

## Palomar College Program Completion Academy Worksheet: College Student Support Systems

### ***Institutional Support:***

Thinking about the possible student populations who are enrolled or will enroll in this program, consider the following factors:

Student Support System	Details	Contact Person & Information
WORK-BASED LEARNING	WBL allows students to apply classroom content in professional settings while gaining real-world experience. Includes apprenticeship opportunities.	Suzanne Sebring <a href="mailto:ssebring@palomar.edu">ssebring@palomar.edu</a> <a href="https://www2.palomar.edu/pages/wcce/wbl/">https://www2.palomar.edu/pages/wcce/wbl/</a>
TEXTBOOK COSTS: CALM (COMETS AFFORDABLE LEARNING MATERIALS)	Find options for students and faculty to reduce or eliminate textbook costs.	Anastasia Zavodny <a href="mailto:azavodny@palomar.edu">azavodny@palomar.edu</a> <a href="https://www2.palomar.edu/pages/calm/">https://www2.palomar.edu/pages/calm/</a>
STUDENT EQUITY	Provides students with various kinds of core support systems to ensure equal access to academic and personal success.	Hossna Sadat <a href="mailto:hsadat@palomar.edu">hsadat@palomar.edu</a>
RECOMMENDED SUPPLEMENTAL COURSEWORK	Consider English, Reading, Math, ESL coursework to support student success in the program.	Contact each department for course or materials information.
LIBRARY SUPPORT FOR STUDENTS & FACULTY	<ul style="list-style-type: none"> <li>• Academic Skills: Librarians teach source evaluation, citation skills, anti-plagiarism strategies in-person and online tailored to your assignments.</li> <li>• Affordability: Library helps with options to replace or supplement textbooks. Textbook reserves allow students in-library use.</li> </ul>	April Cunningham <a href="mailto:acunningham@palomar.edu">acunningham@palomar.edu</a> <a href="https://www2.palomar.edu/pages/library/">https://www2.palomar.edu/pages/library/</a>
TUTORING/ACADEMIC SUPPORT	<ul style="list-style-type: none"> <li>• The Teaching Learning Centers offer a variety of workshops and one-on-one tutoring to support student success.</li> <li>• STAR (Students Taking Academic Responsibility) in Room LRC – 318</li> <li>• Online tutoring</li> <li>• Veteran’s Resource Center</li> <li>• By discipline: Business Administration, English, ESL, Math, STEM, CSIT</li> </ul>	Check the various resources here: <a href="https://www2.palomar.edu/pages/tutoringservices/">https://www2.palomar.edu/pages/tutoringservices/</a>
SERVICE-LEARNING OPPORTUNITIES	<ul style="list-style-type: none"> <li>• Designed to build and enhance students’ commitment to academics, personal and professional development, and civic responsibility.</li> </ul>	Find options for participation here: <a href="https://www2.palomar.edu/pages/servicelearning/">https://www2.palomar.edu/pages/servicelearning/</a>
THE POSSIBLE CAMPAIGN	The Possible Campaign makes easy access for students to learn about programs. Programs are organized by accelerated, online, evening, and location. <a href="https://www2.palomar.edu/pages/possible/">https://www2.palomar.edu/pages/possible/</a>	Contact your dean to get the program into the Possible Campaign

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**Goals for Institutional Support Systems and Outcomes**

<b>Program Name:</b>			
<b>Guided Pathways Student Support</b>	<b>What do we want to see in the first year?</b>	<b>How will it be accomplished</b>	<b>How can we measure it?</b>
<i><b>Student Support</b></i>			
<b>WORK-BASED LEARNING</b>			
<b>ZERO-COST TEXTBOOK</b>			
<b>TUTORING AND/OR SUPPLEMENTAL INSTRUCTION</b>  Ex: Quantitative tutoring for STEM organized around class schedules			
<b>COUNSELING AND ADVISING</b>			
<b>NON-CREDIT AND/OR NOT FOR CREDIT OPTIONS</b>  <i>Noncredit:</i> Not for grade classes that are repeatable; often for intro to career track <i>Not for Credit:</i> No COR, not instruction, not graded, fee based			
<b>CAREER EXPLORATION/DEVELOPMENT</b>  Ex: create a resume, take assessment			

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**Goals for Institutional Support Systems and Outcomes, cont.**

<b>Guided Pathways Student Support</b>	<b>What do we want to see in the first year?</b>	<b>How will it be accomplished</b>	<b>How can we measure it?</b>
<p><b>COMPUTER LITERACY</b></p> <p>Ex. Use computer technology to store, format, and share information</p>			
<p><b>INFORMATION LITERACY</b></p> <p>Ex. Seek, evaluate, and use information to answer questions and solve problems</p>			
<p><b>READING SKILLS</b></p> <p>Ex: Reading College Level Textbooks</p>			
<p><b>WRITING SKILLS</b></p> <p>Ex: Ability to write a 5-paragraph essay.</p> <p>Ex: Ability to adhere to writing standards for the sciences.</p>			
<p><b>MATH SKILLS</b></p> <p>Ex: Develop Critical Thinking skills</p>			
<p><b>OTHER</b></p>			