

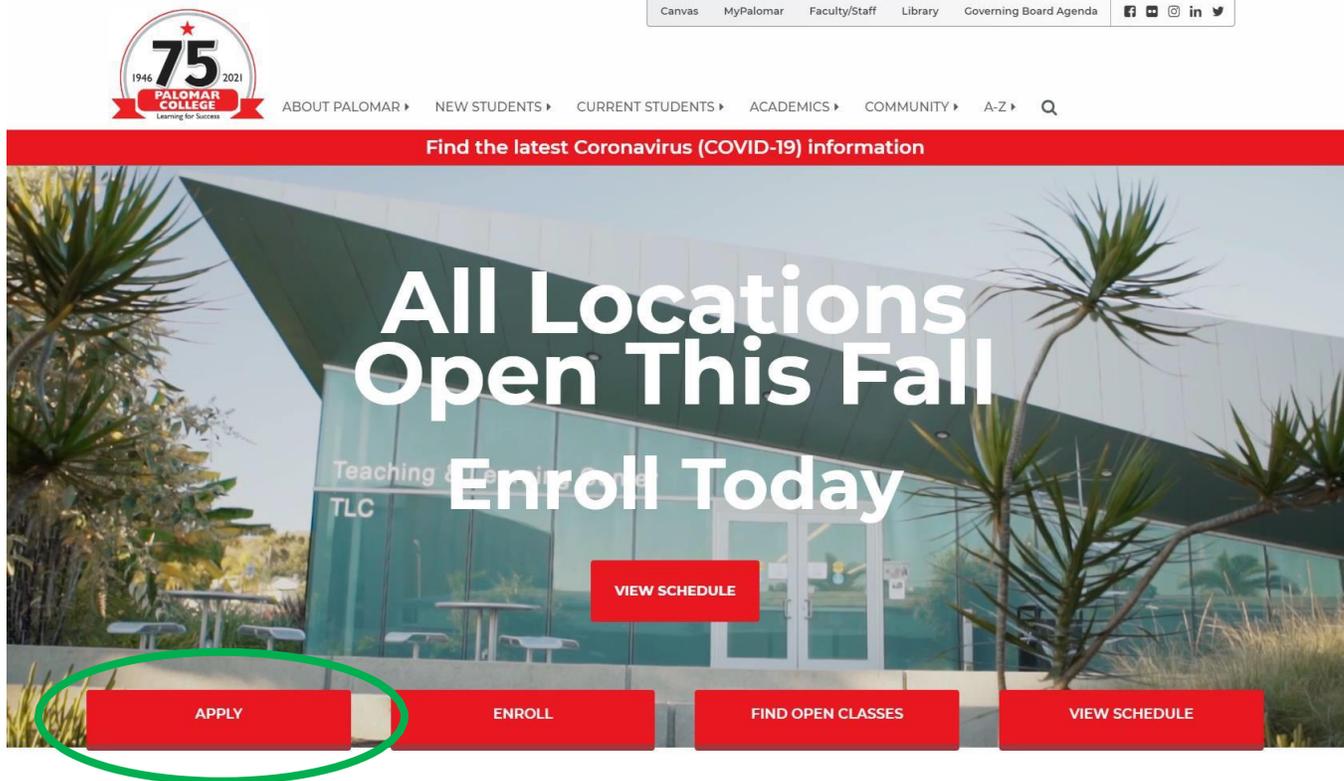


How to obtain a Nine-Digit Palomar Student ID Number

If you are not already a student at Palomar College, you must create an OpenCCC Account to apply to attend Palomar College. This is a multi-step process that can take several days to complete, so do not delay in completing these steps.

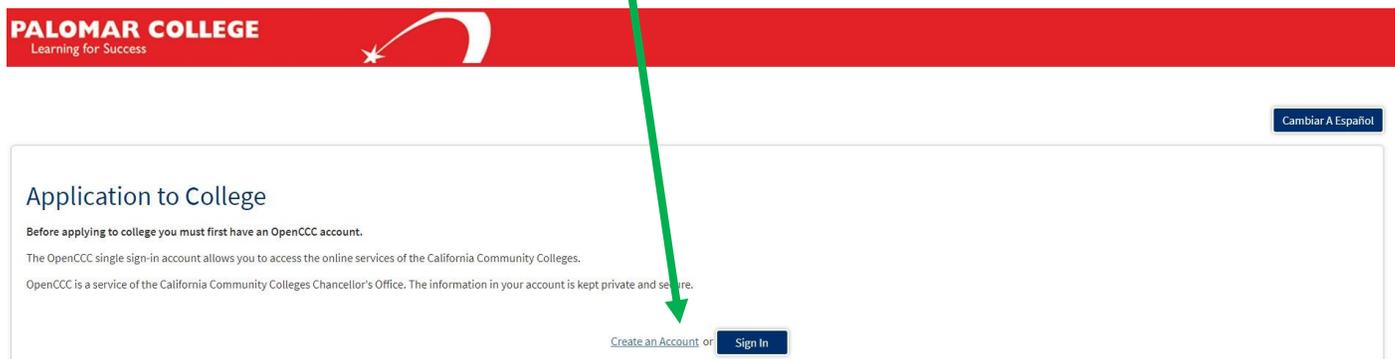
Step 1

Start an application from the Palomar College website (www.palomar.edu). Click on the “Apply” hyperlink.



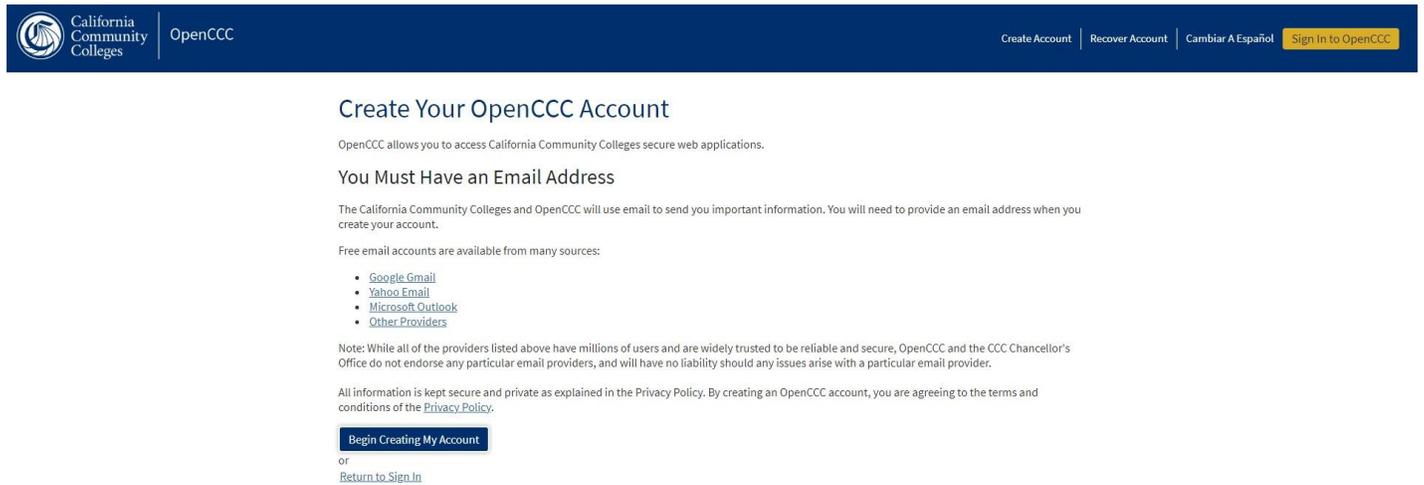
Step 2

You will need to create a CA Community Colleges (OpenCCC) account. If you already have one, click on Sign In. If you do not have an account, click on “Create an Account.”



Step 3

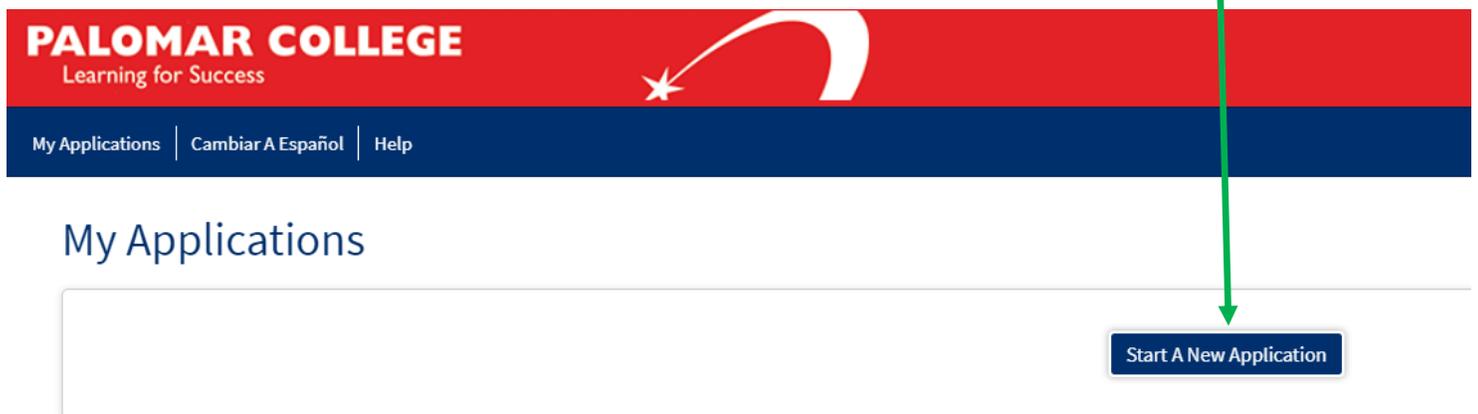
Follow the steps to create an OpenCCC Account.



The screenshot shows the 'Create Your OpenCCC Account' page. At the top left is the California Community Colleges logo and 'OpenCCC'. At the top right are links for 'Create Account', 'Recover Account', 'Cambiar A Español', and 'Sign In to OpenCCC'. The main heading is 'Create Your OpenCCC Account'. Below it, a sub-heading reads 'You Must Have an Email Address'. The text explains that email is used for important information and lists free email providers: Google Gmail, Yahoo Email, Microsoft Outlook, and Other Providers. A note states that while these providers are widely trusted, OpenCCC and the CCC Chancellor's Office do not endorse any particular email provider. A privacy policy link is provided. At the bottom, there are two buttons: 'Begin Creating My Account' and 'Return to Sign In'.

Step 4

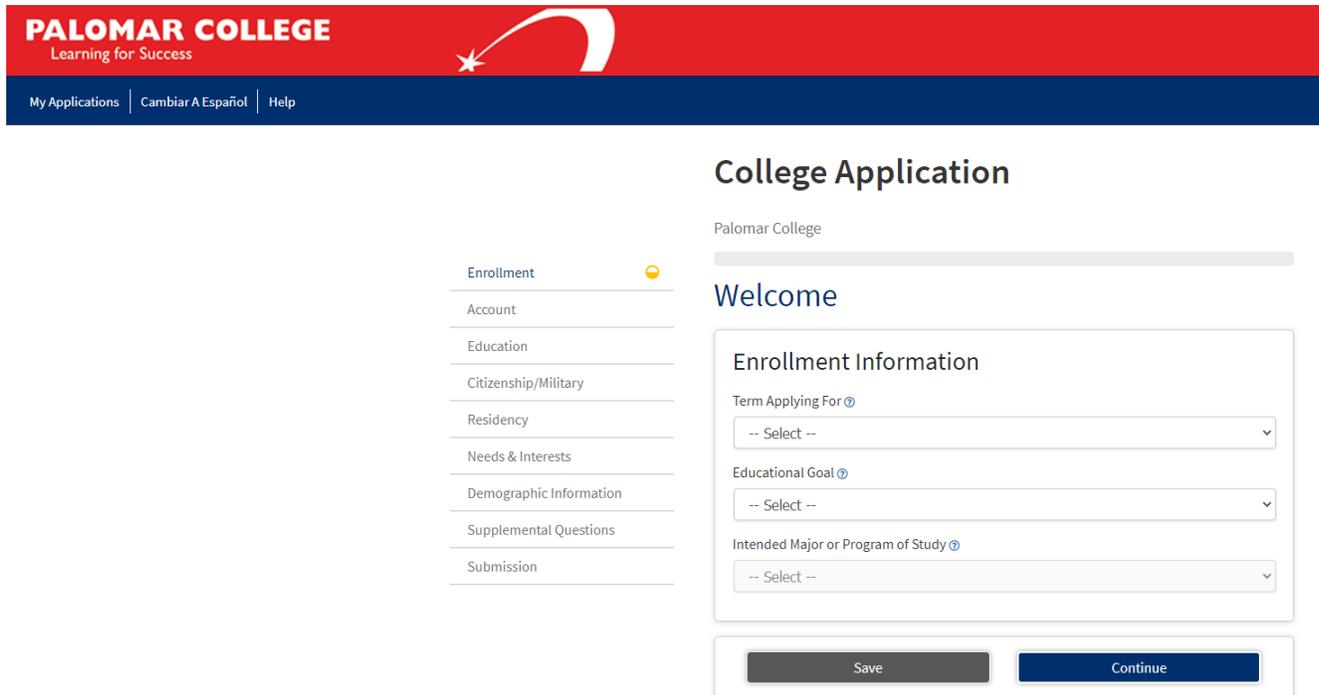
Once your account is created you will be given an Open CCC ID number and you will receive a confirmation e-mail to the e-mail address you provide in the application. This is your OpenCCC ID, NOT your Palomar Student ID number (the OpenCCC ID is a 7-digit number that includes letter and number characters). Go back to the [Palomar College website](#) and again click on the “Apply” hyperlink. Log in with your Open CCC login and password. Click on “Start a New Application.”



The screenshot shows the 'My Applications' page on the Palomar College website. The header features the Palomar College logo and 'Learning for Success'. Below the header are navigation links for 'My Applications', 'Cambiar A Español', and 'Help'. The main heading is 'My Applications'. A large, empty white box is centered on the page. In the bottom right corner of this box, there is a blue button labeled 'Start A New Application'. A green arrow points from the text in Step 4 down to this button.

Step 5

Complete the Enrollment Information, to include selecting the next/upcoming term when the academy will begin, an Education Goal, and Intended Major. **If you intend to utilize financial aid for the Police Academy, you must select “Administration of Justice – Law Enforcement” as your Intended Major.**



The screenshot shows the Palomar College website header with the logo and navigation links. The main content area is titled "College Application" and "Palomar College". A sidebar on the left lists application sections: Enrollment (highlighted with a yellow circle), Account, Education, Citizenship/Military, Residency, Needs & Interests, Demographic Information, Supplemental Questions, and Submission. The main content area displays a "Welcome" message and an "Enrollment Information" form. The form contains three dropdown menus: "Term Applying For", "Educational Goal", and "Intended Major or Program of Study", each with "-- Select --" as the current selection. Below the form are two buttons: "Save" and "Continue".

Step 6

You will then be asked to confirm your OpenCCC account information, then will submit the application. Within 24-48 hours, you should receive a confirmation e-mail from Palomar College confirming acceptance to be a student. This e-mail will include your nine-digit Student ID Number.

NOTE: If you do not receive the acceptance e-mail within a few days, first log into your OpenCCC account to check the status of your application (under the “My Applications” tab). If your application shows completed/accepted but you cannot locate your Palomar Student ID number, please call Palomar College Admissions at 760-891-7512 or call the Palomar College Help Desk at 760-744-1150 ext. 2140. You should have your OpenCCC ID number available when you call.

Step 7

Once you obtain your nine-digit Palomar Student ID Number, provide this number by e-mailing it to the designated Academy staff requesting this information. Be sure to identify yourself in your e-mail.

If you have questions or problems obtaining your 9-digit Palomar Student ID Number, please contact Academy staff for assistance.

