 1 – Currently, information is being collected for inclusion in the Educational & Facilities Master Plan update.

Multidisciplinary Instructional Building (MIB) – The MIB project (hereafter referred to as MD for “Multi-Disciplinary”) is going quite well with over 60% completed to date. Completion is expected in September of this year with classes scheduled to be held in the building starting in January 2011. Presently, work is being done on the FF& E (Furniture, Fixtures & Equipment) purchases.

Information Services Technology Projects – Current projects in progress are the following: Upgrade to the District’s Telecommunication Network Infrastructure; expansion of the wireless network at the San Marcos campus; electrical and air conditioning requirements for the Backup Data Center at the Escondido Center; and upgrade of Blackboard Version 9.

Leveraging Prop M Dollars – Mike reported that the District has been able to supplement Prop M funding to date with additional funding in the amount of \$1,129,391.48 as follows:

- Received \$450,000.00 from State CCC Scheduled Maintenance Program for HVAC Upgrade Replacement Projects included in the Facilities Implementation Plan.
- Received an incentive check in the amount of \$33,823.16 from SDG&E for energy efficient design and installation in relation to our HVAC Upgrade Replacement project.
- Received \$238,968.00 from State CCC Scheduled Maintenance Program for infrastructure improvements at the San Marcos campus.
- Received an incentive check in the amount of \$16,600.32 from SDG&E for Information Services Technology Projects “server virtualization”.
- Received \$350,000.00 from the City of San Marcos Redevelopment Account for the installation of an emergency generator for the Campus Police Building.
- Received \$40,000.00 from the City of San Marcos Redevelopment Account for 4 hardscape/landscape projects on the San Marcos campus.

Financial Report – In Phyllis Laderman’s absence, Bonnie provided the Prop M budget update. A handout was distributed. Bonnie reviewed the Financial Data Report for Prop M Bond-Series “A” Projects as of April 30, 2010. She noted the cumulative expenditures totaled \$75,461,382.67.

State Budget Crisis Impact

Bonnie reported that the Governor is expected to release his May Revise Budget today. She also reported that she would be in Sacramento next week at which time the Chancellor’s Office staff will present an analysis of the “May Revise” budget and its impact on the community college system.



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President Deegan provided an overview as to the impact the budget crisis is anticipating having on cuts to categorical programs, increasing unfunded student enrollment on apportionment, and the District's increasing operating expenses.

Other

Bonnie distributed invitations to attend the Groundbreaking Ceremony for the new Multimedia/Laboratory Planetarium building scheduled for May 26, 2010.

Bonnie informed members that Mike Ellis, Director of Facilities, officially retires after 34 years of dedicated service to Palomar College on June 30, 2010. She further advised the committee that the College will be seeking an Interim Director to fill Mike's position for one year. In honor of Mike's participation with the Independent Citizen's Oversight Committee, the members presented Mike with a Certificate of Appreciation for his dedicated effort and outstanding performance in regards to Proposition M program activities.

Bonnie reported that due to term limits as defined in the ICOC'S By-Laws, 2 members (John Nabors and Maurice Haight) will have completed their two (2) consecutive terms on the Committee on June 30, 2010. She also reported that committee member; Claudia Duran will be voluntarily resigning from the committee on June 30, 2010 to further her education in Northern California. In recognition of their services on Palomar College's Proposition M Independent Citizens' Oversight Committee, President Deegan presented each member with a Certificate of Appreciation and expressed his gratitude for their dedication and hard work on behalf of the voters in regards to the Prop M program.

ICOC Annual Report

Bonnie, along with Laura Gropen, distributed the ICOC Annual 2008-09 Annual Report, which was then reviewed as to contents and presentation. Members of the ICOC were very pleased with the 2008-09 Annual Report and thanked those Palomar staff who contributed their time and effort to the publication.

Ginny MacDonald provided the committee an overview of her presentation of the 2008-09 Annual Report to the Governing Board at their May 11, 2010 meeting. Bonnie stated that Ginny did an outstanding job presenting the ICOC 2008-09 Annual Report. President Deegan commented that the Governing Board was quite impressed with the Report and that Ginny did a wonderful and professional job on behalf of the Committee.

FY 2010-11 ICOC Meeting Schedule

Bonnie proposed the following quarterly meeting dates for the upcoming fiscal year 2010-11 assuming the committee wished to continue with practice of meeting quarterly.

- September 3, 2010
- December 3, 2010
- March 4, 2011
- June 3, 2011

George Weiner commented that he would not be able to attend the September 3, 2010 meeting and asked if the meeting could be re-scheduled. Discussion followed with a suggestion that the meeting be moved to September 10. Bonnie said she would contact members not present today to determine their availability and will notify members of a rescheduled date for the September meeting.

Comments from Members Generated the Following

John Nabors commented how he enjoyed serving on the committee and wanted to especially recognize Bonnie for the thoroughness of the information she regularly provides the ICOC and expressed his honor and pleasure of having served on the ICOC.

Claudia also stated that it was a pleasure to have served on the Committee and that she had learned a lot. Committee members wished Claudia much luck in her new endeavors.



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Ginny MacDonald thanked members for their support and allowing her to chair the committee.

Adjournment

There being no further business, meeting adjourned at 2:38 p.m. The next meeting is tentatively scheduled for September 10, 2010. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.