



## Guided Pathway Taskforce

Minutes

March 19, 2021

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March 19, 2021

PRESENT: Nancy Browne, Fabrienne Chauderlot, Mark Clark, Alex Cuatok, Kelly Falcone, Tracy Fung, Vikash Lakhani, Natalie Lopez, Kendyl Magnuson, Stephanie Magnuson, Wendy Nelson, Scott Richison, Leslie Salas, Steven Salter, Sabrina Santiago, Rocco Versaci

ABSENT: Michelle Barton, Glyn Bongolan, Olga Diaz, Anel Gonzalez, Jack Kahn, Chris Miller, Nichol Roe, Shayla Sivert, Nicholas Thomas

GUESTS: Rosie Antonecchia, Jason Jarvinen, Wendy Smith, Stacy Teeters

RECORDER: Victoria de la Torre  
Recording link [here](#)

### I. Call to order – 11:05 am

### II. Announcements – Wendy Nelson

- A. Counseling Department [videos](#)
  - a. Provides tutorials for students to navigate Palomar resources (e.g. registration, email, tutoring, financial aid, etc.)
- B. Newsletter
  - a. Distributed monthly. Also available on the [GP Website](#).
- C. Reedley College Meeting
  - a. Progress on Meta Majors
  - b. Use of Canvas with student success team. Wendy Nelson and Nancy Browne can present model at next Taskforce meeting.
- D. Launched Student Services web bot
  - a. Dr. Vikash Lakhani, VP Student Services, outlined the use of “Comet,” the name of the SS bot.
  - b. Comet has some frequently asked questions in its system, but as questions are asked, it will continue to learn for future reference.
  - c. Comet can understand over 100 languages and will respond in the language it was asked.
  - d. Comet will also refer user to a live person if it does not know the answer.

- e. In testing stage had 600 participation and over 2000 questions.
- f. Comet is active on the home page and support pages.
- g. Will be implementing SMS bot as well that can text message to students. Pepper will no longer be used.

### III. Action

#### A. Minutes

- Motion: To approve the minutes for February 19, 2021.
- Vote: Motion carried.
- Resolved: Minutes from the meeting on February 19, 2021 approved as distributed.

### IV. Information/Discussion

#### A. GP Spotlight – Career Continuum – Jason Jarvinen and Rosie Antonecchia

Jason and Rosie gave a brief background overview. The overarching question they wanted to address: Where do we want students to be at the end of the program – Begin with the End in mind.

Answer:

- a. Help the student identify personal interests and preferences.
- b. Identify a Learning and Career Pathway.
- c. Ability to articulate soft skills (e.g. computer skills)
- d. Transfer with strong awareness of career possibilities or meaningful employment.

Career Continuum to focus on career preparation through and how it aligns with GP:

- e. Self-Awareness (Pillar 1, Clarify the Path)
- f. Career Awareness (Pillar 2, Enter the Path)
- g. Career Exploration (Pillar 3, Stay on the Path)
- h. Career Prep and Training (Pillar 4, Ensure Learning)

Identified the importance of embedding work-based learning activities into the classroom, which can be documented through Portfolio.

Outcomes to-date:

- a. 21-Century skills – Rosie offered the Career Ready module in her course and was well received by students. However, the contract ended, and feels it is worth looking into obtaining funds to renew the module.

- b. Job board vendor – identified Handshake as the platform that can list all available jobs to students. It also allows for internal partners to list jobs. Added benefits is that local Four-year colleges use Handshake as well.
- c. Gaps – determined and communicated the gaps within the Career Continuum to work seamlessly to Deans. Will look to towards the Deans for next steps to close the gaps.

#### B. Fund Request Approved – Victoria de la Torre

The GP grant is funded for five years with a total \$1.5k monies. Palomar still has quite a lot to spend.

- a. A list of approved funds requests from January 2021 to present was shared. Link to document [here](#).

#### C. Student Engagement Innovation Grant – Victoria de la Torre

- a. Background – applied last Fall and received the \$5k grant to be used by May 2021.
- b. 4-5 Student Focus Groups in April – working with IRP to develop the questions. Will have conduct the focus groups on April 23<sup>rd</sup> and 30<sup>th</sup>.

Focus groups:

1. EOPs
2. Pathways Navigation
3. AB705 (Math)
4. Meta Majors/Mapper
5. Website

#### D. Ambassador update – Alex Cuatok

- a. Hire five students by spring 2021.
- b. Will provide training this summer.
- c. Students will start work fall 2021.

## V. Future Agenda Items

### A. AB705 – Wendy Nelson

Institutional Research and Planning will provide a presentation of lesson learned from the data from AB705. Planned for next meeting, April.



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**Next Meeting: Friday, April 16, 2021**

**\*Taskforce Structure** – *“Oversight of implementation of Guided Pathways Plan. The taskforce will review the Guided Pathways Scales of Adoption Assessment and approve/facilitate cross-functional teams to work on projects in the plan.”*