

**Minutes of the PACRA Board of Directors Meeting  
September 18, 2014**

- Present:** Judy Cater, JaDene Dugas, Bob Larson, Ted Kilman, Becky McCluskey, Sandy Nanninga, June Rady, Jean Ruff, Steve Spear.
- Absent:** Tom Humphrey, Shirley Jordan, JoAnne Lesser.
- Approval Of Minutes:** MSC/Kilman/Dugas - having no corrections the minutes of September 18, 2014 stand approved.
- Announcements:** Bob has collected an additional \$460.00 in dues since he sent the second notice out in August. With the previously collected \$2195.00 this brings a total amount of dues collected to \$2656.00. This is approximately \$300.00 less than last year. A total of 117 have paid and 63 have not paid.
- Bob has sent condolence cards on behalf of the PACRA Board to the family of Ernie Shiwanov and to Elaine Cassidy for the loss of her husband Paul.
- Bob reported that the file cabinet is available to use whenever we are ready. Jody has the key to Room 707.
- Reports/Updates:** **Benefits Committee:** No report. No PACRA representative attended the Benefits Committee meeting.
- Old Business:** **PACRA Scholarship-Application Process:** June read an email from JoAnne who was unable to attend the meeting. According to JoAnne, Mary San Agustin, Director of Financial Aid, stated that the Scholarship Application processing will now be administered by an outside vendor with an application deadline of early March. PACRA will not be involved in the initial processing, but will be choosing the recipient from eligible applicants. JoAnne has set the PACRA deadline to February 27, 2015. She also recommends setting the GPA at 3.0. If the applicant has any questions they are to contact JoAnne rather than the Financial Aid Office. The process needs to be refined so that all aspects from application to the awarding of the scholarship have been addressed. June will clarify with JoAnne that a High School applicant must provide their High School transcript and that a continuing student will need to provide their current transcript.
- Jean asked if it would be appropriate for the PACRA Board to put an article in the PACER soliciting funds from our membership to be designated to fund future scholarships. If we had a way of accepting tax deductible donations to fund future scholarships it would lessen the strain on our annual budget. Bob will talk with the Foundation to see if this possible and if yes what the procedure would be. If it is possible Bob will provide June with information to be included in the next PACRA PACER.

**Content of “About Us” on the PACRA website:** June lead a discussion of the statement currently on the website. The group discussed each individual point and some were eliminated and some were reworded. June will draft an updated statement and will bring it to our October meeting for final discussion and approval.

**File Cabinet Storage:** PACRA’s file cabinet is located in a locked storage room at the Escondido Campus and Bob stated that we will need to get the room key from either Pam, Jody or Facilities in order to gain access. Discussion ensued regarding what items will be put into the cabinet and the current locations of those items. It appears that some historical items belonging to PACRA may have been destroyed by current Palomar College Library staff. Judy will follow up on those items and report to the Board at the October meeting. Bob will make a list of items he has and will bring the list to the October meeting.

**New Business:**

**Annual Meeting:** Judy suggested we utilize the plan that we had prepared for this year’s annual meeting, which we were forced to cancel due to the wild fires. This year’s annual meeting plan did not include entertainment. Bob stated that from the feedback he has received it appears that our membership would like to have some form of entertainment. This item will be revisited in future meetings. June brought up the topic of the upcoming election which will include the President (June), Vice President (Ted) and one Member at Large (Sandy). Bob will need the slate of Officers by April.

June suggested we consider the having our December Board Meeting at a Restaurant like we did last year. All were in agreement.

**Other:**

**Advertising in the PACER:** Steve approached the Board to consider selling advertising space in the PACER. As a Board Member for a Retirement Home he feels this may be a good advertising match for the PACER. If our Board would like him to approach the idea of advertising with the Retirement Home Board he will do so. With the PACRA Board's support Steve will approach the Retirement Home Board with advertising in the PACER. Suggested negotiation is for a quarter page of advertising for \$200.00.

**Adjournment:**

Meeting was adjourned at 2:15 pm.

Respectfully Submitted,

Jean Ruff  
Recording Secretary