

**Minutes of the PACRA Board of Directors Meeting
August 21, 2014**

Present: JaDene Dugas, Tom Humphrey, Ted Kilman, Bob Larson, JoAnne Lesser, Becky McCluskey, Steve Spear, June Rady, Jean Ruff.

Absent: Judy Cater, Sandy Nanninga, Shirley Jordan.

Approval of Minutes: MSC/Spear/Kilman to approve minutes of April 17, 2014.

Announcements: Bob Larson announced that he has sent condolence cards to the families of Bertine Morse and Jay Johnson on behalf the PACRA Board. He also stated that Dori Matzku passed away in March.

Bob reported that the Membership Directory for 2014 – 2016 has been completed. He stated that it cost approximately \$260.00 to produce 230 Directories. The information in the directory is up to date through mid July 2014. Discussion followed regarding PACRA's dwindling membership. Steve suggested our membership may pick up once the College implements the SERP (Supplemental Early Retirement Program) which once finalized and accepted will be offered in 2015. Bob suggested we may want to look at the PACRA packet of information provided by HR at the time of retirement to make it more attractive to retirees.

Reports/Benefits: **Benefits Committee:** No report due to committee summer break.

Treasurer Report: Bob passed out a report documenting our current balance, expenditures and projected expenses for 2014 – 2015. He stated that not all dues have been collected at this time and he will be sending out a second notice which normally prompts additional funds. The estimated cost of producing two PACER's per year is approximately \$1100.00 and Bob believes that the anticipated additional dues should be sufficient to cover expenses. Additional expenses for 2014 – 2015 will include the \$1,000.00 scholarship offered to Joel Mitchell, a relative of Jim Clayton. Bob suggested that we review the budget again after the Fall PACER and the awarding of the final installment of scholarship to see if we can still follow through on the Spring PACER. All members were in agreement with this suggestion.

Old Business: **Scholarship:** June has been contacted by a retiree inquiring about a PACRA Scholarship for her grandson. June informed the person that the scholarship had already been awarded for this academic year and asked if we have ever had competition in previous years and, if so, is there is a process in place to determine the outcome in such a case? JaDene and Joanne will research the current scholarship application process and work with the Financial Aid Office and the Foundation to establish a clear application process for the PACRA Scholarship going forward. Bob suggested we utilize the October PACER to disseminate information on

the deadlines and qualifications for the PACRA Scholarship and encourage PACRA family members to apply.

“About Us” on the PACRA website: June and Ted will look at the and rewrite the statement prior to the September meeting.

PACER: June was asking for suggestions on whom to profile in the next PACRA Pacer. Suggestion was to profile JaDene.

New Business:

Making Ken Burns an Honorary Member. It was decided not to make Ken an honorary member of PACRA. He has moved out of the state and Bob will continue to send him mailings. In reviewing the list of Honorary Members in the Directory Bob suggested we drop Charles Salter and Anton K. Simson from the list. June suggested we not add additional names to the list in the future.

File Cabinet Storage – Need for Archivist: Bob will check with Jodie on the location of the file cabinet for PACRA to store historical data. Bob is currently in possession of boxes of items that must be gone through and and organized. He has requested a couple of volunteers to assist in this effort. JoAnne will contact Katherine Gannett to see if she knows what happened to the items that Ted had given to her.

Membership Cards: The Foundation has provided Membership cards. Bob will mail them in the envelope with the Directories. It was determined that as long as the Foundation is willing to provide the cards at no cost to PACRA we will continue to offer them to our Members.

Other:

None.

Adjournment:

Meeting was adjourned at 2:06 pm.

Respectfully Submitted,

Jean Ruff