



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, September 4, 2009
MINUTES**

Call to Order

The meeting was called to order at 12:33 p.m., by Ginny MacDonald, Chair of committee.

Members Present: Claudia Duran, Maurice Haight, Ginny MacDonald and George Weiner

Members Absent: Richard Borevitz, Michael McDowell and John Nabors

District Representatives: Bonnie Ann Dowd, Asst. Superintendent/Vice President,
Finance & Administrative Services
Kelley Hudson Maclsaac, Facilities
Eileen Poole, Contracts Specialist

Guests: Howard Mills, Rudolph & Sletten General & Engineering Contractors, San Diego, CA

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – June 5, 2009

MSC: Weiner/Haight. The minutes were approved and will be posted on the ICOC website.

District Reports

VP Dowd distributed the Financial Data Report for Prop M Bond-Series A Projects as of August 31, 2009. She noted that as of August 31, 2009, the cumulative expenditures totaled \$63,005,188.63 with a budget of \$106,491,438.37 remaining for Series A. Bonnie further advised the Committee that, as previously reported, most of the expenditures incurred to date for Series A has been design work and the purchase of the land for the North Education site. However, this will be changing in the immediate future between the construction of the Health Sciences building, the first completely Prop M funded project, nears completion and other Series A construction projects commence.

Bonnie asked Kelley Hudson Maclsaac to provide an update on construction progress to date for "Series A" projects. Kelley distributed a handout outlining the current status of Prop M construction projects and reviewed it with ICOC members:

Some highlights are as follows:

PC North Education Center – Design work has been completed. On September 11, 2009, District representatives will meet with the San Diego County Planning Commission for a public hearing on the General Plan Amendment in regards to Horse Ranch Creek Road as described in the EIR for the North Education Center. The District anticipates being on the late October or early November County Board of Supervisor's agenda for approval of the General Plan Amendment. If the Supervisor's approve the plan amendment, Palomar will be able to begin the permitting process such that grading and preparation of the site for construction may begin in early 2010.

MIB & New Health Sciences Bldg: - Both Projects are moving along quite well and are on-schedule and within budget. Both project's construction management companies hosted a "Topping-Off" ceremony on August 19, 2009 with several members of the ICOC in attendance along with the District's Governing Board and staff members.

San Marcos Campus CEQA/EIR Study – The Draft Environmental Impact Report (DEIR) is out for public review. The public review period ends September 17, 2009. It is anticipated that the Program



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Environmental Impact Report (PEIR) for San Marcos will be presented to the Governing Board for their certification under CEQA requirements in November 2009.

Escondido Center North Wing Retrofit - The plans were approved by Department of State Architect (DSA) in August 2009. Construction for the project is anticipated to start in May 2010.

Industrial Technology Building - The District hopes to have DSA's stamped approval on the plans within a week. The next step will be for the Governing Board to approve the project and authorization to bid the project.

Relocation of Baseball Playing Field – Word was received today from DSA that the plans are in “back check”.

Infrastructure Improvements – The District awarded a contract and work has begun on the first phase of the high voltage upgrade on the San Marcos campus. This phase of the project is slated to be completed by January 3, 2010.

Information Services Technology Projects – The Information Services (IS) department has completed 100% of the Voice-Over IP (VOIP) conversion for the San Marcos campus. Also, IS has completed the computer replacement plan by replacing obsolete student computers with new PCs or laptops in student labs.

The installation of new generators for Campus Police and IS has gone out to bid. The project is slated to be completed by January 3, 2010.

Election of Chair and Vice-Chair for FY2009-10

MSC: Weiner/Haight - Dr. Dowd informed the committee that in accordance with the ICOC By-Laws, a Chair and Vice-Chair must be elected for a term of one year, effective July 1st through June 30th. Bonnie called for nominations for ICOC Chair and Claudia Duran nominated Ginny MacDonald. Mrs. MacDonald accepted the nomination and was unanimously elected to serve as ICOC Chair for a one year term, expiring June 30, 2010.

MSC: Duran/Haight - Ginny called for nominations for ICOC Vice-Chair. George Weiner nominated John Nabors. Mr. Nabors was not able to attend today's meeting; however, he had previously emailed his interest in serving for another year as Vice-Chair. After a unanimous vote, Mr. Nabors was appointed ICOC Vice-Chair for a one year term, expiring June 30, 2010.

State Budget Crisis Impact

Bonnie provided an update regarding the current state budget crisis. She informed the members that she would be taking the District's FY2009-10 budget to the Governing Board for adoption at the September 8, 2009 board meeting. Bonnie provided an overview as to how the state's current budget crisis will impact the District in reference to expected cuts to categorical programs, the anticipated increase in student fees, increasing “unfunded” student enrollments and its impact on the District's apportionment, and the District's increasing operating costs. Discussion followed.

ICOC Annual Report

Bonnie thanked the Committee for doing an outstanding job presenting the ICOC 2007-08 Annual Report at the June 10, 2009 Governing Board meeting. The Governing Board members and President Deegan were pleased with the report and thanked the committee members for volunteering their time on behalf of the District's electorate in regards to Proposition M. Bonnie advised the members that Laura Gropen has developed a mailing list for distribution of the report and the 2007-08 Annual Report may also be viewed on the ICOC website. George asked if selective officials of the city of San Marcos would be getting a copy of the Report and Bonnie responded “yes”.



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December 4th Meeting Conflict

MSC Haight/Duran - Several members of the Committee reported that they have prior commitments and would not be able to attend the scheduled December 4th meeting. In order to ensure a quorum, the December 4th meeting was moved to December 18, 2009.

Comments From Members Generated the Following:

Claudia commented that with the record numbers of students enrolled this fall semester, the faculty, staff and administration have been very helpful to students and their efforts have been recognized.

Maurice commented how exciting it is to see all the changes with the new construction at Palomar College.

George complimented the management of Palomar College and wanted to especially recognize Bonnie for the thoroughness of the information that is regularly provided to the ICOC members. He further commented on how impressed he was with the professionalism of Bonnie and her staff and further remarked that he is very proud to be associated with Palomar College.

Ginny reiterated George's comments and added that Bonnie and the staff that put together the information for the ICOC members should be commended for doing such an impressive job.

Adjournment

There being no further business, meeting adjourned at 2:20 p.m. The next meeting is December 18, 2009. Agenda and minutes will be distributed prior to that meeting with a call for agenda items in advance of their distribution.