



PALOMAR COMMUNITY COLLEGE DISTRICT

FISCAL STEWARDSHIP PLAN Quarterly Update



MARCH 5, 2020

Review of Approach

- RESPONSIVE TO THE “BIG 8”
- COMMUNICATION THAT IS DETAILED AND ACTIONABLE
- CONTINUOUS FISCAL RISK ANALYSIS
- ACCOUNTABILITY AND MILESTONES
- RESOURCE IDENTIFICATION



Recommendation 1 Update

Immediately begin bargaining with all constituent groups

- Negotiations
- Early retirement notification project
- Goal oriented and collaborative

Recommendation 2 Update

Establish a comprehensive internal auditing capacity

- Audit plan approved by the board
- Financial aid audit has begun
- Software purchase to track implemented

Recommendation 3 Update

Review the management structure in all academic and nonacademic areas.

- Discussed with constituent groups
- Drafts of instruction
- Student services as first step

Recommendation 4 Update

Update and follow a comprehensive districtwide planning process that drives budget development.

- New budget subcommittees with representation for transparency and Program Review
- Process for evaluating general fund (this year)
- Resource pilot for Instructional equipment

Recommendation 5 Update

To optimize offerings for students, establish and follow a college wide comprehensive enrollment management plan

- New EMTF formed
- Providing goals based on SCFF for Spring 2021 planning
- Evaluating planning calendars

Recommendation 6 Update

Conduct a data integrity study to validate all data used for decision making and to ensure it is accurate and understood consistently by all users.

- Doubled meeting times for Data Integrity Team
- Surveying all data reports and exploring models
- Including focus on financial data

Recommendation 7 Update

Integrate position control and enrollment management with the financial reporting systems in accordance with standard and best practice

- BSA is integrating payroll to accounts payable
- Scoped all items
- Getting RFA for the rest of the items

Recommendation 8 Update

Establish and follow a comprehensive training program for the following areas: budget, ed code, government responsibilities

- ACCJC training
- FCMAT training
- Follow up Fiscal Training
- Ed Code/Title V
- Training calendar



COMPLETE

Initiation of Comprehensive Audit Plan & First audit initiated

First non roll-over Budget Development analysis launched

Enrollment Management Task Force Formed

FIRST 90-DAY PROGRESS ON INITIATIVES



NOW

Negotiations

Continue Audits & track with new system

Schedule of Board Trainings

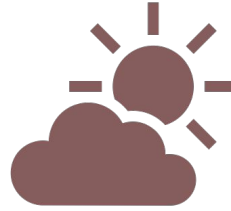
EMTF goals to drive schedule development

FIRST 90-DAY PROGRESS ON INITIATIVES



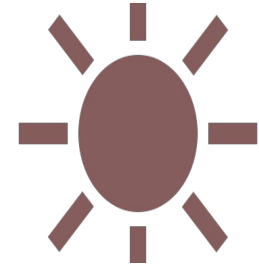
MAY

Establish Budget Process Integrated with
Program Review and Planning
Address Program Discontinuation Policy



JUNE

Begin Systems Integration per RFQ
Launch PD calendar



JULY

Prototype for Integrated Data Model for
campus and Enrollment Management
Re-Org Drafts Completed/Reviewed

NEXT 90 DAYS



THANK YOU!