

**Fiscal Monitor Ken Stoppenbrink's Report to the Chancellor's Office  
Communications, Correspondence, and Meetings  
March 1, 2022 through March 31, 2022**

**NOVEMBER 2019 FCMAT RECOMMENDATIONS**

**1. NEGOTIATIONS**

Current negotiations with the Palomar Faculty Federation (PFF) include Article 15: Compensation and Article 20: Workload. PFF will be presenting Article 12, Chairs and Directors, in which the District will clarify institutional responsibilities of Chairs.

The District and the Council of Classified Employees exchanged sunshine re-openers that were approved by the Governing Board during the March 1 meeting. The District will be reviewing:

*District Proposals*

- Article 10 Compensation
- Article 12 Classification

*CCE Proposals*

- Article 9 Employment status
- Article 11 Hours and Overtime
- Article 25 Health and Safety
- Article 26 Professional Growth

The District is currently collecting feedback from administration on Article 10 and Article 12.

**2. INTERNAL AUDIT & PROCESS EVALUATION**

No Activity

**3. MANAGEMENT STRUCTURE**

The Re-Organization RFQ is currently being reviewed by the Contracts department with feedback to be delivered by March 25. An update will be provided to the Governing Board.

**4. BUDGET DEVELOPMENT**

Budget development is underway and will continue in April with the assistance of two consultants to review best practices and methodologies used with position control to ensure the budget is aligned with realistic spending expectations. Meetings take place weekly to review progress.

## **5. ENROLLMENT MANAGEMENT**

Institutional Research and Planning initiated an update to the District's student-centered funding formula calculator adding metrics from the Chancellor's most recent release of data. The enrollment management team is scheduled to meet at the end of the month to discuss the multi-year projections.

## **6. DATA INTEGRITY**

No Activity

## **7. POSITION CONTROL**

A new consultant is working with the District to develop effective processes for budgeting by position for filled, new and vacant positions. The District has plans to implement Position Management and Commitment Accounting in the ERP system to ensure improved reporting and budgeting practices by position.

## **8. PROFESSIONAL DEVELOPMENT**

The District began the implementation of AP 3000 Antiracism. There is a professional development component to the AP 3000 in which the entire institution will be required to take diversity, equity, and inclusion courses. The goal is to create a more welcoming environment for students and the staff alike.

## **9. BOARD**

The Governing Board held their regular meeting on March 1. There were no items to be reported out from closed session; however, they will be reconvening back into closed session after the regular meeting has concluded.

There was a public hearing opened for comment on the proposals for Council of Classified Employees (CCE) negotiations. There were no public comments and the hearing was closed. This will be an action item at the April 5 Governing Board meeting.

The Governing Board had requested an update on HEERF funding allocations. This information was provided to the trustees at their meeting on March 1. The report included: a recap of funds received; funds spent; current balances and what the funds were allocated towards. The District received \$8.2 million from HEERF I, \$18.1 million from HEERF II, and \$32 million from HEERF III. Including some funds from block grants along with the HEERF funding the District received a total of \$60.5 million.

The student portions balance is \$7.7 million with \$23 million awarded. The institutional portion was \$37 million with \$10.8 million spent. There were 358 sources of requests for funding that were reviewed. There was a revenue loss of \$6.2 million and an indirect amount allowed for \$2.9 million allocated from these funds.

The presentation for dual enrollment was reviewed by the Governing Board. The District is currently looking at the opportunity to offer a Baccalaureate degree program as was authorized by the Chancellors Office, and recently approved by Governor Newsom. A letter of interest will be presented in Spring 2023. There is no decision on what program they will consider but a task force will be looking at options within the guidelines allowed by the Chancellors Office.

In addition, the Governing Board approved a new position, Tribal Liaison. Reports were received from the faculty senate; PFF; Administrative Association; Confidential and Supervisory Team; CCE and the Associated Student Government.

The monthly budget report was provided to the Governing Board. Reports from each of the Trustees were given. The Superintendent/President provided a report as did all of the Assistant Superintendent/Vice Presidents.

As part of their virtual site visit, the Peer Review Accreditation Team met with Governing Board members.

The Governing Board held two special meetings one on March 8 and one on March 15. During the March 8 meeting, after closed session it was announced that there was action taken for a non-renewal of a contract for one employee. During the March 15, meeting there were presentations on the services available for students in the Arts, Media, and Business Administration Division. Additional presentations were provided on District Compliance Officer Training and the Veterans Resource Center Services. The Trustees acted to nominate a classified employee for the Classified Employee of the Year to be considered at the Board of Governors next meeting in Sacramento for outstanding service.

## **10. OTHER**

Over the past two years, the District has made great strides to reduce the expenditures of wages/benefits to the overall expenditures. While this has improved they are still a long way to resolving this matter. This has been a marathon and there is still a ways to go in this race.

## **JANUARY 2021 FCMAT RECOMMENDATIONS**

### **1. ESTABLISH A THREE-YEAR GOAL TO REDUCE TOTAL COMPENSATION TO LESS THAN 85% OF REVENUES.**

The District continues to work on this recommendation and is making progress. There is an ad-hoc committee being formed to review this matter. The budget committee

reviewed the FY 2020-21 cost comparisons for several community colleges salaries and benefits as a percentage of total expenditures. This will be reviewed next month.

A comparison of Gooder Colleges has been made and will be presented to the Committee in April 2022. Updated methodologies for position management should provide better control to help keep compensation costs at a more manageable level.

**2. ESTABLISH AND REVIEW ANNUAL REPORT DESCRIBING DISTRICTS FISCAL RESILIENCE.**

This continues to be a work in progress.

**3. MAINTAIN FULL-TIME FACULTY OBLIGATION TO NO MORE THAN 2% ABOVE PUBLISHED MINIMUM BY THE CCCC.**

No Activity

**4. ESTABLISH THREE-YEAR GOAL TO ACHIEVE CLASSROOM EFFICIENCY STANDARD FOR CONDENSED CALENDAR.**

No Activity

**5. ESTABLISH PROCESS TO PERFORM A FIVE-YEAR TREND ANALYSIS COMPARING ONGOING REVENUE, CLASSROOM EFFICIENCY, F.T.E, AND COMPENSATION YEAR TO YEAR.**

This continues to be a work in progress.

**6. REVIEW ANNUAL LIST OF INSTITUTIONAL PRIORITIES THAT BRING CREDIBILITY AND TRANSPARENCY TO BUDGET DEVELOPMENT.**

The budget development process includes the annual review of priorities included in the program review and planning process. Additionally, the multi-year budget includes annual funding for these priorities.

**7. DEVELOP REALISTIC REVENUE AND EXPENDITURE ASSUMPTIONS THAT AREN'T RELIED UPON FROM FUNDING OF PROPOSED CENTERS.**

Assumptions continue to include funding from one center only; funding from proposed centers have been removed from any budget assumptions.